

Fax Message No. 3772/ICAR HQ

Dated. 29/5/2014

No of Pages. 05



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI

F. No. GAC-21-25/2014-CDN

Dated the 29th May, 2014

ENDORSEMENT

Department of Pension & Pensioners' Welfare, Ministry of Personnel, Public Grievances & Pensions, Government of India, New Delhi has issued O. M. No. 1/27/2011-P&PW (E) dated 7.5.2014 regarding Simplification of pension procedure – submission of undertaking by retiring Government servant along with pension papers. The above mentioned O.M. is being uploaded on the ICAR Web-Site www.icar.org.in for information and further necessary action.

(J.N. Bhagat)
Under Secretary (GAC)

DISTRIBUTION :-

1. All Directors/Project Directors of all ICAR Institutes/National Research Centres/Project Coordinators/Coordinated Research Projects/Zonal Project Coordinators/Bureaux
2. Sr.PPS to DG, ICAR/PPS to Secretary, ICAR/PPS to FA (DARE).
3. Chairman ASRB/ND, NAIP/ Project Director(DKMA), Pusa, New Delhi.
4. Shri Hans Raj, ISO, (DIPA) KAB-I for putting in the ICAR Web-Site.
5. All officers/sections at ICAR Krishi Bhawan/KAB – I & II.
6. Secy. (Staff Side), CJSC, NRC on Meat, Chengicherla, Hyderabad -500039
7. Secy. (Staff Side), HJSC, ICAR, KAB-II, Pusa, New Delhi-110012
8. Guard file/Spare copies

— 1/5 —



भारतीय कृषि अनुसंधान परिषद
कृषि भवन- नई दिल्ली

फा० सं० सा० प्र० सं०-21-25/2014.समन्वय

दिनांक : 29.5.2014

पृष्ठांकन

पेंशन एवं पेंशनर्स कल्याण विभाग, कार्मिक मंत्रालय, लोक शिकायत और पेंशन, भारत सरकार, नई दिल्ली द्वारा दिनांक 7.5.2014 को सेवानिवृत्त होने पर पेंशन प्रक्रिया का सरलीकरण - के बारे में जारी किया है। यह का.जा. भा.कृ.अ.प. की वेबसाइट www.icar.org.in पर सूचना एवं अनुपालन हेतु अपलोड कर दिया गया है।

(जे. एन. भगत)

अवर सचिव (जीएसी)

वितरण:

- 1 भा.कृ.अ.प. के संस्थानों/परियोजना निदेशालयों/राष्ट्रीय अनुसंधान केन्द्रों/परियोजना समन्वयकों/ अनुसंधान परियोजना समन्वयकों/क्षेत्रीय परियोजना समन्वयकों के सभी निदेशक/ब्यूरो के सभी निदेशक।
- 2 महानिदेशक., भा.कृ.अ.प. के वरिष्ठ प्रधान निजी सचिव/सचिव, भा.कृ.अ.प. के प्रधान निजी सचिव/वित्त सलाहकार (डेयर) के प्रधान निजी सचिव।
- 3 अध्यक्ष, कृ.वै.च.मं./राष्ट्रीय निदेशक एनएआईपी/परियोजना निदेशक (डीकेएमए), पूसा, नई दिल्ली
- ✓ श्री हंस राज, आईएसओ, (डीकेएमए), कृषि अनुसंधान भवन-1 को आईसीएआर की वेबसाइट पर डालने करने हेतु।
- 5 भा.कृ.अ.प. के सभी अधिकारी/अनुभाग कृषि भवन/कृषि अनुसंधान भवन-1/2, एनएएससी काम्पलेक्स-16 सचिव (कर्मचारी पक्ष) सीजेएससी राष्ट्रीय मांस अनुसंधान केन्द्र चंगीचेरला

SP No. 1CR)

Important Instruction

No. 1/27/2011-P&PW (E)
 Government of India
 Ministry of Personnel, P.G. & Pensions
 Department of Pension & Pensioners' Welfare

3rd Floor, Lok Nayak Bhavan,
 Khan Market, New Delhi,
 the 7th May, 2014

Office Memorandum

Sub: Simplification of pension procedure -- submission of undertaking by retiring Government servant along with pension papers - reg.

