

भारतीयकृषिअनुसंधानपरिषद INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषिभवनडाॅ. राजेन्द्रप्रसादमार्ग,नईदिल्ली-110001 Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-1 10001

F.No. Admn. 33-5/2020-Estt. I

Dated: 18.10.2021

To,

Director/Project Director

All the ICAR Institutes/Project Directorate/Bureaux/NRCs/ ZCUs

Sub.:- DARE/ICAR Annual Report 2021-22, Request for information - reg.

Sir/Madam,

In connection with the preparation of DARE/ICAR Annual Report 2021-22, it is requested to provide information pertaining to the total number of employees (including SC/ST/OBC/PwD/EWS) working in your institutes in Administration (including Finance, Secretarial, Official Language etc.) and Skilled Supporting Staff Categories for the duration w.e.f. 01st November 2020 to 31st October, 2021 in the prescribed proforma (enclosed). It may be ensured that categorization of employees may be done as per the attached proforma only.

This information is required for uploading in the Annual Report of DARE/ICAR for the year 2021-22. The information may be provided through email on himanshu.icar@nic.in latest by 9th November, 2021.

Yours faithfully

(Sandeep Singh Dudi)

Under Secretary (Admn.)

Email: Sandeep.Dudi@icar.gov.in

Copy to:

- 1. Joint Secretary (P)/Director (TS).
- 2. DS (P) with the request to kindly provide consolidated information in the attached proforma in respect of scientific cadre employee at ICAR institutes and ICAR HQ.
- 3. US (Tech) with the request to kindly provide consolidated information in the attached proforma in respect of Technical cadre employee at ICAR institutes and ICAR HQ.
- 4. Media Unit for upload on the ICAR Website.
- 5. E-office Notice Board.
- 6. Secretary, CJSC/HJSC, ICAR

ANNUAL REPORT 2021-22

Administrative/Skilled Supporting Staff Category

SI. No		Total Posts sanctioned		SC Employees		ST Employees		OBC Employees		PwD Employees		EWS Employees	
				No.	% to total employees	No.	% to total employees	No.	% to total employees	No.	% to total employees	No.	% to total employees
1.	Administrative Posts											. 1520	
a.	(Category "A" posts)												
	Senior Registrar							1000					
	Chief Administrative Officer (Senior Grade)												
	Chief Administrative Officer										-		
	Senior Administrative Officer												
	Administrative Officer						1.97			•			
	Senior Comptroller										-		
	Comptroller												
	Chief Finance & Accounts Officer												
	Senior Finance & Accounts Officer												
	Finance & Accounts Officer							100					
	Deputy Director (Official Language)												
	Assistant Director (Official Language)	440											
	Principal Private Secretary												
b.	(Category "B" posts)												
	Assistant Finance & Accounts Officer												
	Assistant Administrative Officer												
	Personal Secretary												
	Personal Assistant												
	Assistant											-	
	Assistant Legal Advisor						N Park and the second				1		73.0
M	Junior Accounts Officer												
c.	(Category "C" posts)												
	UDC												
	Stenographers												
	LDC												
	Total:												
2.	Supporting Skilled Staff									<u> </u>	1		1