



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH

कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-११०००१
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi 110001

F.No.Admn.11-2/2021-R&P

Dated: 1st April, 2022

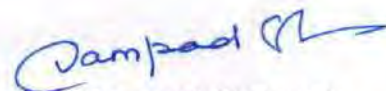
OFFICE MEMORANDUM

Subject: Uploading of Draft Recruitment Rules on the ICAR's website for inviting comments of stakeholders - reg.

The Draft Recruitment Rules for Group-A Administrative Posts of ICAR are hereby placed on ICAR's website (www.icar.org.in) as per DoP&T's O.M. No.AB-14017/61/2008 – Estt. (RR) dated 13th October, 2015 for inviting comments from stakeholders before finalization of the draft Recruitment Rules.

The comments of the stakeholders may be submitted through email (rectt&policy@icar.gov.in) within 30 days i.e. upto 30th April, 2022, thereafter, no communication will be entertained in any circumstances.

Encls : Annexure-A & Annexure-B


(Vampad Sharma)
Deputy Secretary (Admn.)


To

Media Unit, ICAR with the request to upload this communication on the ICAR website for notice of all concerned/stakeholders.

ANNEXURE - A

Draft Recruitment Rules for following 10 Group-A posts
i.e., 09 newly created Group-A posts and 01 existing Group-A post of
Joint Secretary/Joint Director (Admn.)-cum-Sr. Registrar

S. No.	Name of the Group 'A' Post	Annexure No.
1.	Joint Secretary/Joint Director (Admn.)-cum-Sr. Registrar	A-1
2.	Joint Secretary (Fin.)/Sr. Comptroller	A-2
3.	Director (OL)	A-3
4.	Jt. Director (OL)	A-4
5.	Principal Staff Officer, ICAR Hqrs.	A-5
6.	Sr. Principal Private Secretary, ICAR Hqrs.	A-6
7.	Principal Private Secretary, ICAR Institutes	A-7
8.	Legal Adviser	A-8
9.	Assistant Legal Adviser	A-9
10.	Law Officer	A-10

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01/04/22

**RECRUITMENT RULES FOR THE POST OF JOINT SECRETARY/JOINT DIRECTOR
(ADMINISTRATION)-CUM-Sr. REGISTRAR**

1.	Name of the post	JOINT SECRETARY/JOINT DIRECTOR (Administration)-cum-Sr. REGISTRAR
2.	Number of post	7*
3.	Classification	Administrative Group 'A'
4.	Pay Level as per Pay Matrix of 7 th CPC (Pre-revised pay scale)	Level-14, (Rs. 144200-218200)(pre-revised PB-4, Rs 37400-67000+ GP Rs. 10,000)
5.	Whether Selection or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	a) Promotion : By promotion on selection basis of Director/Chief Administrative Officer(SG) of ICAR in Pay Level-13 of Pay Matrix (Pre-revised PB-4, Rs.37400-67000, GP Rs.8700)with 03 years' service in the grade rendered after appointment thereto on regular basis; failing which Director/CAO(SG) of ICAR with atleast one year's regular service in the grade and 8 years combined regular service in the grades of Director/CAO(SG) & DS/CAO. Note :

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01/04/2022

1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.

2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.


b) Deputation (ISTC) :

Falling (a) above, by deputation of officers with 17 years' administrative experience under the Central or State Government or Union Territories or Autonomous Bodies or PSUs and

- i. Holding analogous posts on regular basis in the parent cadre / Department
Or
- ii. With three years regular service in the Pay Level-13 of Pay Matrix (Pre-revised Pay Band-4, Rs. 37400-67000 with GP of Rs.8700) or equivalent pay scale on regular basis in the parent cadre / Department

Note:

1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.
2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.
3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.

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01/04/2022

12.	If a Departmental Promotion Committee exists what is its composition.	DPC consisting of:	
		DG, ICAR	Chairman
		Chairman, ASRB or a Member, ASRB nominated by Chairman, ASRB	Member
		Secretary, ICAR	Member
		An outside expert not below the rank of Additional Secretary or equivalent nominated by DG, ICAR	Member
		An officer not below the rank of Joint Secretary or equivalent belonging to SC/ ST community nominated by DG, ICAR	Member
13.	Consultation with UPSC is necessary or not	Not Applicable	
14.	Remarks	The Officers in Senior Administrative Grade (SAG) of Joint Secretary/Joint Director-cum-Sr. Registrar shall be designated as Joint Secretary or Joint Director-cum-Sr. Registrar as per their posting at ICAR Hqrs. or ICAR Institutes respectively.	

