

**मानव संसाधन प्रबंधन एकक**  
**भारतीय कृषि अनुसंधान परिषद**  
**कृषि अनुसंधान भवन- II, नई दिल्ली**

F. No. HRM- 3(6) /2020-KAB /११

Dated: 31.08.2020

**OFFICE MEMORANDUM**

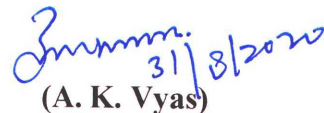
**Subject: DST Sponsored Online Training Programmes to be conducted by  
COD, Hyderabad for the month of September, 2020 - February, 2021**

The Centre for Organization Development (COD), Hyderabad has been authorized to conduct the following DST sponsored **ONLINE Training Programs** during the financial year 2020-21:

S. No.	Name of Training Programmes	Dates
1.	<b><u>General Programme</u></b> Online Program on Emotional Intelligence at Workplace for Scientists / Technologists  Online Program on Emotional Intelligence at Workplace for Scientists/Technologists	September 21-25, 2020  February 15-19, 2021
2.	<b><u>Women Component Programmes</u></b> Online Program on Leadership and Organization Development for Women Scientists / Technologists  Online Program on Emotional Intelligence at Workplace for Women Scientists / Technologists  Online Program on Integrated Scientific Project Management for Women Scientists / Technologists	October 12-16, 2020  November 23-27, 2020  January 18-22, 2021

There is no registration/programme fee for these Online Training Programmes. **The Institute may nominate the suitable Official for this training programme directly under intimation to Under Secretary (Training), DST (trngcell.dst@nic.in) and HRM Unit, ICAR.**

The nomination may kindly be send with the filled in nomination form to [upendra@codhyd.org](mailto:upendra@codhyd.org). The copy of the nomination form is also enclosed. The nomination may be send well in advance, as the selection is on first serve basis.

31/8/2020

(A. K. Vyas)

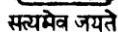
**ADG (HRM) &**

**Training Manager, ICAR**

E-mail:[adghrm.icar@gmail.com](mailto:adghrm.icar@gmail.com); [nkjjp1971@gmail.com](mailto:nkjjp1971@gmail.com);  
[sohrm2018@gmail.com](mailto:sohrm2018@gmail.com)

Copy to :

1. Directors of the Institutes
2. Nodal Officers of the Institutes
3. ICAR Portal
4. Guard file



MINISTRY OF SCIENCE & TECHNOLOGY

TECHNOLOGY BHAWAN, NEW MEHRAULI ROAD, NEW DELHI - 110 016

TEL No. 011-26524941, 011-26590340, FAX : 011-26864570, 011-26590340

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EXPERIENCE/POSTINGS FROM LEVEL SCIENTIST 'B' ONWARDS (IN GROUP 'A')				
SL. No.	NAME OF THE ORGANISATION	POST HELD	FROM	TO

TRAINING ATTENDED				
SL. No.	YEAR	NAME OF THE TRAINING PROGRAMME	NAME OF THE INSTITUTE	DURATION
SPECIFIC AREA IN WHICH SKILL UPGRADATION DESIRED		1. 2. 3.		

**RECOMMENDATION BY THE CONTROLLING OFFICER**

***Signature of the Candidate***

**(SIGNATURE OF THE RECOMMENDING OFFICER)  
(Name & Designation with Seal)**

N.B: Mail this form to the concerned Training Institute under intimation to the Under Secretary (Training), DST at trngcell.dst@nic.in

# Annexure-C

## BIODATA

NAME Prof./Dr./Mr./Ms.																	
DESIGNATION :																	
ORGANISATION :																	
DATE OF ENTRY IN GOVT. SERVICE (AS GROUP 'A')																	
CATEGORY (GENERAL / SC / ST / OBC)																	
DATE OF BIRTH																	
PRESENT PAY																	
COMPLETE ADDRESS (OFFICE)																	
COMPLETE ADDRESS (RESIDENCE)																	
CONTACT DETAILS	PHONE(O)	PHONE(R)				MOBILE No.				E-MAIL							

EDUCATIONAL / PROFESSIONAL QUALIFICATIONS (GRADUATION ONWARDS)					
SL. No.	EXAMINATION/ DEGREE	UNIVERSITY/ INSTITUTE	YEAR	SUBJECT	DIVISION/PERCENTAGE OF MARKS

EXPERIENCE/POSTINGS (IN GROUP 'A') (FROM THE LEVEL OF SCIENTIST - 'B' ONWARDS)					
SL. No.	NAME OF THE ORGANISATION	DESIGNATION	FROM	TO	DUTY PERFORMED

TRAINING ATTENDED				
SL. No.	YEAR	NAME OF THE TRAINING PROGRAMME	NAME OF THE INSTITUTE	DURATION

RESEARCH EXPERIENCE				
SL. No.	YEAR	TOPIC OF RESEARCH	SPONSORING AGENCY	GIST OF RESEARCH

PAPER PUBLISHED				
SL. No.	YEAR	TOPIC OF PAPER / BOOK	GIST OF PAPER/BOOK	NAME OF JOURNAL/ MAGAZINE/PUBLISHER

***Briefly give details of significant contribution made by you in the field of Science & Technology during your Service career (200 words).***

Date :

(Signature of the Candidate)