



**Indian Council of Agricultural Research
Krishi Bhavan, New Delhi-110001**

F.No.7(3)/2016-Estt.II
To,

Dated: 07th April, 2016

All Directors/Projects Directors/Zonal Coordinators/Project Coordinators of ICAR
Research Institutes/ PDs/NRCs/Bureaux/ZCU.

Subject: Recruitment to fill up vacancies in the grade of Stenographer Grade-III in the ICAR system-regarding.

Sir/Madam,

In order to ensure uniformity in the matter of recruitment, the Governing Body in its 236th meeting held on 23rd February, 2016 has approved that the recruitment to the post of Stenographer Grade-III may be streamlined and may be conducted under the overall supervision of ASRB. Accordingly, all the institutes are requested to put on hold or cancel all the recruitment process already initiated for filling up the post of Stenographers Grade-III.

In order to enable the Council to take up the matter of recruitment with the ASRB, the vacancy position in the grade of Steno Grade-III may please be forwarded to the undersigned in the following proforma by 20th April, 2016:

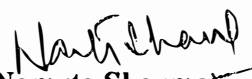
Name of the Institute:										
S.No.	Sanctioned Strength	No. of Posts (in position)	No. of Vacancies	Reservation Status						Total
				UR	SC	ST	OBC	PD (UR)*	Ex. Ser.*	(A+B+C+D+E+F)
				A	B	C	D	E	F	
1.	Vacancies as on 31.3.2016									
2.	Anticipated vacancies during the financial year 1.4.2016 to 31.3.2017									

*Horizontal reservation

Those posts which have been lying vacant for more than one year and the recruitment action is yet to be initiated may not be included. Action for revival of these posts may be taken up with SMD concerned.

The above information should reach ICAR Hqrs. by 20.4.2016

Yours faithfully,


(Namrta Sharma)
Deputy Secretary (Admn.)
Ph. No. 23386087