



**Indian Council of Agricultural Research
Krishi Bhawan : New Delhi**



F.No./Admn/33-1/2017 Estt.I

Dated : 15th January, 2017

CIRCULAR

**Sub.: Annual Immovable property return (for the year ending on 31.12.2016)
as on 1.01.2017 – regarding**

It is an obligation for all Group 'A' & 'B' Officers of the Council to submit Annual Immovable property statement for the previous year under Rule 18(1)(ii) of CCS(Conduct) Rule, 1964.

Therefore, all the officers of ICAR Hqrs. (Group 'A' & 'B') are requested to submit their Annual Immovable Property return statement (for the year ending on 31.12.2016) upto 31.01.2017 in the enclosed proforma.

(Ravi Chauhan)
Under Secretary (Admn.)
Rchauhan.icar@nic.in

Encl. : as above.

DISTRIBUTION :

1. All Officers (Gr 'A' & 'B') at ICAR Hqrs, Krishi Bhavan / KAB-I / KAB-II / NASC Complex, New Delhi.
2. Media Unit – for uploading the circular on the website of ICAR under the relevant head.

ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year ending on 2016 (as on 1.01.2017)

1. Name of Officer (in full) and service to
Which the officer belongs : _____
2. Present Post held : _____
3. Present Pay : _____

Name of District, Sub Division, Taluk and village in which property is situated	Name details of property		Present value	If not in own name state in whose name held and his/her relationship to the Government servant	How acquired whether by purchases, lease, mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings	Lands					

Signature

Date

Inapplicable clause to be struck out.

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also
- The wording 'No change' or 'No addition or as in previous year' may be avoided and all details filled up.

Note- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B')

Services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now 18(1) of the CCS(Conduct) Rules, 1964) , on the first appointment to the Service And thereafter at the interval of very twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.