

**PROFORMA FOR CONSIDERING CASES UNDER THE CAREER ADVANCEMENT SCHEME
SCIENTIST from grade pay 8000 to 9000 and SENIOR SCIENTIST FROM GRADE PAY
9000 TO 10000**

EVALUATION OF SCIENTIST ENGAGED IN HQs work.

Whether Assessed Earlier: Yes or No

If Yes, Date of Assessment by DPC: _____

Assessment Period: From _____ To _____

Please send 6 copies of duly filled-in proforma

NAME OF THE INSTITUTE _____

1. Name : _____
2. Designation : _____
3. Discipline : _____
4. Division/Section : _____
5. Date of Birth : _____
6. Date of award of degree : M. Phil _____
Ph.D. : _____
7. Date of joining the ICAR : _____
8. Date of joining the Institute : _____
9. Date of joining in the post of Scientist
in the grade pay of Rs.8000/9000 : _____
10. Date of completion of 3 years
in the grade pay of Rs.8000/ 9000 : _____

11(A) Highlight Your Significant Contributions;
Project-wise, in not exceeding two pages: _____

11(b) Tabular Summary of Scientific Achievements*

(READ CAREFULLY THE GUIDELINES BEFORE FURNISHING DETAILS BELOW)

	Evaluation of Scientists (RGP 8000) and Senior Scientists Assessment period 4/5/6 years	Marks			
		1 st year	2 nd year	3 rd year	Max
A	SCIENTIST'S ACHIEVEMENTS				45
A01	<ul style="list-style-type: none"> Assistance in Coordination (No. of Institutes /SAUs being handled, AICRPs handled, Funded projects, Processing for release of funds) 				10
A02	<ul style="list-style-type: none"> Assistance in monitoring (Physical, financial and scientific targets) / Scientific assistance to senior officers, meetings organization, lectures and drafts prepared 				10
A03	<ul style="list-style-type: none"> Reports/ proceedings preparation, parliament questions handled etc. 				15
A04	<ul style="list-style-type: none"> Innovative theme based trainings /workshops conceptualized and organized. 2 marks for course coordinator and 1.5 marks for associate for each course 				10
B	PUBLICATIONS				15
B01	<ul style="list-style-type: none"> Research/ Review/ Policy Paper (Full score for the First Author/ Corresponding Author, 0.75 score each for rest of the authors).One best papers published during the assessment period will be allocated score according to the National Academy of Agricultural Sciences (NAAS) rating of Scientific Journals, on a scale of 1.0 to 10.0, divided by a factor of 2.0 				5
B02	Other publications: <ul style="list-style-type: none"> Books authored (minimum 100 pages): 1.0 mark for each author. (Max marks limited to 2) Books edited (minimum 100 pages): 0.5 mark for each editor (Max marks limited to 2) Technical/extension bulletin, Training manual (minimum 25 pages) 0.5 mark for each author (Max marks limited to 4) Conference Proceedings edited: 0.5 marks for editor and co-editors (Max marks limited to 4) Book chapters/ Extension leaflets/folders: 0.5 mark for author and co-authors (Max marks limited to 4) Technical/ popular Articles : 0.25 mark for author and co-authors (Max marks limited to 2) E-learning modules, concept series and newsletter edited (0.5 marks each and Max marks limited to 2) 				10
C	PEER RECOGNITION				8
C01	<ul style="list-style-type: none"> International and National Awards / National Academy fellow: 3 marks each. Post-Doctoral Fellowships: 1 mark. Institutional or recognized professional societies award / fellowship / journal editor : 1 mark each Best Paper, Best Posters 0.5 marks each. (Note: Conference prizes / medals, office bearers of societies excluded) Oral presentation in International seminars / symposia / conference/ workshops : 0.5 mark each (Maximum of 1 mark) Invited key speaker in a National / International scientific meeting: 1 mark each. Special assignments (International organizations, 				

	overseas and special national assignments/ consultancies not covered anywhere else in the application: 1.0 mark for each (maximum marks limited to 2)				
D	ANNUAL ASSESSMENT REPORTS				12
D01	Period of assessment: 3 years . 4.0 marks for Outstanding, 3.0 marks for Very Good, 2.0 marks for Good, 1.0 marks for Average and 0.5 marks for Below Average. Grading to be awarded for each year.				
	TOTAL				80
E	Presentation and Interview				20
	GRAND TOTAL				100

*Enclose supporting documents for each of the above items.