**Subject to variation dependent on workload*

Campad 81
21/04/2022

**RECRUITMENT RULES FOR THE POST OF
JOINT SECRETARY (FINANCE) / Sr. COMPTROLLER**

1.	Name of the post	JOINT SECRETARY (FINANCE) / SENIOR COMPTROLLER
2.	Number of post	5*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-14 (Rs.144200-218200) (Pre-revised PB-4, Rs.37400-67000 with GP of Rs.10000)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>a) Promotion : By promotion on selection basis of Director(F)/Comptroller of ICAR in Pay Level-13 of Pay Matrix (Pre-revised PB-4, Rs.37400-67000 with GP Rs.8700) with three years' service in the grade rendered after appointment thereto on regular basis; failing which Director(F)/Comptroller of ICAR with atleast one year regular service in the grade and 8 years combined regular service in the grades of Director(F)/Comptroller & DDF/CFAO.</p> <p>Note : 1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade</p>

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01/04/2022

	<p>provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>b) Deputation :</p> <p>Falling (a) above, by deputation of officers with 17 years' experience in Audit/Finance/Accounts cadres/departments under the Central or State Government or Union Territories or Autonomous Bodies or PSUs and</p> <ol style="list-style-type: none"> Holding analogous posts on regular basis in the parent cadre / Department. or With three years' regular service in the Pay Level-13 (Pre-revised PB-4, Rs.37400-67000 with GP Rs.8700) or equivalent Pay scale on regular basis <p>Note :</p> <ol style="list-style-type: none"> Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.
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12.	If a Departmental Promotion Committee exists what is its composition.	DPC consisting of: <table><tr><td>DG, ICAR</td><td>Chairman</td></tr><tr><td>Chairman, ASRB or a Member, ASRB nominated by the Chairman, ASRB</td><td>Member</td></tr><tr><td>Secretary, ICAR</td><td>Member</td></tr><tr><td>FA, DARE/ICAR</td><td>Member</td></tr><tr><td>An Outside expert not below the rank of Additional Secretary or equivalent nominated by DG, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR</td><td>Member</td></tr></table>	DG, ICAR	Chairman	Chairman, ASRB or a Member, ASRB nominated by the Chairman, ASRB	Member	Secretary, ICAR	Member	FA, DARE/ICAR	Member	An Outside expert not below the rank of Additional Secretary or equivalent nominated by DG, ICAR	Member	An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member
DG, ICAR	Chairman													
Chairman, ASRB or a Member, ASRB nominated by the Chairman, ASRB	Member													
Secretary, ICAR	Member													
FA, DARE/ICAR	Member													
An Outside expert not below the rank of Additional Secretary or equivalent nominated by DG, ICAR	Member													
An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member													
13.	Consultation with UPSC is necessary or not	Not Applicable												
14.	Remarks	The Officers in Senior Administrative Grade (SAG) of Joint Secretary(Fin.)/ Sr. Comptroller shall be designated as Joint Secretary (Fin.) or Sr. Comptroller as per their posting at ICAR Hqrs. or ICAR Institutes respectively.												

**Subject to variation dependent on workload*

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**RECRUITMENT RULES FOR THE POST OF
DIRECTOR (OFFICIAL LANGUAGE)**

1.	Name of the post	DIRECTOR (OFFICIAL LANGUAGE)
2.	Number of post	3*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-13 (Rs.123100-215900) (Pre-revised PB-4, Rs.37400-67000 with GP of Rs.8700)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	Promotion: (a) By promotion on selection basis of Joint Directors (OL) of ICAR having five years' regular service in Level-12 of Pay Matrix (Pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.7600); failing which Joint Directors having ten years' combined regular service in the grade of Joint Director(OL) in Level-12 of Pay Matrix (Pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.7600) and Deputy Director (OL) in Level-11 of Pay Matrix (Pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.6600) with a minimum of three years' regular service in the grade of Joint Director(OL).

