

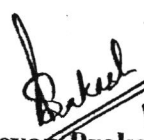
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI**

**F. No. FIN/ 22/26/2012-Cdn (A&A)**

**Dated the 12<sup>th</sup> October, 2017**

**ENDORSEMENT**

A copy of approved Minutes of the Fourth Interactive Meet of the AS&FA, DARE/ICAR with the Comptroller/Chief Finance and Accounts Officer held on 4<sup>th</sup> October, 2017 at 10.30 AM in NDRI, Karnal dated 4<sup>th</sup> October, 2017 has been uploaded on ICAR Web-Site [www.icar.org.in](http://www.icar.org.in) for information, guidance and necessary action.

  
(Sanjeevan Prakash)  
Deputy Director Finance

**Distribution :**

1. Comptroller, IARI, New Delhi.
2. Comptroller, IVRI, Izatnagar.
3. Comptroller, NDRI, Karnal.
4. Comptroller, NAARM, Hyderabad.
5. Chief Finance & Accounts Officer, CIFE, Mumbai.
6. Chief Finance & Accounts Officer, CMFRI, Kochi



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KRISHI BHAVAN: NEW DELHI**

F. No.: Fin. /22/26/2012- CDN (A&A)

Dated: 4th October 2017

**MINUTES OF THE FOURTH INTERACTIVE MEET OF THE AS&FA,  
DARE/ICAR WITH THE COMPTROLLER/CHIEF FINANCE AND ACCOUNTS  
OFFICER HELD ON 4<sup>th</sup> OCTOBER 2017 AT 10.30 A.M. IN NDRI, KARNAL.**

The Interactive meeting of the AS&FA, DARE/ICAR with the Comptroller/Chief Finance & Accounts Officer was convened on 4th October 2017, 10.30 a.m. onwards in NDRI, Karnal.

The following officers attended the Interactive Meeting:

1. Sh. S.N. Tripathi, AS&FA, DARE/ICAR
2. Dr. A.K. Vashisth, ADG (PIM), ICAR Hqrs.
3. Dr. RRB Singh, Director, NDRI, Karnal
4. Dr. G.P. Singh, Director, IIWBR, Karnal
5. Dr. P.C. Sharma, Director, CSSRI, Karnal
6. Dr. Arjava Sharma, Director, NBAGR, Karnal
7. Dr. V.K. Pandita, Head, IARI Regional Station, Karnal
8. Sh. Devendra Kumar, Director (Finance), ICAR Hqrs.
9. Shri Radhey Sham, Comptroller, IVRI, Breilly
10. Shri S. George, CFAO, NARRM, Hyderabad
11. Smt. Rashmi R. Rao, Deputy Director (Finance-I), ICAR Hqrs.
12. Smt. Sanjeevan Prakash, Deputy Director (Finance-II), ICAR Hqrs.
13. Sh. Rajesh Sahay, Deputy Director (Finance-III), ICAR Hqrs.
14. Sh. Prashant Kumar, SF&AO, CIFE, Mumbai
15. Sh. P.K. Gupta, F&AO-I, ICAR Hqrs.
16. Sh. K.K. Sharma, F&AO-II, ICAR Hqrs
17. Sh. Chaman Singh, F&AO, IARI, New Delhi
18. Shri Kunal Kalra, F&AO, NDRI, Karnal
19. Sh. Vishal Acharya, AF&AO, NDRI, Karnal

At the outset, the Comptroller NDRI welcomed the AS&FA, DARE/ICAR on his visit to NDRI for conducting the review meeting of the 7 participating units at this Interactive Review Meeting. No representative from CMFRI, Cochin has attended the meeting. The Director, NDRI then apprised the AS&FA about the achievements of NDRI and the various courses being offered by them. The Director (F) also welcomed AS&FA along with the participants of the meeting.



## **AGENDA 1: OPENING REMARKS BY THE AS&FA, DARE/ICAR**

The AS&FA drew the attention of the participants towards the financial issues being dealt at the various level in the institutes. He said that the cannons of financial proprietary need urgent attention and should not be deviated and while scientific research is paramount, it should not be carried out at the cost of financial rules. The AS&FA observed that any event can wait but not financial proprietary. The decisions of any proposal should be taken only after knowing the problem fully and then solving it. We must maintain transparency and apply due diligence in financial matters. Finally, he also emphasized on the need to make agricultural research more growth oriented so that it may address the concern of the stakeholders adequately and comprehensively. To achieve this objective we must be alert to what we do and why we do certain research and try to maximise the output of our research endeavours.

The AS&FA also expressed displeasure about the non-attending of meeting by Comptroller, IARI, New Delhi & DS(GAC) from ICAR Hqrs., New Delhi.

## **AGENDA-II: POSITION OF OUTSTANDING AUDIT PARAS**

The position of outstanding audit paras of the attended 6 units was laid down in the meeting. As per list IARI has the oldest outstanding paras related to the year 2005-06.

