

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI**

F.No.FIN 6(4)/2013-I.F.

Dated : 04-01-2016

CIRCULAR

With approval of the Competent Authority, Internal Finance Division has developed a check-list for early and easy processing of the proposals of 'Extramural Research Projects'. Hence, all SMDs are requested to provide point-wise specific and complete information invariably in the check-list enclosed with this Circular at the time of submission of proposals of 'Extramural Research Projects' for financial concurrence of IFD.



(S.K. PATHAK)

Deputy Director (Finance)

Distribution :

1. All Deputy Director General, ICAR
2. Asstt. Director General (TC)
3. Shri Hansraj, ISO, DKMA for uploading on ICAR Website

4. 5 PPS to Dh

5. PPS to ASEFA

**Check list for financial concurrence of
Extramural Research Projects**

1. Name of the SMD :

2. Total financial implication of the current proposal :

(Rupees in lakh)

Grant-in-aid General	Grant-in-aid Capital	Total

3. Details of projects approved : (please place in the file, duly signed list of projects being recommended by the SMD and PSC/Scientific Panel along with project-wise details, i.e. participating units, PI, period of project, year-wise details of grant duly bifurcated in "Grant-in-aid-Capital" and Grant-in-aid-General, etc.- in tabulated form) :

4. XII Plan approved EFC provision for Extramural Research Projects – (place a copy in the file and indicate page number) :

(Rupees in lakh)

2015-16		2016-17	
Grant-in-aid Capital	Grant-in-aid General	Grant-in-aid Capital	Grant-in-aid General

5. Approved budgetary provision for Extramural Research Projects – (place a copy in the file and indicate page number) :

(Rupees in lakh)

Approved RE for the current financial year		Approved BE for next financial year	
GIA-Capital	GIA-General	GIA-Capital	GIA-General

6. ADG(TC) may please certify that total of the budget (i) proposed in the current proposal as well as budget (ii) proposed in the proposals of other SMDs, is/would be kept, within the approved budgetary allocation in each head i.e. Grant-in-aid-Capital and Grant-in-aid-General :

7. Whether, the necessary certificates as indicated in para IV (4) of the guidelines have been obtained :

8. Whether the grant proposed for each project, under Grant-in-Aid General and Grant-in-Aid Capital, is as per the guidelines of Extramural Research Projects, if not the details there of and justification there for :

9. Certify that funds would be released strictly as per the guidelines of Extramural Research Projects :

Signature
Subject Matter Division

Signature
ADG(TC)