



**भारतीय कृषि अनुसंधान परिषद**  
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**KRISHI BHAVAN: NEW DELHI-110 014**

F. No. 38(02)/2002-Per. IV

Dated the 14<sup>th</sup> February, 2011


**Office Memorandum**

**Subject:- Representation of ICAR employees on service matters.**

Instructions have been issued vide DOPT Office Memo. No. 118/52-Ests. Dated 30<sup>th</sup> April, 1952, No. 25/34/68-Estt.(a) dated 20.12.1968 & No. 11013/99-Estt. (A), dated 01.11.1999 for submitting representation on service matters.

In these instructions it is clearly laid down that the representations to higher authorities like President and Minister must be submitted through the proper channel. One of our scientists had approached the AM directly at his residence regarding his service matters passing the normal official channels. AM has viewed this act of the scientist very seriously.

Accordingly, it is once again reiterated that all ICAR employees are strictly advised to comply with the above cited instructions and failure to comply with these instructions shall attract action as per Rules.

  
(J. Ravi)  
Director (P)

**Distribution :-**

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3. PS to AM
4. PSO to DG, ICAR/Sr. PPS to Secretary, ICAR

PSO  
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15-2-2011