Date: _____

SIGNATURE OF THE SCIENTIST

Certificate (To be filled in by the office/institute)



- i. Verified that the information furnished by the Scientist with regard to service particulars and research achievements / publications etc. are correct.
- ii. For the assessment period (From to)
Dr. is clear from vigilance angle.
- iii. No minor / major penalty has been imposed on him / her during the said assessment period.
- iv. The work and conduct of Dr.as observed from the annual Assessment Report for the said assessment period has been found to be satisfactory.
- v. AAR grading for the assessment period are given below

Assessment Period								
Grading by the Reporting officer								
Grading by the Reviewing Officer								

- vi. Remarks of the Director of the Institute about the Research Potential of the Scientist as evidence from the SRC Proceedings/ any other document are given below:-

SIGNATURE OF THE HEAD OF THE INSTITUTE

ICAR – HQs

	<p align="center">AGRICULTURAL SCIENTISTS RECRUITMENT BOARD CAREER ADVANCEMENT OF ICAR SCIENTISTS SCIENTIST FROM RESEARCH GRADE PAY 8000 to 9000 and 9000 TO 10000</p>	
	Evaluation of Scientists (RGP 8000) and Senior Scientists (RGP 9000) working at ICAR HQ	Max. Score
	Assessment period 4/5/6 years	
A	SCIENTIST'S ACHIEVEMENTS	45
A01	<ul style="list-style-type: none"> Assistance in Coordination (No. of Institutes /SAUs being handled, AICRPs handled, Funded projects, Processing for release of funds) 	10
A02	<ul style="list-style-type: none"> Assistance in monitoring (Physical, financial and scientific targets) / Scientific assistance to senior officers, meetings organization, lectures and drafts prepared 	10
A03	<ul style="list-style-type: none"> Reports/ proceedings preparation, parliament questions handled etc. 	15
A04	<ul style="list-style-type: none"> Innovative theme based trainings /workshops conceptualized and organized. 2 marks for course coordinator and 1.5 marks for associate for each course 	10
B	PUBLICATIONS	15
B01	<ul style="list-style-type: none"> Research/ Review/ Policy Paper (Full score for the First Author/ Corresponding Author, 0.75 score each for rest of the authors). One best papers published during the assessment period will be allocated score according to the National Academy of Agricultural Sciences (NAAS) rating of Scientific Journals, on a scale of 1.0 to 10.0, divided by a factor of 2.0 	5
B02	Other publications: <ul style="list-style-type: none"> Books authored (minimum 100 pages): 1.0 mark for each author. (Max marks limited to 2) Books edited (minimum 100 pages): 0.5 mark for each editor (Max marks limited to 2) Technical/extension bulletin, Training manual (minimum 25 pages) 0.5 mark for each author (Max marks limited to 4) Conference Proceedings edited: 0.5 marks for editor and co-editors (Max marks limited to 4) Book chapters/ Extension leaflets/folders: 0.5 mark for author and co-authors (Max marks limited to 4) Technical/ popular Articles : 0.25 mark for author and co-authors (Max marks limited to 2) E-learning modules, concept series and newsletter edited (0.5 marks each and Max marks limited to 2) 	10
C	PEER RECOGNITION	8
C01	<ul style="list-style-type: none"> International and National Awards / National Academy fellow: 3 marks each. Post-Doctoral Fellowships: 1 mark. Institutional or recognized professional societies award / fellowship / journal editor : 1 mark each Best Paper, Best Posters 0.5 marks each. <p>(Note: Conference prizes / medals, office bearers of societies excluded)</p> <ul style="list-style-type: none"> Oral presentation in International seminars / symposia / conference/ workshops : 0.5 mark each (Maximum of 1 mark) Invited key speaker in a National / International scientific meeting: 1 mark each. Special assignments (International organizations, overseas and special national assignments/ consultancies not covered any where else in the application: 1.0 mark for each (maximum marks limited to 2) 	
D	ANNUAL ASSESSMENT REPORTS	12
D01	Period of assessment: 3 years. 4.0 marks for Outstanding, 3.0 marks for Very Good, 2.0 marks for Good, 1.0 mark for Average and 0.5 marks for Below Average. Grading to be awarded for each year.	
	TOTAL	80
E	Presentation and Interview	20
	GRAND TOTAL	100