



भारतीय कृषि अनुसंधान परिषद  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
कृषि शिक्षा संभाग/AGRICULTURAL EDUCATION DIVISION

मानव संसाधन प्रबंधन एकक/HRM UNIT

कृषि अनुसंधान भवन-II, पूसा, नई दिल्ली - 110012

1Bhavan -II Pusa, New Delhi 110012

F. No. Ag. Edn.03/09/2023-HRM/2913-3138

Dated: 01.06.2023

**OFFICE MEMORANDUM**

**Subject:-Inviting nomination(s) for three days Online Training Course / Workshop on "Pay Fixation (WPF-28)" being conducted by ISTM, New Delhi from 24<sup>th</sup> to 26<sup>th</sup> July, 2023.**

The Institute of Secretariat Training and Management (ISTM), Department of Personnel and Training, Ministry of Personnel, Public Grievances and Pensions, Gol, New Delhi has invited nominations for three days Online Training Course / Workshop on "Pay Fixation (WPF-28)" for Section Officers / Assistant Section Officers or equivalent any officials who may be dealing with Pay Fixation working in Central Government, State Government, UT Administration, PSUs, Constitutional Bodies and Autonomous Bodies from 24<sup>th</sup> to 26<sup>th</sup> July, 2023.

After attending the workshop, participants will be able to apply Pay Fixation rules and procedures under different circumstances. The contents of the workshop are applicability of various provision on Fixation of Pay under different circumstances, Fixation of pay w.e.f. the date of promotion and w.e.f. the date of next increment following promotion, financial effects of penalties, modified assured career promotion (MACP) and pay fixation for re-employed pensioners.

The officers who need to attend above training course may send their nomination in the prescribed nomination form through proper channel (HRD Nodal Officer/Reporting Officer) to HRM Unit, ICAR HQs latest by 08.06.2023 for onward transmission to ISTM, New Delhi. The nomination form is also enclosed here. The nomination may not be sent online directly to ISTM until it is approved by the Council. The course fee of Rs.3000/- per participant shall be met out from ICAR HQs scheme- HRM Budget head for 2023-24.

The officers who have already attended the training course need not apply. The applicants will not be allowed to withdraw their nominations after acceptance by ISTM, New Delhi. The participation in the above training course will be subject to acceptance of nomination by ISTM, New Delhi and also further orders from the Council.

*Anjali*  
11/6/2023  
(Anjali Sharma)

Under Secretary (HRM)

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**Encl: As Above**

**Distribution: -**

1. All Officers / Sections of ICAR Hqrs. at KB/KAB-I & II/ NASC, New Delhi.
2. All Directors /HRD Nodal officers of ICAR Institutes
3. E-office Notice Board
4. ICAR Portal/HRM Portal
5. PPS to DDG (Ag. Education), ICAR, KAB-II
6. PS to ADG (HRM), Ag. Education Division, KAB-II
7. Guard File





# Institute of Secretariat Training & Management

## Online Nomination Form

Participants 1000

*Select Course		Select Course ▼	
*Have you previously attended any course at ISTM?		<input type="radio"/> Yes <input checked="" type="radio"/> No	
*Mobile No.	+91		
*First Name	Select title ▼	Middle Name	*Last Name
Name in Hindi	* Father's / Spouse's / Mother's / Guardian's name		
*Gender	Select Gender ▼	*Category	Select Category ▼
*Differently Abled	<input type="radio"/> Yes <input checked="" type="radio"/> No		
*Date of Birth	* Educational Qualification		
* Service	Select Service ▼	* Designation / Rank	Select Designation / Rank ▼
*Level of Pay Matrix	Select Level ▼		
*Date of Joining Service	* Date of Joining Current Post		
* Brief Service Particulars			

### ORGANISATION DETAILS

* Organisation Name	* Organisation Type	Select Organisation Type ▼
* Organisation Email	*Organisation Phone	
* Organisation Street Address		
* Organisation City	*Organisation Pincode	
* Organisation State	Select Organisation State ▼	

### PERSONAL / RESIDENCE DETAILS

Aadhaar Number	*Email
* Street Address	
* City	* Pincode
*State	Select Residence State ▼

### OTHER DETAILS

\* Emergency Contact Details

\*How the training is likely to benefit the nominee as well as the organisation (in 2 lines).

5/6/2019

Online Nomination Form | Institute of Secretariat Training & Management | Govt. of India

Whether Hostel Accommodation is required

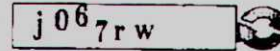
☒ Yes ☐ No

\*I certify that the above information is correct

( Checked = Yes; Unchecked = No; )

आमंत्रित किया जाता है कि आप अपने निवास के विवरण को सही और सटीक रूप से भरें। यदि आप कोई भी त्रुटि करते हैं, तो आपकी आवेदन पत्र को अस्वीकार कर दिया जा सकता है।

Enter Image Characters



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