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01/04/2022

		<p>Note :</p> <p>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>Deputation (ISTC):</p> <p>(b) Failing (a) above, by deputation of Officers of the Central or State Government or Union Territories or Autonomous Bodies or Public Sector Undertakings :</p> <p>I. (i) Holding analogous position on regular basis in the parent cadre or department; or (ii) having five years' service in the grade rendered after appointment thereto on regular basis in Level-12 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.7600) in the parent cadre or department;</p> <p>AND</p> <p>II. Possessing the educational Qualifications prescribed for direct recruitment to the post of Assistant Director and having ten years' experience of using or applying terminology (terminological work) in Hindi and Translation work from English to Hindi or vice-versa, preferably of technical or scientific literature or ten years' experience of teaching in Hindi and English or research in Hindi or English.</p> <p>Note :</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held</p>
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Campad 81
01/04/2022

		<p>immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>								
12.	If a Departmental Promotion Committee exists what is its composition.	<p>DPC consisting of:</p> <table><tr><td>Secretary, ICAR</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Joint Secretary or equivalent nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>An Officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>Joint Secretary (Admn.)*</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p>	Secretary, ICAR	Chairman	An outside expert not below the rank of Joint Secretary or equivalent nominated by Secretary, ICAR	Member	An Officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by Secretary, ICAR	Member	Joint Secretary (Admn.)*	Member
Secretary, ICAR	Chairman									
An outside expert not below the rank of Joint Secretary or equivalent nominated by Secretary, ICAR	Member									
An Officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by Secretary, ICAR	Member									
Joint Secretary (Admn.)*	Member									
13.	Consultation with UPSC is necessary or not	Not Applicable								
14.	Remarks	--								

*Subject to variation dependent on workload

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**RECRUITMENT RULES FOR THE POST OF
JOINT DIRECTOR (OFFICIAL LANGUAGE)**

1.	Name of the post	JOINT DIRECTOR (OFFICIAL LANGUAGE)
2.	Number of post	4*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-12 (Rs.78800-209200) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.7600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>Promotion:</p> <p>(a) By promotion on selection basis of Deputy Directors (OL) of ICAR having Five years' regular service in Level-11 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.6600), failing which by Deputy Directors(OL) having Ten years' combined regular service in the grade of Deputy Director(OL) in Level-11 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.6600) and Assistant Director(OL) in Level-10 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with GP Rs.5400) with a minimum of three years' regular service in the grade of Deputy Director(OL).</p> <p>Note :</p>

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01/04/2022

		<p>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>Deputation (ISTC):</p> <p>(b) Failing (a) above, by deputation of Officers of the Central/State Government/ Autonomous Bodies/ Public Sector Undertakings:</p> <p>I.(i) Holding analogous posts on regular basis in the parent cadre or department; or (ii) having five years' service in the grade rendered after appointment thereto on regular basis in Level-11 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.6600) or equivalent Pay scale in the parent organization/ department;</p> <p>AND</p> <p>II. Possessing the educational Qualifications prescribed for direct recruitment to the post of Assistant Director(OL) and having eight years' experience of using or applying terminology (terminological work) in Hindi and Translation work from English to Hindi or vice-versa, preferably of technical or scientific literature or eight years' experience of teaching in Hindi and English or research in Hindi or English.</p> <p>Note :</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p>
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		<div>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</div> <div>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</div>								
12.	If a Departmental Promotion Committee exists what is its composition.	<div>DPC consisting of:</div> <table><tr><td>Joint Secretary(A), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Director nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>An Officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>Director (Admn.), ICAR or in absence of Director(A) another equivalent officer of ICAR nominated by Chairman of the Committee</td><td>Member</td></tr></table> <div>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</div>	Joint Secretary(A), ICAR*	Chairman	An outside expert not below the rank of Director nominated by Chairman of the Committee	Member	An Officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee	Member	Director (Admn.), ICAR or in absence of Director(A) another equivalent officer of ICAR nominated by Chairman of the Committee	Member
Joint Secretary(A), ICAR*	Chairman									
An outside expert not below the rank of Director nominated by Chairman of the Committee	Member									
An Officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee	Member									
Director (Admn.), ICAR or in absence of Director(A) another equivalent officer of ICAR nominated by Chairman of the Committee	Member									
13.	Consultation with UPSC is necessary or not	Not Applicable								
14.	Remarks	--								

*Subject to variation dependent on workload

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**RECRUITMENT RULES FOR THE POST OF
PRINCIPAL STAFF OFFICER AT ICAR HEADQUARTERS**

