



**Indian Council of Agricultural Research**  
**Krishi Bhawan, New Delhi**

File No: 4/4-2019/Acc-II

Dated: 24.12.2019

To,  
All SMDs / Director of All institutes

**Sub : Review of implementation of ERP-FMS Finance Module**

Reference this office letter of even no. dated 29.08.2019.

2. As you are already aware that, continuous efforts and steps are being taken at ICAR HQ to revamp the ERP-FMS and make it fully functional across all ICAR units. Considering the same, the exercise of monthly expenditure reporting by all ICAR units through ERP-FMS only has been started since June 2019 onwards and all kind of manual reporting has been stopped. However, it has been observed from the ERP Dashboard that as on date the expenditure with respect to BE 2019-20 stands at around 63 percent only which is considerably on the lower side.
3. Considering the fact that remittance of grant to the extent of 75 percent of BE has already been made to all ICAR units, it is expected to achieve a target expenditure of 75 percent of BE figure by the end of December 2019. In absence of such optimum expenditure position, the total government grant allocation of ICAR may get reduced by the Ministry of Finance which would adversely impact the fund position in the last quarter of CFY of all ICAR units.
4. It is therefore once again requested to make all necessary efforts to ensure that expenditure incurred specially on account of Salary and Pension, up to the month of December 2019 **must** be booked under ERP-FMS invariably, and also get reflected on the ERP-Dashboard by on or before 31<sup>st</sup> Dec 2019. The ERP-FMS Dashboard can be accessed at [www.erp.icar.gov.in](http://www.erp.icar.gov.in) which may kindly be seen.
5. Further, on review of the Payroll Module of all ICAR units it has been found that, payroll module for past months has not been run by few ICAR units. Consequently, an amount of Rs 72 crores remain unbooked/unreported as per the ERP-FMS expenditure report. List of all such units are also enclosed herewith as Annexure –A for your information and taking necessary corrective action.
6. Your personal intervention in the matter is solicited please.

Yours Faithfully,

  
(Govind Prasad Sharma)  
Director (Finance)

Copy to:-

1. DDGs of all SMDs of ICAR
  2. PS to DG, ICAR, Secretary, ICAR and AS&FA (DARE/ICAR)
  3. Director, IASRI
  4. Manager, IBM
- } For immediate necessary action in this regard

| Institute Name, Month, Group ID                                                    | Sum of Entered DR | Sum of Entered CR |
|------------------------------------------------------------------------------------|-------------------|-------------------|
| CAFRI - Central Agroforestry Research Institute                                    | 9923474           | 9923474           |
| Oct                                                                                | 9923474           | 9923474           |
| CCARI - Central Coastal Agricultural Research Institute                            | 9393900           | 9393900           |
| Nov                                                                                | 9393900           | 9393900           |
| CCRI - Central Citrus Research Institute                                           | 8670017           | 8670017           |
| Oct                                                                                | 8670017           | 8670017           |
| CIAE - Central Institute of Agricultural Engineering                               | 32185146          | 32185146          |
| Nov                                                                                | 32185146          | 32185146          |
| CIAH - Central Institute for Arid Horticulture                                     | 12374727          | 12374727          |
| Nov                                                                                | 12374727          | 12374727          |
| CICR - Central Institute for Cotton Research                                       | 40818591          | 40808591          |
| Sep                                                                                | 20145139          | 20135139          |
| Oct                                                                                | 20673452          | 20673452          |
| CPCRI - Central Plantation Crops Research Institute                                | 46495431          | 46495431          |
| Oct                                                                                | 22902738          | 22902738          |
| Nov                                                                                | 23592693          | 23592693          |
| ICAR - Indian Council of Agricultural Research                                     | 94086872          | 94086872          |
| Nov                                                                                | 94086872          | 94086872          |
| ICAR ATARI ZONE-II - Agricultural Technology Application Research Institute-II     | 4443364           | 4443364           |
| Oct                                                                                | 2223479           | 2223479           |
| Nov                                                                                | 2219885           | 2219885           |
| ICAR ATARI ZONE-VIII - Agricultural Technology Application Research Institute-VIII | 834640            | 834640            |
| Oct                                                                                | 417320            | 417320            |
| Nov                                                                                | 417320            | 417320            |
| ICAR ATARI ZONE-XI - Agricultural Technology Application Research Institute-XI     | 4630090           | 4630090           |
| Oct                                                                                | 2314977           | 2314977           |
| Nov                                                                                | 2315113           | 2315113           |
| IIVR - Indian Institute of Vegetable Research                                      | 37326649          | 37326649          |
| Oct                                                                                | 18464678          | 18464678          |
| Nov                                                                                | 18861971          | 18861971          |
| NASF - National Agricultural Science Fund                                          | 406752            | 406752            |
| Sep                                                                                | 406752            | 406752            |
| NIASM - National Institute of Abiotic Stress Management                            | 5285682           | 5285682           |
| Nov                                                                                | 5285682           | 5285682           |
| NIBSM - National Institute of Biotic Stress Management                             | 7947085           | 7947085           |
| Sep                                                                                | 3899828           | 3899828           |
| Oct                                                                                | 4047257           | 4047257           |
| NIVEDI - National Institute of Veterinary Epidemiology and Disease Informatics     | 14886904          | 14886504          |
| Aug                                                                                | 95671             | 95671             |
| Sep                                                                                | 7213280           | 7213080           |
| Oct                                                                                | 7577953           | 7577753           |
| NRCL - National Research Centre for Litchi                                         | 3528579           | 3528579           |
| Nov                                                                                | 3528579           | 3528579           |
| NRCYAK - National Reseach Centre on Yak                                            | 29723794          | 29723794          |
| Mar                                                                                | 3184343           | 3184343           |
| Apr                                                                                | 3254608           | 3254608           |
| May                                                                                | 3250234           | 3250234           |
| Jun                                                                                | 3258678           | 3258678           |
| Jul                                                                                | 3316711           | 3316711           |
| Aug                                                                                | 3355022           | 3355022           |
| Sep                                                                                | 3296996           | 3296996           |
| Oct                                                                                | 3402330           | 3402330           |
| Nov                                                                                | 3404872           | 3404872           |
| Grand Total                                                                        | 400060429         | 400050029         |