'The Scheme for Payment of pensions to Central Government Civil Pensioners through Authorised Banks', issued by the Central Pension Accounting Office provides for an undertaking to be submitted by the retiring Government servant/pensioner to the pension disbursing bank before commencement of pension. The pensioner undertakes to refund or make good any amount to which he is not entitled.

2. It has been found that the first payment of pension after retirement gets delayed mainly due to two reasons. One, the delay in receipt of intimation by the pensioner that pension papers have reached the bank and two, delay on part of the pensioner in approaching the bank for submission of undertaking.

3. The feasibility of submission of undertaking by the retiring Government servant along with pension papers had been under consideration in the Government for some time. The following simplification has therefore been approved with the concurrence of Department of Expenditure, vide their I.D. No.130/E.V/2014, dated 24th February, 2014. The required undertaking may be obtained by the Head of Office from the retiring Government servant along with Form 5 and other documents before his retirement. This undertaking shall be forwarded to the pension disbursing bank along with the Pension Payment Order by the Accounts Officer/CPAO following the usual procedure. The bank shall credit the pension to the account of the pensioner as soon as this Undertaking is received along with the pension documents.

4. The pensioner would no longer be required to visit the bank to activate the first payment of pension. Therefore, after ascertaining that the Bank's copy has been despatched by the Central Pension Accounting Office, the pensioner's copy of the Pension Payment Order (PPO) may be handed over to him at the time of retirement along with other retirement dues. This should be feasible in all cases where the Government servant had submitted pension papers within the time-limits prescribed in the Central Civil Services (Pension) Rules, 1972.

5. An employee posted at a location away from the office of the Head of Office or who for any other reasons feels that it would be more convenient to him to obtain his copy of PPO from the bank, may inform the Head of Office of his option in writing while submitting his pension papers.

- 3 / 5 -

Qlm

7375
 By: *[Signature]*
 Dy. Secy. to Govt. Secy.
 P&PW Section
 Date: *[Signature]*

Sd/-

41

6. Office of Controller General of Accounts is requested to instruct all Pay and Accounts Offices and all pension disbursing banks to follow the above procedure as well as make necessary amendments to the pension sanction and payment procedures and the Scheme Booklet.

7. All Ministries/Departments are requested to follow the above procedure henceforth. Department of Posts and Department of Telecommunications are requested to make suitable amendments to the instructions to the Accounts Officers and pension disbursing Post Offices/Banks to adhere to the above procedure.



(D.K. Solanki)

Under Secretary to the Government of India

Ph: 24644632

1. All Ministries/Departments of the Government of India as per list
2. O/o Controller General of Accounts, 7th Floor, Lok Nayak Bhavan, Khan Market, New Delhi.
3. Central Pension Accounting Office, Trikot-II, Bhikaji Kama Place, New Delhi.
4. Department of Expenditure (E.V. Branch, w.r.t. their L.D. No.130/E.V/2014, dated 24th February, 2014), North Block, New Delhi.
5. Department of Posts, Dak Bhavan, New Delhi
6. Department of Telecommunications, Sanchar Bhavan, New Delhi.

74/5-

(3)

ANNEXURE-XI(See para 12.3 page 6 of Scheme Booklet)**SPECIMEN LETTER OF UNDERTAKING BY THE PENSIONER**

Date _____

To

The Branch Manager

(Bank)_____
(Branch & address)

Dear Sir,

Payment of pension under P.P.O. No. _____ through your office.

In consideration of your having, at my request, agreed to make payment of pension due to me every month by credit to my account with you. I the undersigned agree and undertake to refund or make good any amount to which I am not entitled or any amount which may be credited to my account in excess of the amount to which I am or would be entitled. I further hereby undertake and agree to bind myself and my heirs, successor, executors and administrators to indemnify the bank from and against any loss, suffered or incurred by the bank in so crediting my pension to my account under the scheme and to forthwith pay the same to the bank and also irrevocably authorise the bank to recover the amount due by debit to my said account or any other account/ deposits belonging to me in the possession of the bank.

Yours faithfully,

Signature:

Name:

Address:

Witnesses:

(1) Signature:

Name:

Address:

Date:

(2) Signature:

Name:

Address:

Date:

5/5