

Manuscript submission

- **Chapter planning and headings:** Discuss the chapters and heading scheme with editor before finalization.
- **Author:** Any change in author(s)/ contributor(s) will need to be pre-agreed with ICAR.
- **Photos/figures:** Submit only very relevant colour/ black and white photographs and clearly drawn line drawings.
- **Copyright:** Authors/contributors are responsible to get copyright clearance for any figure, quote or image to be used in the text by them; internationally online material is also subject to the same copyright legislation as in print.
- **References:** References need to be in presented in ICAR house-style.
- **Preface/foreword:** Should be submitted with the completed manuscript.

Indexing: ICAR will prepare index in-house, hence do not send it with manuscript.

Manuscript preparation

- Arrange preliminary pages in the following order: half title page (book title and subtitle only); title page (book title, subtitle; editor/author names; affiliation); Content; authors list (alphabetical by surname, full postal address and e-mail address of each author); Foreword; Preface; include acknowledgement and dedication in preface only).
- **Preparation of each chapter:**
 - Chapter number/title/text.
 - Place the tables (in WORD), after the paragraph where they are first mentioned. Figure number and captions should be marked after the paragraph where the figures appear first time; provide figures in separate .jpg or .tiff (at least 1.2 MB).
- **Headings:** In text, use four levels of headings and give numbered headings. The printing style will be finalized at editor's level. Avoid more than four levels of headings.
- **Spellings:** Follow the Oxford English Dictionary.
- **Numbers:** Spell out numbers up to nine, but use figures for 10 onwards; but if the number is with unit use figure (e.g. 1 ha).
- **Units:** Use metric units and leave a space between numbers and units e.g. 4 ml. Use kg/ha or kg ha⁻¹, but use the same style throughout the manuscript.

- **Tables:** Compose in WORD with no background/grid etc. Tables should be numbered in Arabic (1,2 and chapter-wise (e.g. Table 1.1, 3.2 etc.). Avoid very long or very short table.
- **Footnotes:** Try to avoid footnote, and provide information in parenthesis wherever required.

References

Strictly follow in-house style of reference presentation

In text:

- Mishra (1978) or (Mishra 1971); Singh *et al.* (1974) or (Singh *et al.* 1974), (Sampat and Mohan 1974, Singh and Trivedi 1977). Groups of references cited in a sentence in the text must be listed in chronological order as in the previous sentence.
- References to other chapters in the same book should be cited in the text as (e.g., *see* Chap. 1, p.23).
- Personal communications should be cited in the text (e.g. M.S. Swaminathan, 1990, personal communication) only, and should not be included in the reference list.

In reference list:

- Place a list of references in correct alphabetical order at the end of each chapter.
- Order the references alphabetically by the first author. Where there are a number of references with three or more authors but the same first author, place chronologically.
- Full name of journal in italics, volume no. in bold, pp range (e.g. 112-23)

REFERENCES list should be typed in alphabetical order. The reference list should be first sorted alphabetically by author(s) and secondly chronologically.

For journal articles

Author(s). year. Article Title. Journal title (full name and in italics) volume number (bold): page-page.

Tyagi Praveen K, Tyagi Pramod K and Verma S V S. 1998. Effect of water soaking of wheat bran on phytase phosphorus autolysis and its feeding value to chicks. *Indian Journal of Animal Sciences* **68** (5): 669-71.

For whole books

Author(s). Year. Title. Edition if any, Number of pages. (Ed.) Publisher's address. Mandal A B, Yadav A S, Johri T S and Pathak N N. 2004b. *Nutrition and Disease Management of Poultry*. International Book Distributing Agency, Charbagh, Lucknow.

For chapters from books

Author(s). year. Title of the chapter. Book Title. Page-page. (Ed.) Publisher's address.

Clark J A and McArthur A J. 1994. Thermal Exchanges. *Livestock Housing*. 1st edn, pp. 97-122. (Eds) Wathes C M and Charles D R. CAB International, Wallingford, UK.

For Symposium

Author(s). year. Title. Page-page. (Ed.) Symposium title. Name of Place symposium held. Dates. Publisher's address.

Devegowda G, Raju M. V L N, Afzali N and Swamy H V L N. 1998. Mycotoxin picture world-wide: Novel solutions for their counteraction. pp. 241-55. *Proceedings of 14th Alltech's Annual Symposium on Biotechnology in the Feed Industry*. 5 May 1997. Bengaluru.

For websites

Give all websites at the end of the references list, and each website should end with period (.).

DOI references

Include the author name(s) and date accessed.

Authors should ensure that all references in the text appear at the end of the paper and vice-versa, and the names and dates at the two places should correspond. Please do not use a numbered system of references.

Figures and photographs

1. Each figure should be submitted as a separate, clearly named file (e.g. Figure 1.2.jpeg) and not to be placed in text.
2. Figures should be numbered sequentially within each chapter, separately from Tables and Boxes, e.g. Fig. 11.1, and ensure that figures are in order as mentioned in the text; and corresponds with the figures provided.

Please provide high resolution images when using figures from external sources.

- Supply high quality digital photograph files (e.g. jpeg or png).

Line drawings

- Only original artwork may be provided as photocopies/scans do not give quality results in printing.
- Pl' supply original, editable files; minimum resolution of 800 dpi.

- All figures should be of the same scale so that these can be reduced or enlarged proportionately.

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Composing

- Use WORD for composing.
- Use same typeface for the text.
- Provide a simple page layout in word.
- Submit text and figure files separately, properly numbered.
- Submit only one version of file, and author should not make changes in these files at his/her end after submission.

Manuscript Submission date:

The submission date of the manuscript is mutually agreed in the contract. Authors are advised to contact editor, if not able to submit on due date.

- Final and Complete manuscript must be submitted; afterwards any revision in the manuscript will not be accepted.
- The soft copy of manuscript files should be submitted to editor through email/ CD/pen drive.
- Only final version of each file should be submitted, and distinctly name all files.