



भारतीय कृषि अनुसंधान परिषद  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**

कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110001  
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

F.No. 6-3/2021-Estt.I

Dated the 15<sup>th</sup> July, 2021

To

The Director/Project Directors of all ICAR Research Institutes/Project Directorates/National Research Centres.

Sub.: Preparation of Provisional Seniority list of Private Secretary (PS) in ICAR Institutes appointed upto 31.12.2020 – reg.

Sir/Madam,

It is stated that an up-to-date Seniority List of Private Secretaries of ICAR Institutes who have been regularly appointed/promoted to the grade of Private Secretary upto 31.12.2020 is proposed to be prepared.

It is therefore, requested that the particulars of all Private Secretaries who were appointed upto 31.12.2020 may please be forwarded to the Council by 31.07.2021 in the enclosed Proforma along with the duly attested copies of documents.

1. In case there are more than one PS in institute, the information in the table may be prepared in order of Joining date in PS Grade.
2. Period of non-qualifying service in PS grade, if any, may be indicated in 'Remarks' column.

Yours faithfully,

(Sandeep Singh Dudi)  
Under Secretary (Admn)  
Tel. No – 233 868978  
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Encl: As above



### Prescribed Format

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