



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN NEW DELHI**

F. No. FIN/10/09/2018-Pension

Dated the 4<sup>th</sup> September, 2018

Subject:- Holding of Monthly Meeting with Pensioners to settle pension related grievances of Pensioners/family pensioners of the Council-reg.

It has been decided with the approval of the Competent Authority in Council that all Pension authorization Units in ICAR may dedicate a day every month to hold the 'Monthly Meeting with Pensioner/family pensioners', as part of good governance, to minimize their grievances related to pension on a pattern similar to the Pension Adalats being organized by Ministry/Department in the Government of India. It has been decided that each Pension Authorization Unit will hold first such meeting on 18<sup>th</sup> September 2018. Wide publicity in terms of its relevancy should be given and cases for the monthly meeting may be shortlisted latest by 7<sup>th</sup> September, 2018.

The main objective of the 'Monthly Meeting with Pensioner' would be prompt and quick redressal of pensioners grievances, within the framework of extant policy guidelines. While holding these meeting, each Pension Authorization Unit should ensure the presence of all concerned stakeholders across the table, viz. officials in charge of Pay fixation, & Pension processing, PPO issuing branch, Finance & Accounts Officer, Heads of Offices sanctioning Pension, as well as senior officials of the concerned Banks. A notice in advance, intimating the time and venue of the Monthly Meeting should also be sent to the pensioners/family pensioners so that he/she or his/her representative can be present to plead his case. For effective redressal across the table, it is imperative that the Pension Authorization Unit should, in advance examine the cases and make preparations for the Monthly Meeting.

A nodal officer may be nominated from each Pension Authorization Unit who will coordinate both within PAU and all constituent units of ICAR attached to it and will also intimate the Council status and number of cases being taken up in the 'Monthly Meeting with Pensioner' of the Pension Authorization Unit and the outcome of the meeting organized by the PAUs in the prescribed proforma as mentioned below.

**Proforma**

**Statement of Monthly Meeting with Pensioner**

Sl. No.	Total cases taken up during Monthly Meeting with Pensioner	Number of cases resolved during Monthly Meeting with Pensioner	Number of Cases Unresolved/Pending

**Summary of Cases**

Sl. No.	Name of Petitioner	Grievance Reg. No.	Gist of Grievance	Outcome of Grievance in Monthly Meeting with Pensioner

(Devendra Kumar)  
 Director (Finance)

**Distributions:-**

1. I/C ARIC, DKMA, Krishi Anusandhan Bhawan-I, Pusa, New Delhi-12 for uploading the instructions on the website of ICAR.
2. All Pension Authorization Units of ICAR
3. DDGs of all SMDs.
4. PPS to DG, ICAR/Secretary, DARE
5. PPS to Secretary, ICAR/Special Secretary, DARE
6. PPS to AS&FA, DARE
7. PS to Director (Finance), ICAR.
8. Secretary, CJSC, ICAR.
9. Pensioners/Family pensioners may approach their respective Pension Authorization Unit for redress of their grievance, if any