

ANNEXURE

PROFORMA REGARDING EMPLOYMENT OF DEPENDENTS OF GOVERNMENT  
SERVANTS DYING WHILE IN SERVICE/RETIRED ON INVALID PENSION.

PART-I

1. (a) Name of the deceased/retired  
on invalid pension employee.
- (b) Designation of the employee.
- (c) Date of birth of the employee.
- (d) Date of death/retirement on  
invalid pension.
- (e) Total length of service rendered.
- (f) Whether Permanent or Temporary.
- (g) Whether belonging to SC/ST.

- II. (a) Name of the candidate for  
appointment.
- (b) His/her relationship with the  
employee.
- (c) Date of birth
- (d) Educational Qualifications.
- (e) Whether any other dependent  
has been appointed on  
compassionate grounds.

- III. Particulars of total assets  
left including amount of-
- (a) Family Pension
- (b) D.C.R. Gratuity
- (c) G.P.F. Balances
- (d) L.I. Policies  
(including PLI)
- (e) Movable and immovable  
properties and annual income  
earned therefrom by the  
family.
- (f) C.G.E. Insurance amount.

(g) Encashment of leave

(h) Any other assets

Total : \_\_\_\_\_

IV. Brief particulars of liabilities, if any.

V. Particulars of all dependents of the Govt. servant (if some are employed, their income and whether they are living together or separately).

S.No.	Name	Relationship with the Govt. servant and age.	Employed or not particulars of employment and emoluments.
-------	------	--	---

1.  
2.  
3.  
4.  
5.

VI.

DECLARATION

I hereby declare that the facts given by me above, are, to the best of my knowledge, correct. If any of the facts herein mentioned are found to be incorrect or false at a future date, my services may be terminated.

Date :

Signature of the  
Candidate

Shri.....is known to me and the facts mentioned by him are correct.

Signature of permanent  
Govt. Servant.

Name

Date :

Address

I have verified that the facts mentioned by the candidate above, are correct.

Signature of the  
Welfare Officer

Date :-

Name

Address

PART-II

(a) Name of the candidate for appointment.

(b) His/her relationship with the  
Govt. Servant.

(c) Educational qualifications, Age  
(date of birth) and Experience,  
if any.

(d) Post for which employment is  
proposed.

(e) Whether the post is to be  
filled in CSCS or in a non-  
participating office.

(f) Whether the Recruitment Rules  
provide for direct recruitment.

(g) Whether the candidate fulfils  
the requirements of the Recruit-  
ment Rules for the post.

(h) Apart from waiver of Employment  
Exchange/SSC procedure what other  
relaxations are to be given.

II. Whether the facts mentioned in  
Part-I have been verified by the  
office and if so, indicate the  
records.

III. Personal recommendation of the  
Head of the Department/Ministry.

IV. If the Govt. servant died/retired  
on invalid pension more than 5  
years back, why the case was not  
sponsored earlier.