1.	Name of the post	PRINCIPAL STAFF OFFICER
2.	Number of Post	1*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-13 (Rs.123100-215900) (Pre-revised PB-4, Rs.37400-67000 with GP of Rs.8700)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion/deputation/absorption; grades from which promotion/deputation/absorption is to be made.	Promotion: a) By promotion on selection basis of Sr. Principal Private Secretaries of ICAR Hqrs. in the Pay Level-12 (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) having rendered five years' service in the grade after appointment thereto on regular basis failing which by Sr. PPS of ICAR Hqrs. with 10 years combined regular service in grade of Sr.PPS and PPS in Pay Level 11 out of which minimum 03 years should be in the grade of Sr. PPS. Note :

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9/04/2022

	<p>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>Deputation (ISTC):</p> <p>(b) Failing (a) above by deputation of officers in stenography cadre with 14 years of experience of stenography/ secretarial assistance under Central or State Government or Union Territories or Autonomous Bodies or PSUs and</p> <p>(i) Holding analogous posts on regular basis in the parent cadre/Department.</p> <p>or</p> <p>(ii) With 5 years' regular service in the Grade of Sr.PPS, Pay Level-12 of Pay Matrix (Pre-revised PB-3, Rs.37400-67000 with GP Rs.7600) or equivalent pay scale on regular basis in the parent cadre/Department.</p> <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>
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9/04/2022

12.	If a Departmental Promotion Committee exists what is its composition.	DPC consisting of:	
		Secretary, ICAR	Chairman
		An outside expert not below the rank of Joint Secretary or equivalent nominated by Secretary, ICAR	Member
		An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST to be nominated by the Secretary, ICAR	Member
		Joint Secretary(A), ICAR*	Member
		<i>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</i>	
13.	Consultation with UPSC is necessary or not	Not Applicable	
14.	Remarks	--	

*Subject to variation dependent on workload

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**RECRUITMENT RULES FOR THE POST OF
SENIOR PRINCIPAL PRIVATE SECRETARY AT ICAR HEADQUARTERS**

1.	Name of the post	SENIOR PRINCIPAL PRIVATE SECRETARY
2.	Number of posts	2*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-12 (Rs.78800-209200) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.7600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>Promotion:</p> <p>a) By promotion through selection of Principal Private Secretary of ICAR Hqrs. who have rendered not less than five years service in Level-11 of Pay Matrix (pre-revised PB-3, Rs.15600-39100 with GP Rs.6600) after appointment thereto on regular basis.</p> <p>Note :</p> <p>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of</p>

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	<p><i>such qualifying/eligibility service or 2 years, whichever is less and have successfully completed probation period.</i></p> <p><i>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</i></p> <p>Deputation (ISTC):</p> <p>b) Failing (a) above by deputation of</p> <p>(i) PPS of ICAR Institutes in Level-11 of Pay Matrix having five years' service in the grade rendered after appointment thereto on regular basis;</p> <p>OR</p> <p>(ii) Officers in stenography cadre having ten years of experience of stenography/ secretarial assistance under the Central or State Govt. or Union Territories or Autonomous bodies or PSUs:</p> <ul style="list-style-type: none"> • holding analogous posts on regular basis in parent cadre/department; or • having five years' service in the grade rendered after appointment thereto on regular basis in Level-11 of Pay Matrix (pre-revised PB-3, Rs.15600-39100 with GP Rs.6600) or equivalent Pay scale in the parent cadre/ department. <p>Note:</p> <p><i>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</i></p> <p><i>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</i></p>
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		3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.												
12.	If a Departmental Promotion Committee exists what is its composition.	<table><tr><td colspan="2">DPC consisting of:</td></tr><tr><td>Joint Secretary(A), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Director nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>Director(Admn.) or an equivalent officer of ICAR nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td colspan="2">*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</td></tr></table>	DPC consisting of:		Joint Secretary(A), ICAR*	Chairman	An outside expert not below the rank of Director nominated by Chairman of the Committee	Member	An officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee	Member	Director(Admn.) or an equivalent officer of ICAR nominated by Chairman of the Committee	Member	*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.	
DPC consisting of:														
Joint Secretary(A), ICAR*	Chairman													
An outside expert not below the rank of Director nominated by Chairman of the Committee	Member													
An officer not below the rank of Director belonging to SC/ST community nominated by Chairman of the Committee	Member													
Director(Admn.) or an equivalent officer of ICAR nominated by Chairman of the Committee	Member													
*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.														
13.	Consultation with UPSC is necessary or not	Not Applicable												
14.	Remarks	--												

