

# भारतीय कृषि अनुसंधान परिषद Indian Council of Agricultural Research कृषि अनुसंधान भवन-॥, पूसा, नई दिल्ली 110012 Krishi Anusandhan Bhavan Pusa - II, New Delhi 110012

F.No. HRM-3(40)/2021-KAB/220

Dated 28<sup>th</sup> December, 2021

## OFFICE MEMORANDUM

Subject:- Four days Online workshop on "Reservation in services for SC/ST/OBC" from 21<sup>st</sup> to 24<sup>th</sup> February, 2022 – reg.

The Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, GoI, New Delhi has invited nomination for four days Online workshop on "Reservation in services for SC/ST/OBC" from 21<sup>st</sup> to 24<sup>th</sup> February, 2022 for Section Officers and ASO (of CSS) or equivalent level in other offices of Central Government, State Government, UT Administration, PSUs, Constitutional Bodies, and Autonomous Bodies etc.

The aims of the course are to develop a broad understanding of the constitutional provisions relating to Reservation in services for SCs/STs/OBCs/EWS, procedures for implementing the reservation orders and instructions of Government of India, on reservation rosters, procedures involved for de-reservation of reserved vacancies, filling of carry forward / backlog reserved vacancies and share and Exchange practical experiences and ideas in dealing with day-to-day problems and sharpen skills for proper implementation of the Government orders and instructions on the subject.

The Officials who need to attend above training course may send their nomination in the prescribed nomination form through proper channel (**HRD Nodal Officers/ Director of the concerned Institute**) to HRM Unit, ICAR HQs latest by <u>07.01.2022</u> for onward transmission to ISTM, New Delhi. The Nomination Form may be downloaded from ICAR website under <u>Col. Circular/HRM Unit</u>. The nomination form is also enclosed here. The nomination may not be sent online directly to ISTM until it is approved by the Council.

The Officials who have already attended the training course need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above training course will be subject to acceptance of nomination by ISTM, New Delhi and also further orders from the Council.

(A K Vyas)

ADG (HRM) &

Training Manager, ICAR

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### Distribution:-

- 1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi.
- 2. All Directors and HRD Nodal Officers of the ICAR Institutes.
- 3. E-office Notice Board.
- 4. ICAR Portal/ HRM Portal.
- 5. Guard file.



# **Institute of Secretariat Training & Management**

## Online Nomination Form Was telepants in \*Select Course 'Have you previously attended any course at ISTM? Yes No 'Mobile No. Middle Name \*Last Name \*First Name Select title ▼ Name in Hindi \* Father's / Spouse's / Mother's / Guardian's name 'Gender \*Category Select Gender Select Category 'Differently Abled \*Date of Birth \* Educational Qualification \* Designation / Rank \* Service Select Service Select Designation / Rank \*Level of Pay Matrix Select Level \* Date of Joining Current Post \*Date of Joining Service \* Brief Service Particulars ORGANISATION DETAILS \* Organisation Type Select Organisation Type \* Organisation Name \*Organisation Phone \* Organisation Email \* Organisation Street Address \*Organisation Pincode \* Organisation City \* Organisation State Select Organisation State PERSONAL / RESIDENCE DETAILS 'Email Aadhaar Number \* Street Address · City \* Pincode Select Residence State 'State

#### OTHER DETAILS

\* Emergency Contact Details

'How the training is likely to benefit the nominee as well as the organisation (in 2 lines).

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Online Nomination Form | Institute of Secretariat Training & Management | Govt. of India

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Whether Hostel Accommodation is required

Yes No

'I certify that the above information is correct

( Checked = Yes; Unchecked = No. )

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