



**Indian Council of Agricultural Research**  
**Krishi Bhavan : New Delhi**

No. 4(1)/2010-CDN

Dated: September 21, 2010

**CIRCULAR**

It has been decided with the approval of competent authority to conduct election of Secretary (Staff Side), Central Joint Staff Council (CJSC) of the Indian Council of Agricultural Research by means of postal secret ballot. The election shall be from amongst the duly elected members of the Institute Joint Staff Councils (IJSCs) and Headquarters Joint Staff Council (HJSC) representing the CJSC who are holding their respective positions as on the date of issue of this Circular. The undersigned has been nominated as the Returning Officer for conducting the election. Accordingly, a form for filing the nominations and an undertaking to be submitted by the contesting members alongwith the nomination form is enclosed for commencement of the election proceedings. The schedule for conduct of election is given below:-

- |    |   |   |   |
|----|---|---|---|
| 1. | Receipt of nomination papers                                | - | Upto 15 <sup>th</sup> Oct., 2010 by 4.00 PM         |
| 2. | Scrutiny of nominations                                     | - | 18 <sup>th</sup> Oct., 2010                         |
| 3. | Declaration of nominations received                         | - | 20 <sup>th</sup> Oct., 2010                         |
| 4. | Withdrawal of nominations                                   | - | 27 <sup>th</sup> Oct., 2010 by 4.00 PM              |
| 5. | Declaration of valid nominations for election               | - | 28 <sup>th</sup> Oct., 2010                         |
| 6. | Issue of ballot papers                                      | - | From 8 <sup>th</sup> to 10 <sup>th</sup> Nov., 2010 |
| 7. | Receipt of ballot papers                                    | - | Upto 26 <sup>th</sup> Nov., 2010 by 4.00 PM         |
| 8. | Counting of postal ballots and declaration of final results | - | 29 <sup>th</sup> Nov., 2010                         |

The schedule as indicated above may be strictly followed and documents related to election process received beyond the stipulated date and time as mentioned above shall not be entertained under any circumstances.



**(V.K. Sharma)**

**Returning Officer &  
Under secretary (Per.IV)  
Room No. 220, ICAR,  
Krishi Bhavan, New Delhi  
Tel. No. 23074476  
Mob. No. 9810348739**

**Distribution:-**

1. All Directors/Project Directors of ICAR Research Institutes/NRC's/PD/ Bureaux
2. All members of IJSC/HJSC representing CJSC
3. Sr. PPS to DG, ICAR
4. PPS to Secretary, ICAR
5. Director(Admn), ICAR
6. PD, DIPA for placing in the web.



**UNDERTAKING SUBMITTED FOR NOMINATION  
CONCERNING ELECTION OF SECRETARY(SS) CJSC,  
ICAR AND ELIGIBILITY FOR CASTING OF VOTE**

I hereby confirm that my CJSC membership is valid upto 21<sup>st</sup> September, 2010 i.e. the date of issue of Council's Circular No. 4(1)/2010-CDN dated 21.9.2010.

I understand that in the event of my membership of the IJSC/HJSC being found invalid my nomination shall be liable to be cancelled.

Signature \_\_\_\_\_

Verified by:-

(CAO/SAO/AO/AAO)

Name of Member \_\_\_\_\_

Name \_\_\_\_\_ Narne of the Institute \_\_\_\_\_

Designation \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_



**NOMINATION FORM FOR ELECTION OF  
SECRETARY(SS)CENTRAL JOINT STAFF COUNCIL  
ICAR (2010)  
THROUGH POSTAL SECRET BALLOT**

1. Name of the Candidate nominated : \_\_\_\_\_
2. Designation & Place of working \_\_\_\_\_  
\_\_\_\_\_
3. Name & Designation with Address  
of the Proposer \_\_\_\_\_
4. Signature of the Proposer \_\_\_\_\_
5. Name & Designation with Address  
Of the Secnder \_\_\_\_\_
6. Signature of the Secnder \_\_\_\_\_
7. Signature of the Nominee in token of  
His/her consent for nomination \_\_\_\_\_

**FOR OFFICIAL USE**

Nomination form checked and found in order/not found in order  
due to the following defect.

**(V.K. Sharma)**  
**RETURNING OFFICER**

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**ACKNOWLEDGEMENT RECEIPT**

Received nomination of Shri/Smt./Miss \_\_\_\_\_  
For election for the Secretary(SS) CJSC.

**RETURNING OFFICER**