



F.No. HRM-3/09/2022-KAB./80

Dated 27<sup>th</sup> May, 2022

**OFFICE MEMORANDUM**

**Subject:- Inviting nomination for Residential Training Programme on Public Procurement (Basic/Advanced) and Arbitration for Government Officers being organized at Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad during July-September 2022 – reg.**

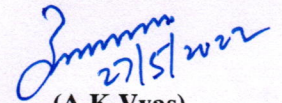
Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad has invited nomination for the Training Programme on Public Procurement (Basic/Advanced) and Arbitration. The programme is meant for officers/staff currently engaged in the area of Public Procurement directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., the officers /staff who are currently not dealing in the area can also be sent for these training. The schedule of training programmes from **July-September 2022** is attached herewith. (Annexure-I)

The aims of the Training Programme are to upgrade the capacities of the officers/staff with all relevant rules and procedures of public procurement in the year 2022-23.

The Officials who need to attend above training programme may send their nomination through proper channel (**HRD Nodal Officer/Director of the concerned Institutes/Reporting Officers**) to HRM Unit, ICAR HQs for onward transmission to AJNIFM, Faridabad. The nomination form may be downloaded from ICAR website under **Col.Circular/HRMUnit**. The nomination form is also enclosed here. The nomination may not be sent online directly to AJNIFM, Faridabd until it is approved by the Council. The participants are requested to apply to respective training programme through TMIS portal also and the confirmation of the same may also be mentioned in the forwarding letter.

The Officials who have already attended the training programme need not apply for the same training programme. The applicants will not be allowed to withdraw their nominations after acceptance by AJNIFM, Faridabd. The participation in the above training programme will be subject to acceptance of nomination by AJNIFM, Faridabd and also further orders from the Council. However, the TA as admissible under rules will be borne by the Institute concerned of the participants.

*Those officers who have not undergone Public Procurement (Basic) Programme should apply only for the Basic Programme. The officers who were previously trained on the topic Public Procurement (Basic) may only be nominated for the training programme Public Procurement (Advanced)*



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Encl: As above

Distribution:-

1. All Officers/ Sections of ICAR HQs at KB/KAB-I&II/ NASC, New Delhi.
2. All Directors/HRD Nodal Officers of the ICAR Institutes.
3. E-office Notice Board.
4. ICAR Portal/ HRM Portal.
5. Guard file.

## The Schedule of Training Programme's from July - September 2022

Months		Dates/Slots	Name of Training	Last date for nomination receiving in ICAR
July -2022	1.	4-8 July	MDP on Public Procurement (Advanced)	06 June , 2022
	2.	11-13 July	MDP on Arbitration	10 June , 2022
	3.	18-23 July	MDP on Public Procurement (Basic)	20 June , 2022
	4.	25-30 July	MDP on Public Procurement (Basic)	27 June, 2022
August-2022	1.	1-5 August	MDP on Public Procurement (Advanced)	05 July 2022
	2	22-24 August	MDP on Arbitration	22 July 2022
	3	29 Aug. – 3 Sept.	MDP on Public Procurement (Basic)	29 July 2022
September-2022	1	5-10 September	MDP on Public Procurement (Basic)	05 August 2022
	2	12-16 Sep	MDP on Public Procurement (Advanced)	12 August 2022
	3	19-21 Sept.	MDP on Arbitration	22 August 2022
	4	26 Sept. – 1 Oct.	MDP on Public Procurement (Basic)	26 August 2022