

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI**

F. No. FIN/6/1/2006-CDN (A&A)

Dated the 25<sup>th</sup> January, 2018

**OFFICE ORDER**

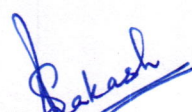
With a view to facilitate smooth functioning of Externally Funded Projects from (i) National and International Agencies; (ii) Projects funded by the Private Sector; (iii) Consultancy Projects (training, consultancy, contract, contract research, etc.); (iv) ICAR projects such as Revolving Fund Schemes and NICRA, Director of the Institutes/Bureaux/NRCs/Directorates and Project Directorates may delegate the following powers to Principal Investigators (PIs):

S.No.	Earlier	Revised	Powers Delegated earlier	Revised Powers Delegated
(i)	Engagement of approved staff approved under the project	Engagement of approved staff under the project.	Full powers	Full powers
(ii)	Procurement of goods/equipments approved under the project	Procurement of goods/equipments costing Rs.20 lakh or less, as approved under the project.	Full Powers	Full Powers
(iii)	Management of Consultancies, approved under the Project	Management of consultancies approved under the project.	Full Powers	Full Powers
(iv)	Management of project staff including their TA/DA and Leave including self).	Management of project staff (PIs and Co. PIs and other permanent staff associated with the project	PIs would have to inform Director of the Institute in his/her own case of TA/Leave	Approval of Director may be obtained for the tours by PIs, Co-PIs and other permanent staff members. However, PIs may sanction the TA advance after approval of the tour by the Director, and counter sign the TA bill while passing of TA claims by the Audit.
(v)	Civil/Electrical Works (Capital items) approved under the project.	Civil/Electrical Works (Capital items) approved under the Project.	Powers were given to Director of concerned Institute.	Powers to be retained with the Director (Considering the necessity for undertaking the work as per the Master Plan of the Institute).



S.No	Earlier	Revised	Powers Delegated earlier	Revised Powers Delegated
(vi)	-	Hiring of Vehicles	Earlier vehicles were hired after approval of Director	As per the project, if there is balance available, the hiring of vehicle can be done as per rate contract of Institute or after following codal formalities
(vii)	-	Management of the temporary project staffs (RA/SRF/YP/other contractual personnel) for travels pertaining to the project, leave, fellowships/wages, etc.	Earlier the powers were exercised by Director since these are day to day work, the powers may be assigned to Director.	While the rectt of SRF/RA etc are done through following all codal formalities with PI of the project in general act as the chairman of the selection committee. However approval of rectt is done by Director of Instt. Day to day management of project is to be taken care by PI.

2. The PIs would follow all the codal formalities and procedures at the ICAR Institutes and process all proposals through administration and finance & audit wings of the Institute.
3. Directors of the Institute to monitor physical and financial progress/achievement of the projects during the Annual IRC Meetings and any other times felt necessary.
4. These powers can be exercised only subject to availability of budget in the concerned project.
5. Any other item other than listed above, approval of the Directors may be obtained.
6. This issued with the approval of Competent Authority.

  
**(Sanjeevan Prakash)**  
**Deputy Director (Fin.)**

**Distribution:**

**I ICAR Research Institutes etc:**

1. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/National Research Centers and Bureaux.
2. Project Coordinators/Coordinated Research Projects/ATARIs.
3. Finance & Accounts Officers of all Research Institutes/Project Directorates/National Research Centers and Bureaux.