| Name         | Batch Name                 | Journal Name                    | Period Name | Status   | Source  | Amount DR        | Amount CR        |
|--------------|----------------------------|---------------------------------|-------------|----------|---------|------------------|------------------|
| IHR          | Payroll A 1466595 13070570 | Payroll INR Corporate 30-JUN-19 | Jun-19      | Unposted | Payroll | 51792548         | 51792548         |
| IHR          | Payroll A 1475904 13071906 | Payroll INR Corporate 31-JUL-19 | Jul-19      | Unposted | Payroll | 52962074         | 52962074         |
| IHR          | Payroll A 1485815 13541948 | Payroll INR Corporate 31-AUG-19 | Aug-19      | Unposted | Payroll | 52893620         | 52893620         |
| IIAB         | Payroll A 1504377 13688801 | Payroll INR Corporate 31-OCT-19 | Oct-19      | Unposted | Payroll | 3120131          | 3120131          |
| CIFE         | Payroll A 1503366 13745245 | Payroll INR Corporate 31-OCT-19 | Oct-19      | Unposted | Payroll | 38346806         | 38346806         |
| NRCMITHUN    | Payroll A 1508769 13700693 | Payroll INR Corporate 30-NOV-19 | Nov-19      | Unposted | Payroll | 5767932          | 5767932          |
| CIFE         | Payroll A 1510516 13745311 | Payroll INR Corporate 30-NOV-19 | Nov-19      | Unposted | Payroll | 37209204         | 37209204         |
| IIFSR        | Payroll A 1508537 13688166 | Payroll INR Corporate 30-NOV-19 | Nov-19      | Unposted | Payroll | 12805770         | 12805770         |
| ICARNEH      | Payroll A 1510419 13714414 | Payroll INR Corporate 30-NOV-19 | Nov-19      | Unposted | Payroll | 67003869         | 67003869         |
| <b>TOTAL</b> |                            |                                 |             |          |         | <b>321901954</b> | <b>321901954</b> |

| Institute Name                                                                 | Nov-2019 Payroll Status |
|--------------------------------------------------------------------------------|-------------------------|
| AEDI - Agricultural Education Division ICAR                                    | Not Run                 |
| CIARI(MI) - Central Island Agricultural Research Institute                     | Not Run                 |
| CITH - Central Institute of Temperate Horticulture                             | Not Run                 |
| ICAR ATARI ZONE-IV - Agricultural Technology Application Research Institute-IV | Not Run                 |
| ICAR ATARI ZONE-VI - Agricultural Technology Application Research Institute-VI | Not Run                 |
| NAHEP - National Agricultural Higher Education Project                         | Not Run                 |
| NIVEDI - National Institute of Veterinary Epidemiology and Disease Informatics | Not Run                 |
| NRCB - National Research Centre for Banana                                     | Not Run                 |
| NRCSS - National Research Center on Seed Spices                                | Not Run                 |
| PDFMD - Project Directorate on Foot and Mouth Disease                          | Not Run                 |