

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN : NEW DELHI**

F.No. 33(14)/2012-Estt.I

Dated the 12th March, 2013

To



The Directors of all the ICAR Institutes/NRCs/PDs/Bureaux

Subject: Recruitment Rules for the post of Skilled Support Staff (SSS) in ICAR system - reg.

Sir,

Recruitment Rules for the post of Skilled Support Staff to facilitate regularization of Casual Labourers with Temporary Status only were issued vide Annexure II of the Council's letter no. 14(1)/2008-Estt.I dated 03.8.2011. Since the Recruitment Rules did not cover the provision of filling up of the post on Direct Recruitment basis (from open market), requests were received for making provision for filling up the post from open market on DR basis also.

The matter has been examined in the Council and accordingly a consolidated revised recruitment rules for the post of Skilled Support Staff to be filled on direct recruitment basis and also by regularization of casual labourers with temporary status, duly approved by the Competent Authority, are hereby notified for information, guidance and necessary action of all concerned.

These recruitment rules come into force with immediate effect.

Yours faithfully,



(K.N. Choudhary)
Deputy Secretary (Admn.)

Encl.: As above

Copy for information to:

1. All Directors / Deputy Secretaries / Secretary, ASRB / COE, ASRB / Under Secretaries, ICAR at Krishi Bhavan / Krishi Anusandhan Bhavan I & II, Pusa, New Delhi.
2. Sr. PPS to DG, ICAR / PPS to Chairman, ASRB / PPS to Secretary, ICAR/PS to FA, DARE/ICAR
3. Secretary (SS), CJSC, Hyderabad; Secretary (SS), HJSC, ICAR, New Delhi
4. Media Unit, ICAR with the request to upload RRs on the ICAR website.
5. Guard File / Spare Copies

**REVISED RECRUITMENT RULES FOR THE POST OF
SKILLED SUPPORT STAFF**

1.	Name of the post	Skilled Support Staff
2.	Classification	Group 'C', Non-ministerial, Non-Gazetted
3.	Pay Band and Grade Pay / Pay Scale	Pay Band-1 Rs. 5200-20200 + Grade Pay of Rs.1800/-.
4.	Whether Selection Post or Non-selection Post	Not applicable
5.	Age limit for direct recruitment	<p>18-25 years (Relaxation in upper age shall be allowed to Scheduled Caste / Scheduled Tribe / OBC and any other category as per the instructions issued by the Government of India from time to time)</p> <p>Note I: The crucial date for determining the age limit shall be the closing date for receipt of application from candidates in India.</p> <p>Note II: For regularization of casual labourers with temporary status age limit shall be as per DOPT's OM No. 5106/2/90-Estt.(C) dated 10.9.1993 duly endorsed vide ICAR letter no. 14(1)/2008-Estt.I dated 03.08.2011.</p> <p>Note III: In case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date up to which the Employment Exchange is asked to submit the names.</p>
6.	Educational & other qualifications required for direct recruitment	<p>Matriculation or equivalent pass OR ITI pass</p>
7.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
8.	Period of Probation, if any.	Two years
9.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	<p>By direct recruitment, also from amongst casual labourers with temporary status granted under the DOPT Scheme vide OM No. 5106/2/90-Estt. (C) dated 10.09.1993 duly endorsed vide ICAR letter no. 14(1)/2008-Estt.I dated 03.08.2011, if available at the Institute concerned.</p>

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10.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	Not applicable																									
11.	Composition of Departmental Promotion Committee for considering confirmation	<table><tr><td colspan="2">AT THE ICAR Hqrs.</td></tr><tr><td>Director (A) or his Nominee</td><td>Chairman</td></tr><tr><td>An officer not lower in status than Under Secretary nominated by Director (A))</td><td>Member</td></tr><tr><td>An officer not lower in status than Under Secretary belonging to SC/ST community nominated by Director (Admn.)</td><td>Member</td></tr><tr><td>An outside expert not lower in status than Under Secretary nominated by Director (Admn.)</td><td>Member</td></tr><tr><td>Dy. Secretary (A) or Under Secretary (A)</td><td>Member – Secy.</td></tr><tr><td colspan="2">AT THE ICAR RESEARCH INSTITUTES</td></tr><tr><td>Chief Admn. Officer/Sr. Admn. Officer, if there is no post of CAO/SAO in the Institute an Officer of equivalent status nominated by Director</td><td>Chairman</td></tr><tr><td>An Officer not lower in status than Admn. Officer nominated by Director</td><td>Member</td></tr><tr><td>An Officer not lower in status than AO belonging to SC/ST community nominated by Director</td><td>Member</td></tr><tr><td>An Outside Expert not lower in status than AO nominated by Director</td><td>Member</td></tr><tr><td>SAO/AO (in absence of such officer, an officer of equivalent status nominated by Director)</td><td>Member – Secy.</td></tr></table>		AT THE ICAR Hqrs.		Director (A) or his Nominee	Chairman	An officer not lower in status than Under Secretary nominated by Director (A))	Member	An officer not lower in status than Under Secretary belonging to SC/ST community nominated by Director (Admn.)	Member	An outside expert not lower in status than Under Secretary nominated by Director (Admn.)	Member	Dy. Secretary (A) or Under Secretary (A)	Member – Secy.	AT THE ICAR RESEARCH INSTITUTES		Chief Admn. Officer/Sr. Admn. Officer, if there is no post of CAO/SAO in the Institute an Officer of equivalent status nominated by Director	Chairman	An Officer not lower in status than Admn. Officer nominated by Director	Member	An Officer not lower in status than AO belonging to SC/ST community nominated by Director	Member	An Outside Expert not lower in status than AO nominated by Director	Member	SAO/AO (in absence of such officer, an officer of equivalent status nominated by Director)	Member – Secy.
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