**Subject to variation dependent on workload*

Completed
01/04/2022

**RECRUITMENT RULES FOR THE POST OF
PRINCIPAL PRIVATE SECRETARY AT ICAR INSTITUTES**

1.	Name of the post	PRINCIPAL PRIVATE SECRETARY
2.	Number of posts	46*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-11 (Rs.67700-208700) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.6600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Two years which may be extended at the discretion of competent authority
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>Promotion:</p> <p>(a) By promotion through selection of the Private Secretaries of ICAR Institutes who have rendered not less than seven years' service in the grade in Level-7 of Pay Matrix (pre-revised PB-2, Rs.9300-34800 with GP Rs.4600) after appointment thereto on regular basis.</p> <p>Note :</p> <p>1. Promotion to the post of PPS of ICAR Institutes shall be made in order of common eligibility/seniority list of PS of all ICAR Institutes to be prepared in order of date of completion of qualifying service in the grade. If the aforesaid</p>

	<p>date is same, then date of completion of qualifying service in feeder to feeder grade shall be reckoned for purpose of preparing common eligibility/seniority list of PS of ICAR Institutes.</p> <p>2. Inter-se seniority of PS of the same ICAR Institute shall be maintained to the extent that it does not disturb the seniority in inter-institutes' common eligibility list of PS of ICAR Institutes prepared in accordance to Note (1) above.</p> <p>3. Where juniors, in common eligibility/seniority list of PS of ICAR Institutes prepared in accordance to Note (1) and (2) above, who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>4. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>Deputation (ISTC):</p> <p>b) Failing (a) above by deputation of</p> <ul style="list-style-type: none"> (i) PS of ICAR Hqrs. in Level-08/Level-10 of Pay Matrix having six years' service in the grade rendered after appointment thereto on regular basis; or (ii) officers in stenography cadre of the Central or State Government or Union Territories or Autonomous bodies or PSUs and <ul style="list-style-type: none"> i) holding analogous posts on regular basis in parent cadre or department; or ii) having either five years' regular service in Pay Level-8 (pre-revised PB-2, Rs.9300-34800 with GP Rs.4800) or seven years' regular service in PayLevel-7 of Pay Matrix (pre-revised PB-2, Rs.9300-34800 with GP Rs.4600) or equivalent Pay scale 'on
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Campana 01/04/2022

		<p>regular basis in the parent cadre or department.</p> <p>Note:</p> <ol style="list-style-type: none">1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.														
12.	If a Departmental Promotion Committee/Confirmation Committee exists what is its composition.	<p>DPC Committee consisting of:</p> <table><tr><td>Joint Secretary (Admn.), ICAR *</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>Deputy Secretary (Admn.)</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p> <p>Confirmation Committee consisting of :</p> <table><tr><td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (A)</td><td>Member</td></tr></table> <p>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee.</p>	Joint Secretary (Admn.), ICAR *	Chairman	An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee	Member	Deputy Secretary (Admn.)	Member	Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (A)	Member
Joint Secretary (Admn.), ICAR *	Chairman															
An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member															
An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee	Member															
Deputy Secretary (Admn.)	Member															
Deputy Secretary(A), ICAR	Chairman															
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member															
Under Secretary (A)	Member															

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		2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.
13.	Consultation with UPSC is necessary or not	Not Applicable
14.	Remarks	--

*Subject to variation dependent on workload


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01/04/2022

**RECRUITMENT RULES FOR THE POST OF
LEGAL ADVISER**

1.	Name of the post	LEGAL ADVISER
2.	Number of post	1*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-13 (Rs.123100-215900) (Pre-revised PB-4, Rs.37400-67000 with GP of Rs.8700)
5.	Whether Selection Post or Non-selection Post	Not Applicable
6.	Age limit for direct recruitment	Not Applicable
7.	Educational & other qualifications required for direct recruitment	Not Applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not Applicable
9.	Period of Probation, if any.	Not Applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	Composite Method
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>Composite Method (Promotion plus Deputation including short term contract)</p> <p>A. Deputation (ISTC) : Officers in the legal cadre/departments of Central or State Government or UTs or Autonomous Bodies or PSUs :</p> <p>I. (i) Holding analogous posts on regular basis in the parent cadre/Department; or (ii) With 5 years of service in Level-12 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) or equivalent pay scale on regular basis;</p>

