

Contract

Contract No: GEMC-511687745610786

Generated Date: 28-Jun-2022

Bid/RA/PR No: GEM/2022/B/2151278



Organisation Details

Type: Central Autonomous
Ministry: Ministry of Agriculture and Farmers Welfare
Department: Department of Agricultural Research and Education (DARE)
Organisation Name: Indian Council of Agricultural Research (ICAR)
Office Zone: ICAR Head Quarters

Buyer Details

Designation: Assistant1
Contact No.: 011-23046499-6499
Email ID: rajkumarb4121.icar@gov.in
GSTIN: 07AAAAI1830P1DU
Address: Room No.-506, ICAR, Krishi Bhawan, New Delhi-110001, NEW DELHI, DELHI-110001, India

Financial Approval Detail

IFD Concurrence: Yes
Designation of Administrative Approval: Secretary, ICAR
Designation of Financial Approval: JS&FA, ICAR

Paying Authority Details

Payment Mode: Internet Banking
Designation: Under Secretary
Email ID: sandeep.icar@nic.in
GSTIN: -
Address: Room No.-422, ICAR, Krishi Bhawan, New Delhi-110001, NEW DELHI, DELHI-110001, India

Consignee Details

S.No	Consignee Name & Address	Service Description
1	Contact: 011-23046499-6499 Email ID: rajkumarb4121.icar@gov.in GSTIN: 07AAAAI1830P1DU Address: Room No.-506, ICAR, Krishi Bhawan, New Delhi-110001, NEW DELHI, DELHI-110001, India	Custom Bid for Services - Custom bid for services Custom bid for hiring of vehicles at ICAR Hqrs

Service Provider Details

GeM Seller ID: EAA4180000097285
Company Name: GLORIOUS INDIA TRAVELS
Contact No.: 09910139995
Email ID: vinay.gahlot@gmail.com
Address: QTR 40, HEMANT KUMAR, Kautilya Marg, Chanakya Puri, CHANAKYA PURI, New Delhi, Delhi-110021, -
MSME verified: Yes
MSME Registration number: DL03D0007337
MSE Social Category: General
MSE Gender: Male
GSTIN: 07AWSPK0947Q2ZM, 07AWSPK0947Q2ZM

*GST / Tax invoice to be raised in the name of - Buyer

Service Details

Contract Start Date : 05-Jul-2022

Contract End Date : 09-Jul-2023

Category Name : Custom Bid for Services

Billing Cycle : monthly

Description	Quantity of Procurement (to be chosen 1 in all circumstances)	(Unit Price) Lumpsum Cost of Service in totality
Compliance of Service to SOW, STC, SLA etc :	YES	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality :	Custom bid for services Custom bid for hiring of vehicles at ICAR Hqrs	1
Regulatory/ Statutory Compliance of Service :	YES	43161.730
Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)		
Total Value without Addons :		43161.73
Total Addon Value		0
Total Value Including Addons		43161.73
Amount of Contract		
Total Contract Value Including All Duties and Taxes in INR		43161.73

Price Break up offered : [Price Break up offered Document link](#)

SLA Details - Custom Bid for Services - Custom bid for services Custom bid for hiring of vehicles at ICAR Hqrs

Preface : Agreement representing a Service Level Agreement ("SLA" or "Agreement") between the Buyer and Service Provider has been uploaded in bid section . The purpose of the agreement uploaded is to facilitate implementation of Services intended by the Buyer . Each documents as uploaded by buyer should be read in totality to conclude the requirement of Custom e Bid floated on portal .

The Agreement uploaded in bid section will generally contain the Scope of Work, (SOW) , stakeholder's obligations, Special Terms and Conditions (STC) related to service delivery as formulated by the Buyer and Payment Terms etc of the service for mutual understanding of the stakeholders. The Agreement remains valid till completion of Scope of Services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.

Guiding Principle : The Services contracts placed shall be governed by following set of Terms and Conditions :

1. General Terms and Conditions for Goods and Services;
2. Buyer's Formulated Service Specific STC including the Service Level Agreement (SLA) for the service as uploaded with the bid in form of suitable matching document ,

The above terms and conditions are in reverse order of precedence .Service specific STC supersede GTC, whenever there are any conflicting provisions. The above set of terms and conditions along with scope of work and service level agreement as enumerated in the document shall be construed to be part of the Contract between Buyer and Service Provider.

Intended Objectives And Goals of SLA The objective of Agreement (SLA) as uploaded in bid section is to ensure that all the commitments and obligations are in place to ensure consistent delivery of service to buyer by service provider. Generally The goals of an Agreement are to:

1. Provide clear reference to service ownership, accountability, roles and/or responsibilities of both parties
2. Present a clear, concise and measurable description of service offered to the buyer
3. Establish Terms and Conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified
4. To ensure that all the parties understand the consequences in case of termination of services due to any of the stated reasons
5. The agreement will act as a reference document that both the parties have understood the above-mentioned terms and conditions and have agreed to comply by the same. The agreement can also be revised/ modified on mutual consent of the stakeholders.

Parties To The Agreement

The main stakeholders associated with this agreement are:

1. Buyer: Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed.
2. Service Provider: Service provider is responsible to provide all the required services in timely manner. Service provider may also include seller, any authorized agents, assignees, successors and nominees as described in the agreement

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses service level /penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA document.

