

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI**

F. No. FIN/12/1/2015-CDN (A&A)

Dated the 28th Nov, 2016

OFFICE MEMORANDUM

Reference is invited to Council's instruction of even no. dated the 22nd Nov, 2016 endorsing therein MOF's instructions dated the 14th Nov, 2016 for "**Promotion of Payments through Cards and Digital Means**". The Competent Authority in the Council has approved to maximize use of Digital Means for financial transactions i.e. Debit and Credit Cards for collection of revenues from Farm, Guest House and other services rendered by ICAR Institutes for which the Institutes are directed to procure the Swipe Machine from the official banks where the accounts is being maintained by the Institutes for this purpose. The related transactions charges, if any, shall be borne by the concerned Institutes.

A compliance report may be reported within 3 days.



(A.P. SHARMA)
Deputy Director (Fin.)

Distribution:

I ICAR Research Institutes etc :

1. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/National Research Centers and Bureaux
2. Project Coordinators/Coordinated Research Projects/Zonal Project Directorates.
3. Finance & Accounts Officers of all Research Institutes/Project Directorates/National Research Centers and Bureaux.

II ICAR Headquarters :

1. All Officers/Sections, ICAR, Krishi Bhavan, New Delhi including Krishi Anusandhan Bhavan I & II, NASC, Pusa, New Delhi.
2. Chairman, ASRB.
3. ADG (CDN)/ADG (PIM)/PD, DKMA
4. Director (P)/DS (GAC)
5. Sr. PPS to Secretary, DARE & DG, ICAR/PPS to Additional Secretary, DARE & Secretary, ICAR/PPS to AS&FA, DARE/ICAR
- ✓ 6. Incharge, ARIC, DKMA, KAB-I for placing the above OM on ICAR Web-Site
7. Secretary (Staff Side)
8. Guard file
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