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By Speed Post

Indian Council of Agricultural Research
Krishi Bhavan : New Delhi

No. 4(1)/2010-CDN

Dated: April 11, 2011

CIRCULAR

In supersession of Council's earlier Circulars of even No. dated 21st and 22nd September, 2010, it has been decided with the approval of competent authority to conduct election of Secretary (Staff Side), Central Joint Staff Council (CJSC) of the Indian Council of Agricultural Research by means of postal secret ballot. The election shall be from amongst the duly elected members of the Institute Joint Staff Councils (IJSs) and Headquarters Joint Staff Council (HJSC) representing the CJSC who are holding their respective positions as on the date of issue of this Circular. The undersigned has been nominated as the Returning Officer for conducting the election. Accordingly, a form for filing the nominations and an undertaking to be submitted by the contesting members alongwith the nomination form are enclosed for commencement of the election proceedings. The schedule for conduct of election is given below:-

- | | | |
|----|---|--|
| 1. | <i>Receipt of nomination papers -</i> | <i>Up to 6th May, 2011 by 3.00 PM</i> |
| 2. | <i>Declaration of nominations -</i> | <i>11th May, 2011</i> |
| | <i>Received</i> | |
| 3. | <i>Withdrawal of nominations -</i> | <i>18th May, 2011 by 3.00 PM</i> |
| 4. | <i>Scrutiny of nominations -</i> | <i>20th May, 2011</i> |
| 5. | <i>Declaration of valid -</i> | <i>23rd May, 2011</i> |
| | <i>nominations for election</i> | |
| 6. | <i>Issue of ballot papers -</i> | <i>10th June, 2011</i> |
| 7. | <i>Receipt of ballot papers -</i> | <i>24th June, 2011 by 3.00 PM</i> |
| 8. | <i>Counting of postal ballots and -</i> | <i>29th June, 2011</i> |
| | <i>declaration of final results</i> | |

The schedule as indicated above may be strictly followed. The documents relating to election process received beyond the stipulated date and time as mentioned above shall not be entertained under any circumstances.

Contd...../-

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The terms and conditions governing the conduct of election are mentioned hereunder:-

1. The nominations can be filed only by elected members of the CJSC who are otherwise eligible to cast vote in the election.
2. Only one nomination form duly filled in all respect can be submitted by the contesting candidate.
3. The candidate who is eligible to cast vote can propose or second only one nominee at one time. In case he/she proposes/seconds more than one nomination, all the nominations proposed or seconded by him/her will stand cancelled. In other words, a member who has the right to cast the vote can sign only one nomination as a proposer or seconder. In no case, he/she will be allowed to sign more than one nomination form as proposer or seconder.
4. The counting of ballots will take place in the premises of Krishi Bhavan, New Delhi. The counting will begin at 10.00 PM on 29.6.2011 in Committee Room No. 1, ICAR Krishi Bhavan, New Delhi. The contesting candidates may like to be present at the time of counting, if they so desire.

**(Y.K. Sharma)**

**Under Secretary (Per.IV) &
Returning Officer
Room No. 220, ICAR,
Krishi Bhavan, New Delhi
Tel. No. 23074476
Mob. No. 9810348739**

Distribution:-

1. All Directors/Project Directors of ICAR Research Institutes/NRC's/PD/ Bureaux
2. All members of IJSC/HJSC representing CJSC
3. ~~PSO~~ ^{PSO} to DG, ICAR
4. ~~PSO~~ ^{PSO} to Secretary, ICAR
5. Director(Admn), ICAR
6. PD, D-KMA for placing the Circular on the website.
7. The Caretaker, ICAR Krishi Bhavan with a request to arrange for booking of CR-I, Krishi Bhavan on 29.6.2011 for the purpose of counting of votes.



**NOMINATION FORM FOR ELECTION OF
SECRETARY(SS)CENTRAL JOINT STAFF COUNCIL
ICAR (2011)
THROUGH POSTAL SECRET BALLOT**

1. Name of the Candidate nominated : _____
2. Designation & Place of working _____

3. Name & Designation with Address
of the Proposer _____
4. Signature of the Proposer _____
5. Name & Designation with Address
Of the Secnder _____
6. Signature of the Secnder _____
7. Signature of the Nominee in token of
His/her consent for nomination _____

FOR OFFICIAL USE

Nomination form checked and found in order/not found in order
due to the following defect.

**(V.K. Sharma)
RETURNING OFFICER**

ACKNOWLEDGEMENT RECEIPT

Received nomination of Shri/Smt./Miss _____
For election for the Secretary(SS) CJSC.

RETURNING OFFICER

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**UNDERTAKING SUBMITTED FOR NOMINATION
CONCERNING ELECTION OF SECRETARY(SS) CJSC,
ICAR AND ELIGIBILITY FOR CASTING OF VOTE**

I hereby confirm that my CJSC membership is valid as on 11^h April, 2011 i.e. the date of issue of Council's Circular No. 4(1)/2010-CDN dated 11.4.2011.

I understand that in the event of my membership of the IJSC/HJSC being found invalid my nomination shall be liable to be cancelled.

Signature _____

Verified by:-

(CAO/SAO/AO/AAO)

Name of Member _____

Name _____ Name of the Institute _____

Designation _____

Date _____ Date _____

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