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01/04/2022

		<p>And</p> <p>II. possessing the bachelors' degree in law and a minimum of fourteen years of experience of handling legal matters.</p> <p>B. Promotion: The ALA in Pay Level-12 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) having rendered 5 years' service in the grade after appointment thereto on regular basis shall also be considered alongwith the outsiders. If selected, the post would be deemed to have been filled by promotion.</p> <p>Note :</p> <ol style="list-style-type: none"> 1. <i>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 5 years.</i> 2. <i>The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion or absorption.</i> 3. <i>The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</i>
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12.	If a Departmental Promotion Committee exists what is its composition.	Selection Committee consisting of:	
		Secretary, ICAR	Chairman
		An outside expert not below the rank of Joint Secretary nominated by Secretary, ICAR	Member
		An officer not below the rank of Joint Secretary belonging to SC/ST community nominated by Secretary, ICAR	Member
		Joint Secretary(A)*	Member
		*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.	
13.	Consultation with UPSC is necessary or not	Not Applicable	
14.	Remarks	The officers appointed in the grade of LA, ICAR shall be liable to transfer/posting at any of the constituent units of ICAR, i.e., ICAR Hqrs., ICAR Research Institutes and Regional Stations.	

**Subject to variation dependent on workload*

Checked by 01/04/2022

**RECRUITMENT RULES FOR THE POST OF
ASSISTANT LEGAL ADVISER**

1.	Name of the post	ASSISTANT LEGAL ADVISER
2.	Number of post	1*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-12 (Rs.78800-209200) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.7600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not Applicable
7.	Educational & other qualifications required for direct recruitment	Not Applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion, failing which by deputation including Short Term Contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>a) Promotion: By promotion on selection basis of Law Officers of ICAR in the Pay Level-11 (PB-3, Rs. 15600-39100 with Grade Pay of Rs.6600) having rendered five years' service in the grade after appointment thereto on regular basis.</p> <p>Note : <i>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or 2 years, whichever is less.</i></p>

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01/04/2022

		<p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>b) Deputation (ISTC):</p> <p>Officers in the legal cadre/departments of Central or State Government or UTs or Autonomous Bodies or PSUs :</p> <p>I. (i)Holding analogous posts on regular basis in the parent cadre/Department; or (ii) With 5 years of service in in Pay Level-11(PB-3, Rs.15600-39100 with Grade Pay of Rs.6600)or equivalent pay scale on regular basis in the parent cadre/Department;</p> <p>And</p> <p>II. possessing the bachelors' degree in law and a minimum of ten years' experience of handling legal matters.</p> <p>Note :</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 5 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion or absorption.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58</p>
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01/04/2022

		years as on the closing date of receipt of applications.								
12	If a Departmental Promotion Committee exists what is its composition.	<div>DPC consisting of<table><tr><td>Joint Secretary(A), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Director nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Director belonging to SC/ST community nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Director (A) or an equivalent officer of ICAR nominated by the Chairman of the Committee</td><td>Member</td></tr></table><p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p></div>	Joint Secretary(A), ICAR*	Chairman	An outside expert not below the rank of Director nominated by the Chairman of the Committee	Member	An officer not below the rank of Director belonging to SC/ST community nominated by the Chairman of the Committee	Member	Director (A) or an equivalent officer of ICAR nominated by the Chairman of the Committee	Member
Joint Secretary(A), ICAR*	Chairman									
An outside expert not below the rank of Director nominated by the Chairman of the Committee	Member									
An officer not below the rank of Director belonging to SC/ST community nominated by the Chairman of the Committee	Member									
Director (A) or an equivalent officer of ICAR nominated by the Chairman of the Committee	Member									
13	Consultation with UPSC is necessary or not	Not Applicable								
14	Remarks	The officers appointed in the grade of ALA, ICAR shall be liable to transfer/posting at any of the constituent units of ICAR, i.e., ICAR Hqrs., ICAR Research Institutes and Regional Stations.								

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21/04/2022

**RECRUITMENT RULES FOR THE POST OF
LAW OFFICER**

1.	Name of the post	LAW OFFICER
2.	Number of post	2*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-11 (Rs.67700-208700) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.6600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	45 years Note : 1. The crucial date for determining the age-limit shall be the closing date for receipt of the application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, A&N Islands or Lakshdweep). 2. The upper age limit is relaxable for SC/ST/OBC/PWD/Ex. Serviceman etc. as per relevant instructions of Govt. of India. 3. For ICAR/GOI employees upper age limit is relaxable by 5 years in accordance with instructions or orders issued by the Central Govt. from time to time regarding age relaxation for departmental candidates.
7.	Educational & other qualifications required for direct recruitment	Bachelor's degree in Law from a recognized university and should be an advocate as defined under Advocates Act 1961 who has practiced for five years or should have worked in Central

