



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
NASC COMPLEX, PUSA, NEW DELHI 110 012.**

F.No. 15(12)/2010-E&M

Dated the 24th June 2010

Circular

Subject : Loss of revenue on account of residential quarters remaining vacant and irregular payment of HRA to officers eligible for allotment of quarters lying vacant – reg.

Sir,

It has been come to the notice that a number of quarters are lying vacant at Krishi Vihar and Asiad Village for quite some time resulting to revenue loss on account of HRA. Instructions dated 7.5.10 on above said subject is Annexed. Thus to prevent revenue loss, all employees who are not availing the government residential accommodation are requested to apply for quarter as per their entitlement and submit the application to Section officer (E&M) directly. Those who will not apply for allotment of quarter within 15 days from the date of issue, action as mentioned in instructions dated 7.5.10 will be taken. The application form is available on ICAR website www.icar.org.in

Yours faithfully,

(Vivek Purwar)

Under Secretary (GAC)

Distribution :

All Divisions/Sections in ICAR Hqrs. including ASRB.