

**FAX**

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI-1**

F.No.ADMN/7/83/2016-WS

Dated the 27 July, 2016.

**OFFICE MEMORANDUM**

**Subject: Workshop for Internal Finance Officers to be held from 06.10.2016 to 07.10.2016 at ISTM, New Delhi.**

Institute Secretariat Training & Management, New Delhi has invited nominations for **the workshop for Internal Finance Officers to be held from 06.10.2016 to 07.10.2016 at ISTM, New Delhi.** The details of Programme are as under:-

**Objectives of the Workshop:**

- General system of Financial Management in Government.
- Re-defined charter for Financial Advisers
- Investment decisionmaking process (SFC/EFC/PIB/CNE procedure)
- Public Procurement Principles, Process, and Practice
- Processing of cases for release of funds.

**Eligibility:** JAO/AF&AO and above officers and their equivalent officers who are working in Integrated Finance Divisions.

The Officials who are desirous to attend the said programme may send their nomination in the prescribed proforma through proper channel latest by **15.08.2016** for onward transmission to ISTM, New Delhi. **The Nomination Form may be downloaded from ICAR website under Col. Circular / Work Study Section/Revised Nomination Form for ISTM training programme.**

The Officials who have already attended this training course need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi.

*SDasG-Ma*  
(Suparna Dasguptal)  
Under Secretary(WS)  
Fax No.23387293

**Distribution:**

1. All JAO/AF&AO and above officers and their equivalent officers of ICAR Hqrs. KB/KAB-I & II/NASC through web-site.
2. All the Directors of ICAR Institutes/NRCs / PDs/Bureaux.
3. ISO, DKMA, KAB-I, Pusa for uploading the same on the ICAR website
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