

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI**

F.No. 7(1)/2010-CDN (A&A)

Dated the 8th June, 2010
10th

CIRCULAR

With the approval of Competent Authority the following clarifications may be noted for compliance with regard to the delegation of powers.

1) Proposal of air travel by non-entitled persons:

Proposal for approval by air by non-entitled persons should be completely and unequivocally discouraged. However, the delegation of power in this regard is as follows:

- | | | | |
|-----|------------------------------|---|---|
| i) | Director General / Secretary | : | Full Powers |
| ii) | Deputy Director Generals | : | Full powers within their Divisions and for the Institutes in their charge |

- Subject to the permission being given by any of the above only in emergent and truly exceptional circumstances, for reasons and justification to be recorded in writing in detail. Further, it is clarified that giving such permission for any journey which could have been foreseen, such as hearing in a departmental enquiry or as a resource person for a training is not justified, nor can't be justified in the so-called interest of saving journey time.

2) Payment of newspaper bills to entitled Officers:

In order to facilitate the payment of newspaper bills to the entitled officers at dispersed locations, such reimbursements can be made from the Imprest Account of the respective SMDs.



(SUNITA ARYA)
FINANCE & ACCOUNTS OFFICER

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