



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI-110 001**

F.No.24-1/2022-CDN (part-I)

Date: - 16.06.2022

Sub:- Monthly information in respect of monthly report on pending payments to vendor related to GeM, MSME & CPSEs and compliance report of General Instruction on Procurement and Project Management-regarding.


Reference is invited to Department of Expenditure O.M. no. 23(3)/E.Coord/2017 dated 20th February, 2020 & 3rd March, 2022 by which information is being sought by MoF from all Financial Advisors in respect of above mentioned subject.

Accordingly, all the DDGs are requested to collect the information in r/o their respective institutes/units as per the proforma attached along with the O.M. and send the same to CDN Section, GAC Division, so that the compiled information may be sent to FA, ICAR. Institutes **must** send the information through respective SMDs only.

In respect of the various Divisions/Units of ICAR Hqrs. CDN Section shall compile the information.

The above information may please be accorded "**TOP PRIORITY**" and should be submitted to the CDN Section, GAC Division on or before 8th of every month, so that it can be complied & submitted to FA, ICAR for onward transmission to MoF.

In case of non-receipt of information by 8th of every month, the information shall be treated as NIL.


(Sumit Kumar Jindal)
Deputy Secretary (GAC)

Distribution:-

1. All DDGs, ICAR.
2. Directors/Joint Directors/Project Directors of all Research Institutes/Project Directorates/ National Research Centres and Bureaux.
3. All Officers/Sections at ICAR, krishi Bhawan/KAB-I&II/NASC.
4. Sr. PPS to DG, ICAR/PPS to Secretary, ICAR/PPS to FA, ICAR.
5. Director (Finance)
6. CTO (DKMA), for uploading on ICAR Website.
7. DS(ICT) for Uploading on ICAR e-office noticeboard.
8. Guard file.

Compliance report of General Instructions on Procurement and Project Management.

Sl. No.	Name of PSU/ Organization	Number of payments (cases) due as on 1 st of given Month.			Target date for implementation of e-bill monitoring system
		Ad-hoc payment bills (not less than 75%) Pending for more than 10 working days of the submission of the bill.	Balance say 25% pending payment against ad-hoc bills pending for more than 28 working days of the submission of the bill.	Final Bills pending for more than of 3 months of completion of work	

Sl. No	Name of PSU/ Organization	Target date for implementation of e-MBs.

Sl. No	Name of PSU/ Organization	Consultancy contracts finalized using FBS method.	
		Number of contracts	Value of contracts

Sl. No	Name of PSU/ Organization	Consultancy contracts finalized using FBS method.	
		Number of contracts	Value of contracts

1. Summary sheet of pending payments to GeM Vendors:

Sl. No.	Name of PSU/ Organization	Payments due to GeM Vendors as on 1 st given month beyond 10 days of supply/ Service provided (in Crore Rupees)	Reasons and steps taken

2. Summary sheet of pending payments to Micro, Small & Medium Enterprises (MSMEs).

Sl. No.	Name of PSU/ Organization	Payments due to MSMEs as on 1 st given month beyond 45 days of supply/ Service provided (in Crore Rupees)	Reasons and steps taken

3. Pending payments by all PSUs under control of your Ministry / Department.

Sl. No.	Name of the CPSE	Total Pending Payments (in Crore Rupees)	Pending Payments less than 30 days	Pending Payments 30 days-3 months	Pending Payments More than 3 months

No. 23(3)/E.Coord/2017
Government of India
Ministry of Finance
Department of Expenditure

GA Section

विशेष सचिव एवं वित्त सलाहकार
(खर्च/भा. कृ. अनु. परिषद)
Sd/- Secretary & Fin. Adviser
(DARE/CAR) 31/R
डा. सं./Dy. No. 21/2/2020 Date 21/2/2020

North Block, New Delhi
Dated the 20th February, 2020

OFFICE MEMORANDUM

Sub: Monthly D.O. letter from all Financial Advisors – reg.

Reference is invited to Finance Secretary and Secretary (Expenditure)'s D.O. letter of even No. dated 23.03.2017 and this Department's subsequent O.Ms of even No. dated 20.09.2017 and 22.08.2019 on the subject mentioned above wherein all Financial Advisors were requested to submit a monthly report/activity to Secretary (Expenditure) and to include certain items further in the report respectively.

2. A fresh format has been devised for calling up of details of pending payments to vendors related to GeM, MSME and CPSEs. It is, therefore, requested to provide the information in the revised format (copy enclosed) in the monthly D.O. letter to Secretary (Expenditure) from the month of February, 2020 onwards.

Dy. No. 516
Dated 21/2/20
Dir. (Fin.)

21/2/20
Urgent

Dir/DS (IF) of all 4
Depts to take n/a.

Encl: As above

Dir (F), ICAR/DARE

20/2/2020
(H. Atheli)

Director

Tel. No: 2309 2604

All Finance Advisors of Ministries/ Departments of Govt. of India

Copy for information to:-

1. Sr. PPS to Secretary (Expenditure).
2. O/o AS (Pers.), D/o Expenditure.
3. Deputy Secretary [Sh. Kotluru Narayana Reddy], PPD, D/o Expenditure.

1. DS(GAC) may please see for the requisite information.
2. F&AD CDN(A&A) for h.a.

21/2/2020

North Block, New Delhi
Dated the 3rd March, 2022

OFFICE MEMORANDUM

Sub: Monthly D.O. letter from all Financial Advisors – reg.

The undersigned is directed to forward herewith a format regarding 'Compliance report of General Instructions on Procurement and Project Management' for including and providing requisite information in the monthly D.O. letters from FAs to Secretary (Expenditure).

2. It is requested to provide the information as per prescribed format in the monthly D.O. letter to Finance Secretary & Secretary (Expenditure) from the month of February, 2022 onwards. The said format will also be incorporated in the web-based platform developed by this Department for submission of monthly D.O. letters digitally.


(Prateek Kumar Singh)
Director
Tel. No: 2309 2604

Encl: As above

All Finance Advisors of Ministries/ Departments of Govt. of India

Copy for information to:-

- I. PSO to Finance Secretary
- II. PSO to SS (Pers.), Department of Expenditure
- III. Advisor (PPD), Department of Expenditure