



मानव संसाधन प्रबंधन एकक
भारतीय कृषि अनुसंधान परिषद
कृषि अनुसंधान भवन-II, नई दिल्ली-110012

F. No. HRM- 3(24)/2022-KAB./188

Dated: 18.11.2022

OFFICE MEMORANDUM

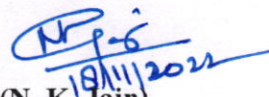
Subject: - Inviting nominations for online Training Programme on “Reservation in Services for SC/ST/OBC/EWS/ExSM/PwBD” being organized by ISTM, New Delhi from 06th to 09th February, 2023.

The Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Gol, New Delhi has invited nominations for Training programme on “**Reservation in Services for SC/ST/OBC/EWS/ExSM/PwBD**” for officials dealing with matters of reservation in services (SO/SOA) for Officers working in the Central Government, State Government UT Administration and PSUs /constitutional Bodies/Autonomous Bodies from 06th to 09th February, 2023.

The aims of the training programme are to Develop a broad understanding of the constitutional provisions relating to Reservation in Services for SCs/STs/OBCs/EWS, procedures for implementing the reservation orders and instructions of Government of India, on reservation rosters, procedures involved for de-reservation of reserved vacancies, filling of carry forward/backlog reserved vacancies, share and exchange practical experiences and ideas in dealing with day-to-day problems and sharpen skills for proper implementation of the Government orders and instructions on the subject. The course content includes Constitutional provision, Applicability of reservation orders for SCs/STs/OBCs/EWS and exemptions and exclusions of posts, Verification of claims of SCs/STs/OBCs/EWS, Reservation in Direct Recruitment and promotion including relaxations, concessions and special facilities for SCs/STs/OBCs/EWS, De-reservation, carry-forward of vacancies in Direct Recruitment and promotion, Preparation, operation and Maintenance of Rosters, Role and functions of Liaison Officer, Reservation in Service for person with Disabilities etc.

The officials who need to attend above training programme may send their nomination in the prescribed nomination form through proper channel (HRD Nodal Officer/Reporting Officer) to HRM Unit, ICAR HQs latest by **15.12.2022** for onward transmission to ISTM, New Delhi. The nomination form is also enclosed here. The nomination may not be sent online directly to ISTM until it is approved by the Council. The course fee of Rs 4000/- per participant shall be met out from ICAR HQs scheme- HRM Budget head for 2023-24.

The officials who have already attended the training programme need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above training course will be subject to acceptance of nomination by ISTM, New Delhi and also further orders from the Council.


(N. K. Jain)

Principal Scientist (HRM)

E-mail nkjjp1971@gmail.com

sohrm2018@gmail.com

Distribution: -

1. All Officers / Sections of ICAR Hqrs. at KB/KAB-I & II/ NASC, New Delhi.
2. E-office Notice Board
3. ICAR Portal/HRM Portal
4. Guard File



Institute of Secretariat Training & Management

Online Nomination Form

Participants Login

*Select Course

Select Course ▼

*Have you previously attended any course at ISTM?

☐ Yes ☒ No

*Mobile No.

+91

*First Name

Select title ▼

Middle Name

*Last Name

Name in Hindi

* Father's / Spouse's / Mother's /
Guardian's name

*Gender

Select Gender ▼

*Category

Select Category ▼

*Differently Abled

☐ Yes ☒ No

*Date of Birth

* Educational Qualification

* Service

Select Service ▼

* Designation / Rank

Select Designation / Rank ▼

*Level of Pay Matrix

Select Level ▼

*Date of Joining Service

* Date of Joining Current Post

* Brief Service Particulars

ORGANISATION DETAILS

* Organisation Name

* Organisation Type

Select Organisation Type ▼

* Organisation Email

*Organisation Phone

* Organisation Street Address

* Organisation City

*Organisation Pincode

* Organisation State

Select Organisation State ▼

PERSONAL / RESIDENCE DETAILS

Aadhaar Number

*Email

* Street Address

* City

* Pincode

*State

Select Residence State ▼

OTHER DETAILS

* Emergency Contact Details

*How the training is likely to benefit
the nominee as well as the
organisation (in 2 lines).

5/6/2019

Online Nomination Form | Institute of Secretariat Training & Management | Govt. of India

Whether Hostel Accommodation is required

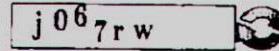
☒ Yes ☐ No

*I certify that the above information is correct

(Checked = Yes; Unchecked = No;)

आमंत्रित किया गया है कि आप अपने आवेदन के साथ आवश्यक दस्तावेजों को संलग्न करें।
आपका आवेदन केवल तभी स्वीकार किया जाएगा जब तक कि सभी आवश्यक दस्तावेजों को संलग्न न किया गया हो।

Enter Image Characters



© 2019 Institute of Secretariat Training & Management. All Rights Reserved.