

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN : NEW DELHI

F.No. 2-1/2010-Law

Dated, the 5th February, 2010

To

All Directors/Project Directors of the Institutes/National Research
Centres/Bureaux/Project Directors of ICAR

Sub.: Maintenance of land record - reg.

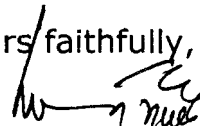
Sir,

It has been observed that maintenance of land records and follow up of related issues is not receiving adequate attention at some of the institutes. With a view to standardise maintenance of land records, it has been decided that a complete land dossier interalia containing the related record / documents, correspondence and memos of transactions shall be maintained in the institutes. The land dossier shall indicate whether the land has been acquired by outright purchase or gift or on lease and whether the transaction has been duly recorded in the state land records. The land dossier shall also indicate particulars of related litigation, if any. In regard to ongoing litigation the developments taking place from time to time shall be periodically updated in the dossier. It is requested that the institutes may prepare such a dossier as early as possible. A copy of the dossier may be forwarded to the concerned DDG at the Council's headquarters for record in the subject matter division.

2. Some of the institutes are facing considerable difficulty in renewal of lease deeds and are required to approach the Central Empowered Committee set up on orders of the Hon'ble Supreme Court for exemption from payment of 'Net Present Value' of land. The institutes which are set up on 'forest land' (as evidenced by original lease documents) are requested to inform particulars of forest land along with technical justification for exemption from payment of 'Net Present Value' of land to the concerned subject matter division so that a consolidated proposal may be formulated to approach the Central Empowered Committee for necessary exemption. This may be done latest by 15th April, 2010. Institutes which do not have any forest land may send a 'Nil' report to the concerned SMD.

Contd....2/-

3. Directors are expected to assume personal responsibility to ensure proper maintenance of land dossier and effective follow up of related issues.

Yours faithfully,


(RAJIV MEHRISHI)
Addl. Secretary, DARE & Secretary, ICAR

Copy to :

1. SPPS to Secretary, DARE & DG, ICAR
2. PPS to AS, DARE & Secretary, ICAR
3. PS to AS & FA, DARE
4. SA to Chairman, ASRB
5. All DDGs - They are requested to secure compliance of these instructions. The information received from the institutes may be scrutinised and information gaps, if any, got completed. Consolidated proposal in respect of respective SMD may please be forwarded to Law Section by 15th May, 2010.
6. ND, NAIP
7. PD, DIPA
8. All Directors / Deputy Secretaries / Secretary, ASRB / Under Secretaries at ICAR Hqrs.
9. Shri Hans Raj, Information System Officer, (DIPA) KAB I for putting in the ICAR Web-Site.
10. All officers/sections at ICAR Hq./KAB I & II
11. Cdn. Section for giving Index Number