

No.24-1/2014-Estt
Government of India
Ministry of Agriculture & Farmers Welfare
Department of Agricultural Research & Education
(Establishment Branch)

Krishi Bhawan, New Delhi – 110001
Dated, the 22nd December 2015

OFFICE MEMORANDUM

Subject:- Submission of Immovable Property Return for the year 2015 (as on 01.01.2016) by all Public Servants.

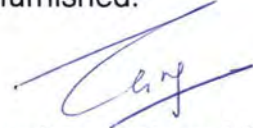
The undersigned is directed to say that as per the following extant instructions of the Central Civil Services (Conduct) Rule, 1964 and the OM's issued by DoP&T, all categories of Government servants are required to furnish the information on Annual Immovable Property Return (IPR) and declaration of assets under Lokpal & Lokayuktas Act, 2013:-

Sn o	DOPT's O.M. No. dated	Rules/Instruct ions regarding	Level of officers	Last date for submission
1	No.407/12/2014-AVD-IV(B) dated 11.10.2015	Declaration of assets under Lokpal & Lokayuktas Act, 2013.	All Public Servants (all officers and staff of Ministry/Department/Organizations/ PSUs)	15th April, 2016
2.	No.11013/7/2014-Estt(A-III) dated 26.10.2015	Annual Immovable Property Return required under CCS(Conduct) Rule, 1964	All Government servants belong to Group 'A', 'B', 'C' and erstwhile 'D' <i>(Note: Since this OM was in reference to the DOPT's No.407/12/2014-AVD-IV(B) dated 11.10.2015 applicable to all public servants, all organizations/PSUs under DARE may obtain the Annual IPR from all Group 'A', 'B', 'C' and erstwhile 'D' employees).</i>	31st January 2016

2. Accordingly, all employees may furnish the requisite information in the prescribed form giving full particulars regarding immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

3. All officers of Under Secretaries & above may submit Annual IPR online as per DoP&T's O.M. No.26/1/2013-CS.I(U) dated 29.12.2013. A printout of the Immovable Property Return (IPR) may be furnished to the undersigned for the year 2015 (as on 01.01.2016) so that the same may be forwarded to CS.I Division for their record.

4. It is also requested to all concerned to ensure that usage of phrases such as "same as previous year" or "no change" or "no addition" are not used and full particulars of the immovable property inherited/owned/acquired or held are furnished.



(Thyelsaangphom Khaling)
Under Secretary to the Government of the India

Encl.:- As above.

Distribution:

- (i) All Officers and Staffs of DARE.
- (ii) CVO, ICAR {The IPR may be obtained from all public servants deployed in all ICAR institutes/organizations etc.}
- (iii) Vice-Chancellor, CAU, Imphal, {The IPR may be obtained from all public servants deployed in all its institutes}
- (iv) Vice-Chancellor, RLBCAU, Jhansi, {The IPR may be obtained from all public servants deployed in under it}
- (v) CEO, Agrinnovate India Limited, {The IPR may be obtained from all public servants deployed under it}
- (vi) NIC, DARE
- (vii) DKMA, ICAR

F. No. 11013/7/2014-Estt.(A-III)
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training
Establishment Division

North Block, New Delhi — 110001

Dated: 26th October, 2015

OFFICE MEMORANDUM

Subject: Central Civil Services (Conduct) Rules, 1964 and the Lokpal and Lokayuktas Act, 2013 – Submission of Declaration of Assets and Liabilities by the Public Servant for each year - Regarding

The undersigned is directed to refer to the O.M. of even number dated the 23rd July, 2015 on the above subject wherein the time lines for filing returns regarding assets and liabilities were laid down. It was mentioned therein that all Government servants i.e. belonging to Group 'A', 'B', 'C' and erstwhile Group D are now required to furnish the declaration of their assets and liabilities in the formats prescribed under the Lokpal and Lokayuktas Act, 2013 ('the Act').

2. Vide the Order No. 407/12/2014-AVD-IV(B) dated 30.4.2014 the date for filing returns under the Act was extended in view of the difficulties faced in filing returns under the Act and the need to simplify the forms and the process in which public servants are required to make a declaration of assets and liabilities. Vide the Order No. 407/12/2014-AVD-IV(B) dated 12th October, 2015, the deadline for filing these returns has again been extended up to 15th April, 2016 as the circumstances enumerated in the earlier orders which necessitated extension still continue.

3. In view of the difficulty faced in filing returns under the formats prescribed under the Lokpal and Lokayuktas Act, it has been decided that the Annual Property Returns required to be filed under the CCS(Conduct) Rules, 1964 for the year 2015 which are required to be filed by the 31st January, 2016, may be filed in the forms prescribed under the CCS(Conduct) Rules, 1964. The returns would be required to be filed by all the Government servants belonging to Group 'A', 'B', 'C' and erstwhile Group 'D'.


