



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि शिक्षा संभाग/AGRICULTURAL EDUCATION DIVISION
मानव संसाधन प्रबंधन एकक/HRM UNIT
कृषि अनुसंधान भवन-II, पूसा, नई दिल्ली - 110012
Krishi Anusandhan Bhavan -II, Pusa, New Delhi 110012

F.No. Ag. Edn.3/3/2023-HRM. / 2234-459

Dated: 24.05.2023

OFFICE MEMORANDUM

Subject: - Inviting nominations for Residential Training Programme on “Public Procurement (Basic/Advanced)” for Government Officers being organized at Arun Jaitley National Institute of Financial Management (AJNIFM), Faridabad during July to September, 2023-reg.

Arun Jaitely National Institute of Financial Management (AJNIFM), Faridabad has invited nominations for Residential Training Programme on “Public Procurement (Basic/Advanced)”. The programme is meant for officers/staff currently engaged in the area of Public Procurement directly or indirectly. As the officers/staff keeps on rotating due to transfers etc., the officers/staff who are currently not dealing in the area can also be sent for these training.

It is also desired by the Institute to send one or two relevant nominations for the training programme. The Officials who need to attend above training programme may send their nomination through proper channel (HRD Nodal Officer/Director of the concerned Institute/Reporting Officer) to HRM Unit, ICAR HQs. for onward transmission to AJNIFM, Faridabad. The nomination form may be downloaded from ICAR website under Col.Circular/HRM Unit. The nomination form is also enclosed here. **The nomination may not be sent online directly to AJNIFM, Faridabad** until it is approved by the council. The participants are requested to apply to respective training programme through TMIS portal also and the confirmation of the same may also be mentioned in the forwarding letter.

The officials who have already attended the training programme need not apply for the same training programme. The applicants will not be allowed to withdraw their nominations after acceptance by AJNIFM, Faridabad. The participation in the above training programme will be subject to acceptance of nomination by AJNIFM, Faridabad and also further orders from the Council. However, the TA as admissible under rules will be borne by the Institute concerned of the participants.

The officers who were previously trained on the topic Public Procurement (Basic) may be nominated for the training programme Public Procurement (Advanced).

Anjali
24/5/23

(Anjali Sharma)

Under Secretary (HRM)

E-mail: sohrm2018@gmail.com;

Encl: As above

Distribution:

1. All Officers/ Sections of ICAR HQs. at KB/KAB-I&II NASC, New Delhi
2. All Directors/HRD Nodal Officers of the ICAR Institutes.
3. E-office Notice Board
4. ICAR Portal/ HRM Portal
5. Guard file

Schedule of Training Programmes from July to September, 2023

S. No.	Months	Dates/Slots	Name of Training	Last date for submission of nomination in ICAR	Who can participate
1.	July	03-08 July	MDP on Public Procurement (Basic)	10/06/2023	Gazetted officers or Equivalent*
2.		10-15 July	MDP on Public Procurement (Basic)	20/06/2023	Officers/staff
3.		17-22 July	MDP on Public Procurement (Basic)	30/06/2023	Officers/staff
4.		24-28 July	MDP on Public Procurement (Advanced)	07/07/2023	**
5.		31 July to 05 August	MDP on Public Procurement (Basic)	10/07/2023	Officers/staff
6.	August	07-12 August	MDP on Public Procurement (Basic)	24/07/2023	Gazetted officers or Equivalent*
7.		21-26 August	MDP on Public Procurement (Basic)	07/08/2023	Officers/staff
8.		28 Aug. to 02 Sept.	MDP on Public Procurement (Advanced)	09/08/2023	**
9.	September	11-16 September	MDP on Public Procurement (Basic)	28/08/2023	Gazetted officers or Equivalent*
10.		18-23 September	MDP on Public Procurement (Basic)	04/09/2023	Officers/staff

* Gazetted Officers or Equivalent mean: Officers working in Grade pay of 4800 or above in CDA Scale and EO and above in IDA Scale and in any other scale equivalent to these two.

** Officer who has done Public Procurement (Basic) can attend Public Procurement (Advanced) or having 05 years of experience in the field of Procurement.

*** 22 April, 2023 being a Gazetted Holiday, the training have been planned for five days only.



NOMINATION FORM

Training Programme on Public Procurement (Advanced)/Basic

Name _____

Male ☐ Female ☐

Designation: _____

Organisation: _____

Dates of Program that you want to attend: _____

Address for communication _____

_____ City _____ Pincode _____

Phone (O) _____ (R) _____ Mobile: _____

Email: _____ Fax: _____

Brief Experience of dealing with Procurement Matters

Have you attended the Training on Public Procurement (6 Days) at NIFM. If yes when _____

Signature of the Candidate

TO BE FILLED IN BY THE SPONSOR

Name of the sponsor _____ Designation _____

Address for communication _____

_____ City _____ Pin _____

Phone _____ Fax _____ Email _____

Detail of Fee Sent (If applicable)

Signature of the Sponsor
with stamp of the organisation

Date: _____

Please return the duly filled form to: advancedprocure@nifm.ac.in

For further details, please refer our website: www.nifm.ac.in or contact the Programme Director

NATIONAL INSTITUTE OF FINANCIAL MANAGEMENT

(Ministry of Finance, Government of India)

Sector-48, Pali Road, Faridabad – 121 001, Haryana

Telephone: (O) 0129-2465444 & Fax: 0129-2418867, 2418879

PS: Photocopy of this form can also be used