

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**KAB-II, PUSA, New Delhi-12**  
**HRM Unit**

F.No. HRM-3(5)/2019-KAB/62

Dated:- 02 May, 2019

**OFFICE MEMORANDUM**

**Subject:- Six days residential Training Programme on Public Procurement for Government Officers from 10<sup>th</sup> June, 2019 onwards being conducted by NIFM, Faridabad.**

The National Institute of Financial Management (NIFM), Faridabad has invited nominations for the six days residential Training Programme on Public Procurement. The programme is meant for all officers and staff presently dealing with or are likely to be associate with public procurement of goods, works and services (from Procurement, Finance, Technical/ user departments and Audit).

The schedule of training programmes during 2019-20 is as below:

Month	Duration	Last date of receipt of nomination	Month	Duration	Last date of receipt of nomination
June, 2019	10-15 June	18.05.2019	Dec, 2019	18-23 Nov	20.08.2019
	17-22 June	25.05.2019		25-30 Nov	26.08.2019
	24-29 June	30.05.2019		02-07 Dec	05.09.2019
July, 2019	08-13 July	01.06.2019	Jan, 2020	09-14 Dec	14.09.2019
	15-20 July	06.06.2019		16-21 Dec	25.09.2019
	22-27 July	10.06.2019		06-11 Jan	05.10.2019
	29 July-03 Aug	15.06.2019		20-25 Jan	15.10.2019
August, 2019	05-10 August	20.06.2019	Feb, 2020	27 Jan -01 Feb	25.10.2019
	26-31 August	25.06.2019		03-08 Feb	05.11.2019
Sept, 2019	02-07 Sept	15.07.2019		10-15 Feb	11.11.2019
	16-21 Sept	20.07.2019		17-22 Feb	20.11.2019
	23-28 Sept	25.07.2019		24-29 Feb	25.11.2019
Oct, 2019	14-19 Oct	05.08.2019	Mar, 2020	02-07 Mar	20.12.2019
Nov, 2019	04-09 Nov	10.08.2019		23-28 Mar	30.12.2019

The aim of the training programme is to educate and familiarize the concerned executives/officers engaged in public procurement with all the relevant rules, regulations and procedures of public procurement as large amount of public funds are being spent on public procurement.

The Officials who need training in this area may send their nomination in the prescribed nomination form through proper channel to HRM Unit, ICAR HQs latest by **as per last dates given in the table** (as per ATP 2019-20) for onward transmission to NIFM, Faridabad. The Nomination Form may be downloaded from ICAR website under **Col. Circular/HRM Unit**. The nomination form is also enclosed. The nomination may not be sent online directly to NIFM until it is approved by the Council.

The Officials who have already attended this programme need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by NIFM, Faridabad. The participation in the above programme will subject to acceptance of nomination by NIFM, Faridabad and also further orders

from the Council. Course fee will be paid by Ministry of Finance, Government of India. However, the TA as admissible under rules will be borne by the Institute concerned of the participants.

  
ADG (HRM) &

Training Manager, ICAR

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Distribution:-

1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi
2. All Directors of ICAR Institutes
3. All HRD Nodal Officers of the ICAR Institutes
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6. Guard File



## NOMINATION FORM

### Training Programme on Public Procurement

Name \_\_\_\_\_

Male ☐ Female ☐

Designation: \_\_\_\_\_

Organisation: \_\_\_\_\_

Dates of Program that you want to attend: \_\_\_\_\_

Address for communication \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Pincode \_\_\_\_\_

Phone (O) \_\_\_\_\_ (R) \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

Brief Experience of dealing with Procurement Matters

\_\_\_\_\_

Have you attended the Training on Public Procurement (6 Days) at NIFM. If yes when \_\_\_\_\_

Signature of the Candidate

#### TO BE FILLED IN BY THE SPONSOR

Name of the sponsor \_\_\_\_\_ Designation \_\_\_\_\_

Address for communication \_\_\_\_\_

\_\_\_\_\_ City \_\_\_\_\_ Pin \_\_\_\_\_

Phone \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Detail of Fee Sent (If applicable)

\_\_\_\_\_

\_\_\_\_\_

Signature of the Sponsor  
with stamp of the organisation

Date: \_\_\_\_\_

Please return the duly filled form to: [advancedprocure@nifm.ac.in](mailto:advancedprocure@nifm.ac.in)

For further details, please refer our website: [www.nifm.ac.in](http://www.nifm.ac.in) or contact the Programme Director

**NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT**

(Ministry of Finance, Government of India)

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PS: Photocopy of this form can also be used