

Department of Agricultural Research & Education
(Indian Council of Agricultural Research)

F. No.AS (DARE) & SECY (ICAR)/2017

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ORDER

It is almost a month since e-office has been implemented in ICAR. No files as such should be submitted physically. It is, however, observed that the office order is being adhered to in a fragmented manner and many Divisions and officers still seem comfortable in submitting files physically.

According to Government of India instructions all government offices including autonomous bodies are to be made paperless, and submitting files in electronic mode is the first and most important step in that direction. It is emphasised that the habit of processing files physically has to be entirely done away with, and every Division Head has to ensure that files are submitted electronically only. Necessary infrastructure, training and support system for this purpose have already been provided. Henceforth no physical files shall be accepted.


(Chhabilendra Roul)
Additional Secretary, DARE & Secretary, ICAR

Distribution:

All officers of ICAR

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