

भारतीय कृषि अनुसंधान परिषद  
INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
कृषि भवन नई दिल्ली  
KRISHI BHAVAN: NEW DELHI.

मि. सं./ F.No. 76 समन्वय (लेखा एवं लेखा परीक्षा)/CDN (A&A)

दिनांक/ Date: 9/3/23

सेवा में/ To The,

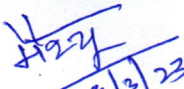
निर्देशक /परियोजना निर्देशक \अटारी  
Directors/Project Directors,  
समस्त. संस्थानों / राष्ट्रीय अनुसंधान केन्द्रों /  
All ICAR -Institute and National Research Centres and Attari,  
भारतीय कृषि अनुसंधान परिषद,  
Indian Council Of Agricultural Research

महोदय/ महोदया,  
Sir/ Madam,

कृपया इस पत्र के साथ संलग्न पत्र आवश्यक कार्यवाही हेतु देखें।  
Please find here with enclosed letter for necessary action.

धन्यवाद/Thanking You,

भवदीय/Your Faithfully,

  
9/3/23

(के. जी. मैथ्यू)

(K.G. MATHEW)

अनुभाग अधिकारी, समन्वय (ले. एवं ले. प.)

Section Officer, CDNA (A&A)

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAVAN: NEW DELHI**

F.No. 22(1)/2016-CDN (A&A)

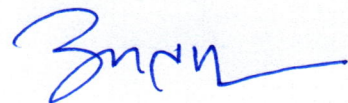
Dated the: <sup>gm</sup> March, 2023

**ENDORSEMENT**

**Sub: Measures to prevent Rush of Expenditure at the fag end of March, 2023 – reg.**

Govt. of India, Ministry of Agriculture & Farmers Welfare, Principal Accounts Office, New Delhi has issued an O.M. No.Pr.AO/Agri/CDN/GEN-CIR/2/2022-23/3260-87 dated 21.02.2023 on the subject mentioned above.

As approved by the Competent Authority, this O.M. No.Pr.AO/Agri/CDN/GEN-CIR/2/2022-23/3260-87 dated 21.02.2023 of Ministry of Agriculture & farmers Welfare, Principal Accounts Office, New Delhi has been posted on the ICAR Web-Site [www.icar.org.in](http://www.icar.org.in) for information, guidance and compliance.



(Amitabh Singh)  
Sr. Finance & Accounts Officer

Enclosure: As above

**Distribution**

1. All Officers/Sections, ICAR, Krishi Bhavan, New Delhi including Krishi Anusandhan Bhavan I & II, NASC, Pusa, New Delhi.
2. ADG (TC)/ADG (PIM)/PD, DKMA
3. ND, NAHEP
4. ADG, NASF
5. Director (Admin)/Director (DARE)
6. DS (TS)/ US (Cash)
7. Cash I, II and Audit II Sections, ICAR, Krishi Bhawan, New Delhi.
8. PSO to DG, ICAR/PPS to Secretary, ICAR/PPS to SS&FA, DARE/ICAR.
9. In charge, DKMA, KAB-I Pusa, New Delhi for placing the above mentioned O.M. in the ICAR Web-Site
10. Secretary (Staff Side), CJSC, IIS&WC, Dehradun.
11. Guard File



Processed

सचिव (डेयर) एवं मनि. (भा.कृ.अनु.प.) का कार्यालय  
Office of Secy. (DARE) & DG (ICAR)  
e Office Dy. No. 1509545  
Date 22/02/2023

Diary No. 408/R/DDF  
Date 24.2.23



Government of India  
Ministry of Agriculture & Farmers Welfare  
Ministry of Fisheries, Animal Husbandry & Dairying  
Office of Chief Controller of Accounts  
Principal Accounts Office (Admn.)  
1<sup>st</sup> Floor, Gate No. 3, Jeevan Tara Building  
5- Parliament Street, New Delhi-110001

Telephone No. 011-23741351  
E-mail: prao.admn-agri@gov.in

Pr.AO/Agri/CDN/Gen-cir/2/2022-23/3260-87

Dated: 21.02.2023

**OFFICE MEMORANDUM**

**Sub: Measures to prevent Rush of Expenditure at the fag end of March, 2023**

It has been observed in the past that a large number of bills/sanctions were received at the fag end of the closing of financial year, making it very difficult for PAOs to arrange the payment of all the bills/sanctions by 31<sup>st</sup> March.

2. In order to avoid any such situations, all the PAOs are hereby advised to issue necessary instructions to all DDOs under their control and accounting jurisdiction to submit bills duly supported by sanction order for payment latest by 28.03.2023.

3. Further, PAOs/Principal Accounts Office are also advised to open the office on Saturday/Sunday on need basis till 31.03.2023 to avoid rush of bills at the fag end of Financial Year.

4. All Pay and Accounts Offices including Principal Accounts Office must also ensure that payment of the bills are arranged on daily basis (i.e. on FIFO) and pendency position alongwith problem, if any, must be reported to the undersigned on daily basis through mail/phone.

This issues with the approval of Chief Controller of Accounts.

*Amittal*

(Archana Mittal)

Sr. Accounts Officer (Admn.)

Copy to:

1. Sr.AO(A/Cs)/Sr.AO(IAW)/AO (Compilation), Pr. Accounts Office
2. All Local PAOs i.e. PAO Sectt-I/PAO Extn./ PAO DMS/PAO PPM Faridabad
3. PAO AHD Mumbai /PAO Agri Mumbai/ PAO DMI Nagpur/PAO Chennai/PAO Kochi/PAO Kolkata.
4. DDO, Principal Accounts Office, New Delhi
5. Office Order File

Copy for information to:

1. PPS to Secretary (Agri)/ Secretary (DARE)/Secretary (AHD)/Secretary (Fishries)
2. PPS to AS&FA (DA&FW)/DARE/AHD/DoF
3. JS (Admn.), DA&FW/JS (Admn.), AHD/ JS(Admn), DoF with a kind request to issue similar directions to all DDOs to submit bills to PAO/Pr.AO on daily basis.

Sany. (D) in meeting  
JS (Fim)

5 F&AO  
Cdr (AdA)

Please draft a letter for the ICAR Institute also

1. Dir(F)
2. DD(F)
3. All Sr. AO/FR

24/2/23  
Sh. Sonu

22/2/23