(Mukesh Chaturvedi)
Director (E)
Tel: 23093176

To

The Secretaries of All Ministries/Departments
(as per the standard list)

No. 407/12/2014-AVD-IV(B)
Bharat Sarkar/Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi
Date: 11th October, 2015

OFFICE MEMORANDUM

Subject: Declaration of Assets and Liabilities by Public Servants under Section 44 of Lokpal and Lokayuktas Act, 2013-extension of last date of filing of revised returns for the year 2014 and the returns for the year 2015 by Public servants.

The undersigned is directed to refer to this Department's D.O. letter of even number dated 30 April, 2015 regarding the furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 and forwarding therewith copies of the Central Government's notifications dated 27th April, 2015 containing –

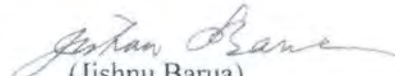
- (a) amendment to the Lokpal & Lokayuktas (Removal of Difficulties) Order, 2014, for the purpose of extending the time limit for carrying out necessary changes in the relevant rules relating to different services from "eighteen months" to "twenty one months" from the date on which the Act came into force, i.e., 16th January, 2014; and
- (b) the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Amendment Rules, 2014, extending the time limit for filing of revised returns by all public servants from 30th April, 2015 to 15th October 2015.

2. In this regard, the undersigned is directed to convey that the last date for filing of revised returns for the year 2014 (as on 01.08.2014) and the returns for the year 2015 (as on 31.03.2015) by Public servants under the rules indicated in para 1 (b) above has now been **further extended from 15th October, 2015 to 15th April, 2016.** Formal amendments to the Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules, 2014 and to the Lokpal &

....contd..

Lokayuktas (Removal of Difficulties) Order, 2014 are being notified separately. They will also be uploaded on the website of this Department, i.e., <http://persmin.nic.in/DOPT.asp>.

3. All Ministries/Departments and cadre authorities are requested to kindly issue orders towards ensuring compliance with the revised Rules by all officers and staff in the respective Ministry/Department/ Organisations/PSUs under their control, within the revised time-limit mentioned therein.



(Jishnu Barua)

Joint Secretary to the Govt. of India
Tele: 23093591

To

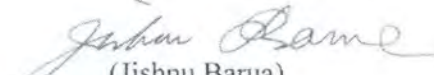
1. All Secretaries to the Govt. of India (as per standard mailing list)
2. All Chief Secretaries of State Governments
3. All Administrators of the Union Territories

Copy for information and with a request for similar action, forwarded to:

- (i) Secretary General, Lok Sabha
- (ii) Secretary General, Rajya Sabha
- (iii) Comptroller and Auditor General of India
- (iv) Secretary, Election Commission of India

Copy also to-

- (1) Joint Secretary (Estt.) with a request to take immediate necessary action for amendments/modification of CCS (Conduct) Rules, 1964 and their implementation.



(Jishnu Barua)

Joint Secretary to the Govt. of India
Tele: 23093591

No.26/1/2013-CS.I(U)
Government of India
Ministry of Personnel, Public Grievances and Pensions,
Department of Personnel & Training

Under Secretary (CS-I)
2nd Floor, Lok Nayak Bhawan,
Khan Market, New Delhi
Dated: 29th December, 2013.

OFFICE MEMORANDUM

Subject: Immovable Property Return for the year 2013 (as on 31.12.2013) by US and above level officers of CSS - submission through **cscms.nic.in** regarding

CS I Division, DoPT is the custodian of Annual Immovable Property Return (IPR) in respect of CSS officers of Under Secretary and above levels. In terms of Rule 18 of CCS (Conduct) Rules, 1964, IPR for the year 2013 is required to be furnished by 31.01.2014.

2. As informed vide this Department's OM No.21/11/2010-CS.I(U) dated 28.1.2013, IPR should henceforth be submitted through the Web Based Cadre Management System which is hosted at **cscms.nic.in**. Print out of the IPR submitted online should also be submitted to CS.I Division. The procedure for filing IPR is briefly given as under:

- (i) Login to the system at **cscms.nic.in** by using the userid and password. In case of any difficulty in login please contact the nodal officer of the Ministry/ Department;
- (ii) Verify whether your details are reflected in the system correctly. To verify the details click on the 'Employee Details' button. If the details are not correct, first have them rectified through Admin. Division of your Department before proceeding further;
- (iii) Click 'IPR' button on the top;
- (iv) Click 'Add' button and select IPR Year '2013';
- (v) In case the officer does not own any immovable property in terms of CCS (Conduct) Rules, click 'Submit NIL Report' button;
- (vi) In case the officer owns any immovable property click 'Add New Property Details'. If the officer owns more than one property the procedure has to be repeated till all the property details are added;
- (vii) After adding property details as mentioned above, click 'Close' button;
- (viii) Then click 'Final Submission of IPR' to submit the report;