



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110 001
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110 001

F.No. Admn. 8(1)/2013-Estt.-II

Dated the 4th April, 2014

To

The Directors of all Institutes, National Research Centres & Bureau/
Project Directors / Project Coordinators / Zonal Project Directors under
ICAR

Subject :- Audit & Accounts Examination - 2014 – regarding.
Sir,

It has been decided to conduct Examination in Audit & Accounts matters as per provisions of the Scheme for Training and Examination in Audit & Accounts matters tentatively in the last week of June, 2014. The said Scheme consisting of subjects for the examination and syllabus etc. vide F.No. 5-1/2008-CDN(A&A) dated 18th April, 2013 is available at ICAR web-site www.icar.org.in.

2. The contents of the letter may kindly be brought to the notice of all concerned and particulars of such employees who are eligible in terms of the scheme and interested in taking the aforesaid examination may be obtained in the enclosed proforma (Annexure-I) and sent to the Establishment-II Section, ICAR Hqrs., Krishi Bhawan, New Delhi **duly verified through their Branch Officer and respective Establishment Sections** latest by 5th May, 2014. For applications forwarded from the Andaman & Nicobar Islands, Lakshdeep, Minicoy and Amindivi islands, States/Union Territories in the North-Eastern Region, Ladakh Division of J & K State, Sikkim, Pangi, Sub-division of Chamba, Lahul and Spiti Districts of Himachal Pradesh, the last date for receipt of applications will be 12th May, 2014. It may please be noted that the applications of the candidates received after the expiry of the above date will not be entertained under any circumstances. Further, incomplete applications will also not be entertained.

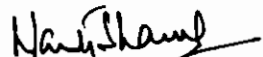
3. Employees who had already applied for the said examination in response to the earlier notification dated 01.07.2013 are required to submit fresh applications through their respective Institutes/Hqrs.

4. The programme/schedule of examination, timing of examination, Roll No. and centre of the examination will be intimated to all concerned in due course.

5. It may be made clear that no cyclostyled lecture notes will be supplied by the ICAR Hqrs. Hence no request in this regard may be sent to the ICAR Hqrs. It may also be made clear to all concerned that calculators/mobile phones will not be allowed in this examination. Candidates would also be required to carry proof of identity at the time of the examination.

6. Please acknowledge the receipt of this letter.


Yours faithfully,


(Namrta Sharma)

Deputy Secretary (Admn.)

Copy with enclosure forwarded for information & necessary action to :

1. All Sections/Officers of ICAR Hqrs. The persons desirous of appearing in the Audit & Accounts Examination may send their particulars in the enclosed proforma (Annexure-I) to the Deputy Secretary (Admn.), ICAR Hqrs. through their Branch Officers and respective Establishment Sections latest by 4th May, 2014.
2. PPS to DG, ICAR
3. SA to Chairman, ASRB
4. PPS to Secretary, ICAR
5. Director (Finance), ICAR
6. Shri Hans Raj, ISO, DKMA, KAB-I for uploading on Council's website.


(Namrta Sharma)

Deputy Secretary (Admn.)



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN, NEW DELHI
Training and Examination of employees of ICAR in
Audit & Accounts matters

Annexure-I

For official use only	
Roll No.	
Centre Allotted	

APPLICATION FORM

(To be filled in by the candidate in his/her own handwriting in capital letters)

1. NAME IN BLOCK LETTERS _____
2. CATEGORY TO WHICH BELONGS (SC/ST/GENERAL) _____
3. DESIGNATION _____
4. FATHER/HUSBAND'S NAME _____
5. DATE OF BIRTH (DD-MM-YYYY) _____
6. NAME OF THE INSTITUTE/HQRS. _____
7. DATE OF JOINING ICAR _____
8. PRESENT BAND OF PAY AND GRADE PAY _____
9. QUALIFICATIONS _____
10. NUMBER OF CHANCES ALREADY AVAILED _____
IN TERMS OF PARA 4 OF THE AUDIT AND _____
ACCOUNTS EXAMINATION SCHEME _____
11. SUBJECT(S) IN WHICH EXEMPTION GRANTED _____
ON THE BASIS OF EARLIER EXAMINATION(S) _____
(YEAR OF SUCH EXAMINATION(S) _____
AND ROLL NO.(S) TO BE INDICATED INVARIABLY) _____
12. OPTION FOR MEDIUM OF EXAMINATION
(ENGLISH OR HINDI) _____
13. ANY OTHER RELEVANT INFORMATION _____

DECLARATION TO BE SIGNED BY THE CANDIDATE

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief.

Date : _____

Signature of the Candidate

Mobile No.

E-mail Id.

Contd....2/-

FOR USE BY THE RESPECTIVE ESTABLISHMENT DIVISION

Certified that :

4. Shri/Smt./Kumari _____ is eligible to appear in the said examination in terms of the respective Scheme.
5. He/She belongs to _____ category.
6. He/She is clear from vigilance/disciplinary angles.

Signature of the concerned Administrative Authority
at the ICAR Headquarters/Institutes with Office Seal