

INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI

F. No. FIN/22/4/2018-CDN (A&A)

Dated the 2nd Jan, 2019

To

All the Directors of the ICAR Institutes/NRCs/PDs/Bureaux and Zonal Coordinators/Project Coordinators

Sub: Request from Directors of Institutes to relax the power for sanction of honorarium to themselves from Rs. One Lakh Per Annum to a higher limit- Regarding.

Sir,

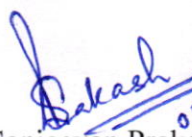
The above issue was raised in the Directors Conference held on 8th & 9th March, 2018.

IPTM Unit examined the issue and the existing guidelines/procedures, viz. (para 1.3.19.1 & 1.3.19.2 of ICAR Rules and Guidelines for Professional Service Functions (Training, Consultancy, Contract Research and Contract Service), reproduced below were found to be sufficient:

- 1.3.19.1 *All cases of annual benefit sharing payments over and above Rs.10 lakhs per annum to an individual shall be considered only if full justification is provided by the Institute/SMD. Otherwise, any such amount exceeding the Rs.10 lakhs limit shall be counted as brand value of the ICAR system to be credited to the account of Institutional Income.*
- 1.3.19.2 *Directors of the Institutes are empowered to sanction to themselves up to Rs. One lakh per annum of such benefit sharing payments. However, for any payments more than Rs. One lakh per annum and upto Rs Ten lakh per annum, the approval of the Director General, ICAR shall be required. Payments above Rs. Ten lakhs to Directors of Institute shall be governed by para 1.3.19.1 of ICAR rules & guidelines referred above.*

A proforma has also been enclosed for use by concerned SMD while seeking approval of the Council for grant of Honorarium to the Directors of the Institute over Rs.1.00 lakh & above per annum as benefit sharing.

This issue with the approval of Secretary (DARE) & DG (ICAR)


(Sanjeevan Prakash)
Deputy Director (Fin.)

Distribution:

1. All DDGs
2. ADG IPTM- with a request to provide further clarification, if at all required by any of the Institutes/Units.

Contd...2/-

3. Director (P), Director (Fin.), Director (DARE), Director (Works)
4. ADG (CDN)/ADG (PIM)/PD, DKMA
5. IA-I, II, III, IV, V, VI
6. Sr. PPS to Secretary, DARE and DG, ICAR/PPS to Special Secretary, DARE and Secretary, ICAR/PPS to AS &FA, DARE/ICAR
7. Incharge, ARIC, DKMA, KAB-I Pusa, New Delhi-12 for placing the letter in the ICAR Web-site.
8. Secretary (Staff Side)
9. Guard file.
10. Spare Copies-10

Proforma for seeking approval of the Council for grant of Honorarium to the Directors of the Institute over Rs.1.00 lakh & above per annum as benefit sharing.

1. Name of the Institute: _____
2. Financial Year for which monetary benefit is being claimed _____
3. Professional Services

(a) Training

Title	Duration	Sponsoring agency	Cost (in ₹)	Honorarium charged (in ₹)	Director's Share (in ₹)

(b) Consultancy, Contract Research & Contract Service

Title	Dates and Duration	Sponsoring agency	Cost of project (in ₹)	Intellectual fee charged (in ₹)	Intellectual fee distributed (in ₹)	Director's Share (in ₹)

4. Commercialization of Training

Name of the technology	Mode of transfer	Client Name	Revenue earned	Share of innovator	Director's Share (in ₹)

It is certified that the services have been completed provided to the satisfaction of client and the amount as eligible to the others beneficiaries has been distributed as per ICAR Guidelines in this regard.

Signature (PME/ ITMU In-charge)
(with stamp)

Countersigned

DDO (Concerned Institute)

(Director)
(With stamp)