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Fax Message No. 7299

Dated: 29/8/2013

No. of Pages: 07
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN, NEW DELHI.

F.NoGAC.24 (7)/2012-CDN

Dated 27th Aug, 2013

To

The Directors/Project Directors of
all Research Institutes/Centres/
Bureau/Directorate/ZCU(as per list)

Sub: Prime Minister's New15 Point Programme for Welfare of Minorities -
Measure to give special consideration to minorities in recruitment.

Sir

I am to enclose herewith a copy of the letter dated 14.8.2013 received from S.O (Estt), DARE on the subject cited above.

You are requested to furnish the compliance report on the instructions/guidelines issued by the Department of Personnel & Training, New Delhi to the undersigned by 30.8.2013 positively. Soft copy may also be sent at rajeswari.icar@nic.in.

Yours faithfully,



(J.N.BHAGAT)
Under Secretary (GAC)

Encl.as above.

Copy to:

1. Estt. I Section
2. Estt. II Section
3. Estt. III Section
4. Estt. IV Section

No.28-5/2013-Estt.
Government of India
Ministry of Agriculture
Department of Agril.Research & Education

Krishi Bhavan, New Delhi.
Dated the 30th April, 2013.

To,

- ✓ 1. Director (GAC),
Indian Council Agricultural Research,
Krishi Bhawan, New Delhi-110114.
2. The Vice Chancellor,
Central Agricultural University,
Imphal-795004.

Subject : PM's New 15 Point Programme for Welfare of
Minorities - measures to give special consideration to
minorities in recruitment -regarding.

Sir,

I am directed to enclose herewith a copy of OM No. 39016/7(s)/2006-Estt(B) dated 12th April, 2013 received from Joint Secretary(Estt), Department of Personnel & Training on the above mentioned subject and to request that ICAR/CAU may kindly furnish the compliance report of these instructions/guidelines.

Yours faithfully,

R.C. Yadav

(R.C.Yadav)
Section Officer

ms 5087
dk 21.8.2013

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No. 390167(S)/2006-Estt.(B)

Government of India

Ministry of Personnel, Public Grievances and Pensions

Department of Personnel and Training

New Delhi, the 4th June, 2010.OFFICE MEMORANDUM

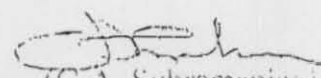
Subject:- Inclusion of SC/ST category and Minority community members in the Selection Boards/Committees.

The undersigned is directed to draw attention of the Ministries/Departments to this Department's O.M. of even number dated 8.1.2007 which was issued in pursuance of the Prime Minister's New 15 Point Programme for Welfare of Minorities. Para 3 (i) and (ii) of the aforesaid O.M. provided as follows:-

(i) The composition of Selection Committees should be representative. It should be mandatory to have one member belonging to SC/ST and one member belonging to minority community in Selection Boards/Committees for making recruitment to 10 or more vacancies.

(ii) Where the number of vacancies against which selection is to be made is less than 10, efforts should be made to have the Scheduled Caste/Tribes officer and a Minority community officer included in such Committees/Boards.

2. A doubt has been expressed regarding the applicability of above instructions in respect of Group A and B posts. It is re-iterated that the above instructions are applicable to Selection Committees/Boards for making recruitment to Group A and B posts also. Accordingly, all concerned authorities are requested to comply with the above guidelines while making recruitment to any category of posts.


(T.C.A. Subramanian)
Director

By name to Secretaries of All Ministries/Departments of Government of India.

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No. 39016/7(S)/2006-Estt (B)

Government of India

Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & TrainingNew Delhi, 08th January, 2007OFFICE MEMORANDUM

Subject:- Prime Minister's New 15-Point Programme for the Welfare of Minorities-Measures to give special consideration to minorities in recruitment.

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The undersigned is directed to invite attention to the instructions contained in this Department's O.M.No. 39016/9(s)/89-Estt.(B) dated 16th August, 1990 (copy enclosed) regarding inclusion of one member belonging to Scheduled Castes/Scheduled Tribes and one Member belonging to minority community in the Selection Committees/Boards constituted for making recruitment to Group 'C' and Group 'D' posts.

2. As the various Ministries/Departments etc. are aware, the Prime Minister's New 15-Point Programme for the welfare of Minorities, inter-alia provides for giving special consideration to minorities in recruitment and for this purpose making the Selection Committees representative. Available evidence indicates that the representation of minorities in Government service and public sector employment is not satisfactory and certainly not in proportion to the population of the minorities. Government is committed to ensuring fair representation to the minorities in Government employment, including public sector enterprises, public sector banks and financial institutions and the Railways. To this end, it is expected that the Central and State Governments will give special consideration to minorities in appointments.