ADVISORY WITH RESPECT TO SCOPE OF SERVICE

Scope of Work (SOW) is the most important & crucial component of any bidding process. It is for this that the whole bidding process is entered upon to execute the scope of work and deliver outcomes that the Government strives for. Scope of work directly affects the performance of contract therefore utmost care should be taken to avoid ambiguity with respect to deliverable .

For example , in case of Complex / Intricate Consulting Services , Some key guiding principles for drafting scope of work may be as under :

- "Detailed" specification of requirements is extremely critical - please ensure that even standard assumptions on scope of work are laid down and described .
- Make sure that specifications are endorsed by key stakeholders .
- Identify mandatory and non-mandatory requirements in scope of work - It should clearly provide the outcomes expected from solution/service delivery .
- The scope of work should mention what the outcome is based upon - time or material?
- A check should be made that the final specification of requirements : (a) addresses the targeted outcomes and business objectives . (b)meets the agreed stakeholder needs (c) covers whole-of-life of the contract deliverables .
- The objective, structure and expected set of contents of each knowledge item/deliverable should be laid down, in as much detail as possible, rendering the best level of clarity to it.
- The coverage of services needed in the form of activities like client visits, geographies to be studied, stakeholder meetings / interviews / workshops to be conducted, must be detailed out to avoid delivery compromises .

Important Note : Buyers authorities are advised to upload GAR report positively and without fail at appropriate place to ensure process complinace . Buyer may indicate about requirement Past Experience if so required by uploading the same at time of bid creation including approval of their competent authority . Service Providers's response may be assessed at time of technical evaluation.

Price Variation Clause:

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

Additional Required Data/Document(s) : Buyer

1. Pre Qualification Criteria (PQC) etc if any required [click here](#)
2. Scope of Work [click here](#)
3. Special Terms and Conditions (STC) of the Contract :[click here](#)
4. Service Level Agreement (SLA) [click here](#)
5. Payment Terms :[click here](#)
6. GEM Availability Report (GAR) [click here](#)

Additional Data/Document(s) : Seller

1. Certificate (Requested in ATC) [click here](#)
2. Compliance Documents In Respect Of Pqc And Itb [click here](#)
3. Compliance Documents In Respect Of Sow Etc :[click here](#)
4. Compliance Documents In Respect Of Resource Qualification , Profiles & Past Experience /expertise :[click here](#)

- compliance Documents In Respect Of Specification And Standard Of Services [click here](#)
- Compliance Document In Respect Of Approach & Methodology [click here](#)
- Compliance Documents In Respect Of Project Experience Of Firms [click here](#)
- Compliance Document In Respect Of Certification Of Resources . [click here](#)
9. Compliance Document In Respect Of Registration And Certification Of Service Provider Entity [click here](#)
10. Any Other Documents As Per Bid (ii) [click here](#)
11. Any Other Documents As Per Bid (i) [click here](#)
12. Any Other Documents As Per Bid (iii) [click here](#)

Terms and Conditions

1. General Terms and Conditions-

1.1 This contract is governed by the General Terms and Conditions, conditions stipulated to this Product/Service as provided in the Marketplace.

2. Buyer Added Bid Specific Terms and Conditions-

2.1 Generic:

Duration of the service contract may be extended up to 6 months beyond the initial contract duration (subject to satisfactory performance and mutual consent).

2.2 Generic:

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

2.3 Generic:

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2.4 Forms of EMD and PBG:

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of ICAR Hqrs. Unit payable at New Delhi. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

2.5 Forms of EMD and PBG:

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of ICAR hqrs. Unit A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

2.6 Service & Support:

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

2.7 Buyer Added Bid Specific Scope Of Work(SOW):

Text Clause(s)

SCOPE OF WORK

- (i) 18 numbers of taxis of Sedan type of cars are required on monthly basis.

PROFORMA FOR RATE OF TAXIS ON MONTHLY BASIS

Sl. No.	Description	AC
		Sedan type of Car
1.	Upto 2000 Kms and 320 Hrs. per month	BIDDER SHOULD QUOTE RATES IN Rs
2.	Charges for every additional Km beyond 2000 Kms (p/month).	BIDDER SHOULD QUOTE RATES IN Rs.
3.	Charges for every additional Hour beyond 320 Hrs. (p/month)	BIDDER SHOULD QUOTE RATES IN Rs.

- (ii) Requirement of occasional additional taxis of Sedan/ Premium Sedan/ SUV/ Premium SUV type of cars as and when for local journey.

PROFORMA FOR RATE OF TAXIES FOR NEED BASED LOCAL JOURNEY:

Sl. No.	Description	AC			
		Sedan	Premium Sedan	SUV	Premium SUV
1.	Charges for additional vehicle as and when required for local journey (10 hrs/80 Kms)	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs
2.	Charges for every additional Km beyond 80 Kms	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs
3.	Charges for every additional Hour beyond 10 Hrs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs

(iii) Requirement of occasional additional taxis of Sedan/ Premium Sedan/ SUV/ Premium SUV type of cars as and when for outstation journey.

PROFORMA FOR RATE OF TAXIES FOR NEED BASED OUTSTATION JOURNEY:

Sl. No.	Description	AC			
		Sedan	Premium Sedan	SUV	Premium SUV
1.	Charges for outstation journey per KM (Min. 250 KM Per Day Charges)	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs

2.	Outstation night charges	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs	BIDDER SHOULD QUOTE RATES IN Rs
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Note: This is system generated file. No signature is required.