



भारतीय कृषि अनुसंधान परिषद

INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110114

Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001



F.No-Admn.33(7)/2015-Estt.-I

Dated: 04/08/2015

To,

The Directors/Project Directors/
Zonal Coordinators/Project coordinators of ICAR
Research Institutes/PDs/NRCs/Bureaux/ZCU

Subject:- Holding of DPCs on time for promotion of Administrative/Technical Staff.

Sir,

Grant of timely promotion is essential for boosting overall morale and productivity of an employees which in turns ensures a healthy and vibrant system.

Model calendars for holding DPCs for administrative staff have been prescribed by the DOP&T. However it has been brought to the Council's notice that many Institutes are not initiating action on time for ensuring timely promotion of the employees and cases are being inordinately delayed. This is causing undue hardships to the employees.

The issue has also been raised time and time in the CJSC meetings and has been viewed seriously by the Competent Authority, ICAR.

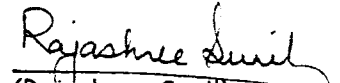
It is therefore reiterated that time lines prescribed for drawing panels for promotion in advance may strictly be adhered to and any exception will be viewed seriously. If required, the DPCs may also be held twice a year to ensure that unforeseen vacancies that happen to arise during the year are also filled up expeditiously.

In the case of the technical cadre the time limits prescribed for finalizing the assessment cases vide Council's letter No.11(20)/2001-Estt.IV dated 12.04.2012 may be strictly adhered.

A half yearly report (for the period ending 30th September and 31st March) giving details of vacancies occurring and DPCs held in the case of posts

in the Administrative cadre and as well as assessment of technical cadre may be sent to the concerned Subject Matter Division.

Yours faithfully,


(Rajashree Sunil)

Under Secretary (Admn.)

Copy to :-

1. Sr. PPs to Secy. DARE & DG, ICAR
2. PPS to AS, DARE & Secretary, ICAR
3. PS to AS & FA, DARE
4. SA to Chairman, ASRB
5. All DDGs-with a request information received from the institute may be compiled and sent to Administration
6. ADG (Cdn.)
7. All Directors/ /Secretary, ASRB/ Dy. Secretaries, Under Secretaries at ICAR Hqrs.
8. Sh. Hans Raj, Information System Officer, DKMA (KAB-I) for putting in the ICAR Website
9. Cdn. Section for giving Index Number
10. Sh. Chandra Shekhar, Secretary (Staff Side), CJSC, NRC on meat, Hyderabad.