3. All heads of Departments, public sector enterprises, public sector banks and financial institutions, quasi-Government organizations,

MAMTA KUNDRA
Joint Secretary (Estt.)
Tel. 23094276



भारत सरकार
कार्मिक और प्रशिक्षण विभाग
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय
नोर्थ ब्लॉक, नई दिल्ली-110001
GOVERNMENT OF INDIA
DEPARTMENT OF PERSONNEL & TRAINING
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES
AND PENSIONS
NORTH BLOCK, NEW DELHI-110001

D.O. No. 39016/7(s)/2006-Estt.(B)

April 11, 2013

Dear Secretary,

सचिव (विश्व) एवं सचिव, प्रशिक्षण विभाग
Secy (DAPE) & DG (Office)
डापरी सं. / Dy. No. 3255/2013
दिनांक / Date 16/4/2013

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Kindly refer to this Department's Office Memorandum No. 39016/7(S)/2006 – Estt (B) dated 8th January, 2007 & subsequent OM of even number dated 4th June, 2010 regarding Prime Minister's New 15 – Point Programme for the Welfare of Minorities – Measures to give special consideration to minorities in recruitment. (Copies enclosed).

2. I would like to invite the attention to the Para 3 of the above mentioned OM letters dated 8th January, 2007 requiring all appointing authorities to scrupulously observe the guidelines in the composition of selection Boards / Committees to have a representative belonging to minority community. Wide publicity was required to be given to all appointments in Govt., Public Sector Enterprises, Public Sector Banks, Financial Institutions & Railways for disseminating information about vacancies.

3. I shall be grateful if the compliance report of these instructions/guidelines pertaining to your ministries/departments be provided by 30.04.2013 so that the Cabinet is kept apprised of the position.

With regards,

Yours sincerely,

(Mamta Kundra)

Dr. S. Ayyappan

Secretary,

Department of Agricultural Research & Education,
Krishi Bhawan,
New Delhi.

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अधिकार

(S.O. (Estt.))

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autonomous bodies etc. and all appointing authorities may be instructed to scrupulously observe the following guidelines:-

(i) The composition of Selection Committees should be representative. It should be mandatory to have one member belonging to SC/ST and one member belonging to minority community in Selection Boards/Committees for making recruitment to 10 or more vacancies.

(ii) Where the number of vacancies against which selection is to be made is less than 10, efforts should be made to have the Scheduled Caste/Tribes officer and a Minority community officer included in such Committees/Boards.

(iii) Wide publicity should be given to all appointments in Government, public sector enterprises and public sector banks and financial institutions. Advertisements should be issued in the language(s) spoken by large number of people of the State/UTs, apart from English and Hindi. Further, for Group C & D level posts, having only basic qualifying requirements, information about vacancies for recruitment should also be disseminated through schools and colleges in that area, in addition to normal channels.

(iv) Where there is concentration of minority community population in local areas, the vacancy circular in local language may be distributed in those areas by suitable arrangements.

4. With a view to monitoring the trends in recruitment of minorities, all the Ministries/Departments are requested to submit Half Yearly/Annual Reports in the enclosed proforma-I and II respectively to this Department with a copy to Ministry of Minority Affairs. The report should include information in respect of their attached/subordinate

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By No. 21/8-13
दिनांक/Date 21/8-13

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offices/autonomous bodies also. The consolidated report in respect of all public sector enterprises and public sector banks and financial institutions will be sent by the Department of Public Enterprises and the Department of Economic Affairs respectively. Ministry of Home Affairs will furnish the consolidated data in respect of the Central Police Forces/Central Para Military Forces and also issue suitable guidelines to State Governments for recruitment/representation of Minorities in State Police Forces. Report for the half year ending 31st March shall be submitted by 30th April and that for 30th September by 31st October of every year in Proforma-I. The consolidated annual position for period ending 31st March shall be submitted by 30th April each year in Proforma-II. The first half yearly report shall be for the period ending 31st March, 2007.

5. It is further requested that the information relating to the total number of existing employees (Group-wise) and those belonging to minority communities, as on 31.03.2007 may also be furnished to this Department and the Ministry of Minority Affairs, alongwith the first half yearly report.

6. Similar instructions in respect of public sector enterprises and financial institutions, including public sector banks will be issued by the Department of Public Enterprises and Ministry of Finance respectively.

Hindi version will follow.

(C.B. Paliwal)

Joint Secretary to the Government of India

To

By name to Secretaries of All Ministries/Departments of Government of India.