24 audit paras of IARI were discussed in detail with reference to the audit observation and the replies submitted by the IARI to DGA office. AS&FA has shown displeasure on the replies submitted by IARI to DGA office and desired and directed to resubmit the replies of audit paras in consultation with the Council. AS&FA would like to see the reply before they are sent to Audit. A task force should be made in IARI to settle the old Audit paras and progress reported to AS&FA. Updated position be sent to ICAR in the next 15 days.

IVRI Comptroller assured of sizeable progress in next quarter in case of general/condemned vehicle/unused building. ADG (PIM) has stated that all the provisions is to be made in EFC and any new work should be started only if i.e. completed by December 2018 otherwise the started work should be given priorities to complete the work by December 2018.

CIFE Mumbai has a para related to high value purchase of an equipment amounting to Rs. 2.5 crores approximately, which was not installed till date. Necessary steps to install the equipment may be taken up immediately under intimation to the Council and it was not desirable to send back the equipment received by the institute.

NAARM has 7 outstanding audit paras, out of which 5 paras are settled and 2 are outstanding as intimated by CF&AO, NAARM.

In NDRI, a case of fraud was pointed out in which payment was manipulated and made to the unauthorised persons repeatedly. In this regard, the detailed guidelines will be prepared and sent by the ICAR for guidance.

Each Comptroller/CF&AO/F&AO present in the meeting briefed the AS&FA about the outstanding audit paras pertaining to their institute, their content and issues involved and assured of taking all possible measures to settle these paras at an earliest.

#### **AGENDA-III: POSITION OF OUTSTANDING ADVANCES AND ISSUE IN THEIR SETTLEMENT**

The position of outstanding advances as on 30.6.2017 was laid down before the meeting. As per list some of the outstanding advances are pending since 1995-96 onwards. After discussion it emerged that a large number of advances are pending for adjustment with CPWD which pertains to completed civil works and Comptrollers/CF&AO/F&AO informed about the effort made by institute in pursuing the matter with CPWD which however has not led to desired result. F&AO, IARI intimated that 101 LTC cases of claims are under scrutiny for verification, as a CAG para is outstanding in this regard. Further it is directed to take all necessary action for settlement of advances including those against Departmental officers in a time framed manner as per the prescribed limits under relevant rules of advances.

#### **AGENDA IV: BANK RECONCILIATION RELATED ISSUES**

The position of Bank Reconciliation Statement for the month ending 31<sup>st</sup> August 2017 was laid down before the meeting. Items lying pending for over three months were reviewed and it was observed that huge amounts of cheques deposited but not credited by bank, amounts debited by bank but not taken in cash book and

amounts credited by bank but not taken in cash book are lying pending in respect of IARI and IVRI. Concluding the discussion on Bank Reconciliation statement pending items, it was held that items pending in the Bank Reconciliation should be monitored personally by the Finance Officer who is responsible for settling all such pending items.

#### **AGENDA V: BUDGET, RELEASE OF FUNDS AND UTILIZATION OF FUNDS**

The utilization of the allotted funds was seen to be satisfactory except NAARM. CF&AO NAARM was directed to assess the actual requirement of funds during the year 2017-18 and inform to the Council. DDF-I informed that the RE/BE for the year 2017-18 & 2018-19 should include the details of AICRP's and Schemes also.

#### **AGENDA VI: ISSUES IN IMPLEMENTATION OF PFMS**

AS&FA, DARE/ICAR drew the attention of officers towards the importance of implementation of PFMS. The PFMS should be implemented in all the units of ICAR timely and whosoever do not comply with the implementation shall not receive the remittances. It should be ensured that each unit should start transaction in PFMS within two days. If any institution is not PFMS complaint further release will not be made.

#### **AGENDA VII: ISSUES RELATED TO PENSION AND RETIREMENT BENEFITS INCLUDING NEW PENSION SCHEME.**

DDF-III drew the attention of officers towards the information sought by Council towards pension liability which has not been received from Institutes. He requested the Institutes may expedite the information.

#### **AGENDA VIII: INTERNAL FINANCE RELATED ISSUES: DIFFERENCE OF OPIONION BETWEEN DIRECTOR OF INSTITUTE AND THE FINANCE HEAD**

It is noticed that the required information has not been sent by any of the units.

#### **AGENDA IX: RECENT INITIATIVES IN FINANCE**

AS&FA emphasized that the PFMS has to be implemented by all institutes as there is close monitoring by the Ministry of Finance & Prime Minister office and no fund will be released to institutes not following PFMS.

**AGENDA X: ANY OTHER ISSUE WITH THE PERMISSION OF THE CHAIR**

Director (Finance) informed the house that GST issue is under finalization at the ICAR Hqrs. and the same will be communicated to all the institutes within 15 days.

The meeting ended with a vote of thanks to the Chair.