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		government/State government/UTs/PSUs/Autonomous organizations holding a Legal Cadre post in Pay Level 8 or above for atleast five years.
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not Applicable
9.	Period of Probation, if any.	Two years which may be extended at the discretion of competent authority
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	<p>Direct recruitment failing which by deputation including Short Term Contract.</p> <p>Note: The method of Direct recruitment shall be kept in abeyance and the post of Law Officer in Pay Level 11 shall be filled by deputation until the two existing incumbent officers holding the dying cadre posts of erstwhile LO in Pay Level 9 and erstwhile ALA in Pay Level 7, on the date of notification of these rules, are promoted to the newly created post of Law Officer in Pay Level 11.</p>
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>By direct recruitment failing which by deputation (ISTC) of officers in the legal cadres/departments of Central or State Government or UTs or Autonomous Bodies or PSUs :</p> <p>I. (i) Holding analogous posts on regular basis in the parent cadre/Department; or (ii) With 5 years of service in the Pay Level-10 (Pre revised PB-3, Rs.15600-39100 + Grade Pay of Rs.5400) or equivalent pay scale on regular basis in the parent cadre/Department;</p> <p>And</p> <p>II. possessing the bachelors' degree in law and a minimum of five years' experience of handling legal matters.</p> <p>Note :</p>

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		<p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 5 years.</p> <p>2. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>														
12.	If a Departmental Promotion/Confirmation Committee exists what is its composition.	<p>The DPC consisting of :</p> <table><tr><td>Joint Secretary(A), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>Deputy Secretary (A)</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p> <p>Confirmation Committee consisting of :</p> <table><tr><td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (A)</td><td>Member</td></tr></table>	Joint Secretary(A), ICAR*	Chairman	An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee	Member	Deputy Secretary (A)	Member	Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (A)	Member
Joint Secretary(A), ICAR*	Chairman															
An outside expert not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member															
An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Chairman of the Committee	Member															
Deputy Secretary (A)	Member															
Deputy Secretary(A), ICAR	Chairman															
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member															
Under Secretary (A)	Member															

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		<p>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee.</p> <p>2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.</p>
13.	Consultation with UPSC is necessary or not	Not Applicable
14.	Remarks	The officers appointed in the grade of Law Officer, ICAR shall be liable to transfer/posting at any of the constituent units of ICAR, i.e., ICAR Hqrs., ICAR Research Institutes and Regional Stations.

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ANNEXURE - B**Draft Recruitment Rules of following existing 12 Group 'A' posts**

S. No.	Name of the Post	Annexure No.
1.	Director/Chief Administrative Officer (Sr. Grade)	B-1
2.	Director (Fin.)/Comptroller	B-2
3.	Deputy Secretary/Chief Administrative Officer	B-3
4.	Deputy Director (Fin.)/Chief Finance & Accounts Officer	B-4
5.	Under Secretary	B-5
6.	Senior Administrative Officer	B-6
7.	Sr. Finance &Accounts Officer	B-7
8.	Administrative Officer	B-8
9.	Finance &Accounts Officer	B-9
10.	Principal Private Secretary, ICAR Hqrs.	B-10
11.	Deputy Director (OL)	B-11
12.	Assistant Director (OL)	B-12

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**RECRUITEMENT RULES FOR THE POST OF
DIRECTOR/ CAO (Senior Grade)**

1	Name of the Post	DIRECTOR/ CAO (Senior Grade)
2	Number of Posts	28*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-13 (Rs.123100-215900) (Pre-revised Pay Band-4, Rs.37400-67000 with Grade Pay of Rs.8700)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	Not applicable
7	Educational & Other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	Not applicable
9	Period of Probation, if any	Not applicable
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/ Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract

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11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion : By promotion on selection basis of DS/CAO of ICAR in the Pay Level-12 (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) having five years' service in the grade after appointment thereto on regular basis; failing which by promotion of DS/CAO of ICAR who have rendered at least 3 years' regular service as DS/CAO in the Pay Level-12 and combined regular service of ten years' as DS/CAO and US/SAO.</p> <p>Note : 1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less. 2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time. 3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., DS/CAO.</p> <p>(b) Deputation (ISTC): Failing (a) above, by deputation of officers having fourteen years of administrative experience under the Central or State Government or Union Territories or Autonomous Bodies or PSUs, and</p> <p>iii. Holding analogous posts on regular basis in the parent cadre / Department. Or iv. With five years regular service in the Level-12 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) or equivalent pay scale in the parent cadre / Department.</p> <p>Note: 1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed 3 years.</p>
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01/04/2022

