



INDIAN COUNCIL OF AGRICULTURAL RESEARCH
National Agricultural Innovation Project
Project Implementation Unit
Krishi Anusandhan Bhavan – II, Pusa
New Delhi – 110 012
www.naip.icar.org.in



Country: India

Name of the Project: National Agricultural Innovation Project (NAIP)

Sector: Agriculture Extension and Research

CONSULTANCY SERVICES

Credit No. 4161-IN & 4162-IN

Project ID No.: P 092735

F. No. 13(1)/2006-NAIP(Proc)

EXPRESSION OF INTEREST

Expression of Interest (EOI) from Individual Consultants alongwith CV invited i.e. competent Chartered Accountant (CA) conversant with computerized environment and 5-years post qualification experience in handling financial aspects under reputed projects.

TERMS OF REFERENCE FOR ENGAGEMENT OF CHARTERED ACCOUNTANT IN PIU NATIONAL AGRICULTURAL INNOVATION PROJECT

1. Background

NAIP is follow-on to the National Agriculture Technology Project, a World Bank funded project. The main stakeholders include Public Research Organizations like ICAR, SAUs, other related research organizations, the private sector, NGOs, farmer organizations etc. The main challenge is that the project has a highly decentralized structure. Therefore collection of financial information from the various units, consolidation of the same and making them available to the management in a timely manner for decision-making, maintaining uniformity and implementation of the internal control framework will be a challenge.

2. Implementation Arrangements:

The main implementing agency is the Indian Council of Agricultural Research, which is an autonomous body under the Department of Agricultural Research and Education (DARE) in the Ministry of Agriculture, GOI. The project will be operational upto June 30th, 2012 with a total project cost of \$ 250 million (equivalent to Rs. 1189.99 crore). The project implementation unit (PIU) which is situated at KAB-II, PUSA Campus, New Delhi-12 is the focal point for co-ordination, management and monitoring of the entire range of project activities.

The Project has four components:

Component 1: ICAR as the catalyzing agent for management of change in the Indian NARS (US\$ 46 million)

This component will create an enabling policy and institutional environment and will build skills and a culture to maximize benefits from R&D activities in terms of supportive information, communication and dissemination systems; competitive business development and technology commercialization models; advanced learning and state-of-the-art capacity building initiatives, policy and gender analysis capacity; impact assessment skills; and streamlined financial management and

procurement systems. The emphasis in Component 1 will be on SAUs where most of the scientists work. Funds will also flow to the ICAR Institutes.

Component 2: Research on production to consumption systems (US\$ 75 million).

The objective of this component is to establish market-oriented collaborative research alliances for sustainable improvement of selected agricultural production to consumption systems (PCS). This will be achieved by encouraging different organizations (public, private, NGOs, farmers groups, international organizations, etc.), which are involved in producing, harvesting, processing and marketing of a particular product, to join forces in a consortium framework and compete for funding aimed at improving the profitability and the sustainability of the product's PCS. The system also includes social, institutional and economic environment in which these processes operate. About 14 consortia will be selected from across the sub-sectors of Indian agriculture

Component 3: Research on sustainable rural livelihood security (US\$ 73 million)

The core objective of this component is the sustained improvement in the incomes and well being of farm families mainly in areas, which have so far been left behind in development. This component will also be executed through consortia of various organizations in the public and private sector, NGOs, farmers and other client groups. Although preference would be for competitive consortium selection, in disadvantaged areas/regions where considerations of urgency or institutional weaknesses exist, sponsored (or invited) consortia will be formed. Sponsored consortium development will be initially assigned, where possible and feasible to the State Agricultural Universities (SAUs).

Approximately 18 livelihood-oriented R&D consortia will be financed and no more than half of the available funding will be assigned in a sponsored manner.

Component 4: Basic and strategic research in the frontier areas of agricultural science (US\$ 56 million)

Component 4 will support focused research in well-defined areas of frontier science, with strong bearings on Indian agriculture. This will also be executed by consortia. As a matter of exception the Research Program Committee may decide to select single institutes or consortia limited to two or three partners.

3. Objectives of the consultancy

The Project Authority viz, the National Director, NAIP desires to hire services of a competent Chartered Accountant as consultant well versed with computerized environment and having about 5 years of post qualification experience to assist the PIU Finance Management Cell in handling the financial aspects of this project.

4. Brief description of the Tasks to be performed.

The main tasks required to be performed by the consultant Chartered Accountant will be:-

- (i) Certification of the financial management arrangements of each consortium member before fund starts flowing to the consortium till the appointment of Internal Auditors.
- (ii) To assist the PIU in obtaining the Statements of Expenditure from all the implementing centers on periodical basis in the prescribed formats and the consolidation thereof ensuring that the same is submitted to the World Bank on quarterly basis.
- (iii) To assist the PIU in obtaining the Audit Utilization Certificates from all the implementing centers after the close of the each financial year in the prescribed formats and the consolidation thereof ensuring that the same is submitted to the World Bank till 30th September of each year.

- (iv) Preparation and submission of Re-imbursement Claims on the basis of the consolidated SoEs to the World Bank.
- (v) Linkage of the Audit Certificates with the SoEs and reimbursement claims and keeping a watch on settlement of disallowances, if any.
- (vi) Preparation of the project accounts and balance sheet of NAIP as a whole by obtaining and consolidating annual accounts from all the implementing centers
- (vii) After the implementation of the ERP Package, consolidated SoE/AUC/Accounts/reimbursement claims will have to be generated using the financial management software.
- (viii) To assist PIU in submission of Financial Management Reports to the World Bank from time to time.
- (ix) To liaise with the FMS/MIS consultants/internal auditors/World Bank and Ministry of Finance on behalf of PIU as per the work requirements.
- (x) To keep a record of project-wise balances for each center duly reconciled with their AUCs/Annual Accounts.
- (xi) To deal/provide such information relating to NAIP finance that may be required for smooth implementation of the project.
- (xii) Any other work as given by PIU Authorities.

The consultant CA will be required to maintain properly all the files/documents/records dealt by him. While accomplishing the above work, CA will exercise all checks / scrutiny to ensure that the information / reports submitted to the project authorities represent a true and fare view of the financial position of NAIP.

5. Duration of the consultancy:

The consultant will be appointed initially for 1 year but duration may be extended on year-to-year basis on the same terms and conditions, maximum up to the entire Project Period, keeping in view the performance of the Job assessed and reviewed periodically by concerned officers.

6. Reporting:

The consultant will report to the Director (Finance), NAIP under the overall supervision of National Director, NAIP. On selection, he/she will be required to work in the office of PIU and observe normal office days and timings.

7. Services and Facilities to be provided by PIU, NAIP

- (i) Essential space, furniture, computer and other logistic support for carrying out the work.
- (ii) Guidance from time to time on broad requirements.
- (iii) Possible sources of required information.
- (iv) Administrative clearance / approvals where ever necessary.
- (v) Financial Data.

8. Emoluments

Negotiable at the time of personal interaction.

Expression of Interest must be submitted to the address given below by **25th of April, 2007** till **1700 hours** in sealed cover superscribed as “**EOI for CA**”.

National Director
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[Attn: Shri S.K. Behera, Under Secretary (Procurement)]