		<p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>												
12	If a Departmental Promotion Committee exists what is its composition	<p>DPC consisting of:</p> <table> <tr> <td>DG, ICAR</td> <td>Chairman</td> </tr> <tr> <td>Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB</td> <td>Member</td> </tr> <tr> <td>Secretary, ICAR</td> <td>Member</td> </tr> <tr> <td>An outside expert not below the rank of Joint Secretary or equivalent nominated by DG, ICAR</td> <td>Member</td> </tr> <tr> <td>An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR</td> <td>Member</td> </tr> <tr> <td>Joint Secretary (Admn.), ICAR*</td> <td>Member</td> </tr> </table> <p>Note : *In absence of Joint Secretary(A) any other Joint Secretary of ICAR may be nominated by the DG, ICAR.</p>	DG, ICAR	Chairman	Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB	Member	Secretary, ICAR	Member	An outside expert not below the rank of Joint Secretary or equivalent nominated by DG, ICAR	Member	An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member	Joint Secretary (Admn.), ICAR*	Member
DG, ICAR	Chairman													
Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB	Member													
Secretary, ICAR	Member													
An outside expert not below the rank of Joint Secretary or equivalent nominated by DG, ICAR	Member													
An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member													
Joint Secretary (Admn.), ICAR*	Member													
13	Consultation with UPSC is necessary or not	Not Applicable												
14	Remarks	<p>1. The minimum eligibility service requirement for promotion to the post of Director/Chief Administrative Officer (Sr. Grade) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010 for the persons holding the immediate feeder grade post of Deputy Secretary(DS)/Chief Administrative</p>												

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		<p>Officer(CAO) on regular basis, on the date of commencement of these revised Recruitment Rules(RRs).</p> <p>2. The Officers in Selection Grade of JAG (NFSG of JAG) of Director/Chief Administrative Officer(SG) shall be designated as Director or Chief Administrative Officer(SG) as per their place of posting at ICAR Hqrs. or ICAR Institutes respectively.</p>
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01/04/2022

**RECRUITMENT RULES FOR THE POST OF DIRECTOR (FINANCE)/
COMPTROLLER**

1	Name of the Post	DIRECTOR(FINANCE)/ COMPTROLLER
2	Number of Posts	21*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-13 (Rs.123100-215900) (Pre-revised PB-4, Rs.37400-67000 with Grade Pay of Rs.8700)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	<i>Not applicable</i>
7	Educational & Other qualifications required for direct recruitment	<i>Not applicable</i>
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	<i>Not applicable</i>
9	Period of Probation, if any	<i>Not applicable</i>
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/ Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion:</p> <p>By promotion on selection basis of DD(F)/CF&AO of ICAR in the Pay Level-12 (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600)having rendered five years' service in the grade after appointment thereto on regular basis; failing which by promotion of DD(F)/CF&AO of ICAR who have rendered at least 3 years' of regular service as DD(F)/CF&AO, ICAR in the Pay Level-12 and combined regular service of ten years' as DD(F)/CF&AO and SF&AO.</p> <p>Note :</p>

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01/04/2022

	<p>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., DD(F)/CF&AO.</p> <p>(b) Deputation (ISTC):</p> <p>Failing (a) above, by deputation of officers with fourteen years of experience of audit/accounts/finance under the Central or State Government or Union Territories or Autonomous Bodies or PSUs and</p> <p>(i) Holding analogous posts on regular basis in the parent cadre/Department.</p> <p style="text-align: center;">Or</p> <p>(ii) With five years' regular service in the Level-12 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.7600) or equivalent pay scale in the parent cadre/Department.</p> <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>
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01/04/2022

12	If a Departmental Promotion Committee exists what is its composition	DPC consisting of : <table><tr><td>DG, ICAR</td><td>Chairman</td></tr><tr><td>Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB</td><td>Member</td></tr><tr><td>Secretary, ICAR</td><td>Member</td></tr><tr><td>FA, DARE/ICAR</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Joint Secretary to be nominated by DG, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR</td><td>Member</td></tr><tr><td>Joint Secretary (A), ICAR*</td><td>Member</td></tr></table> <p>Note : *In absence of Joint Secretary(A) any other Joint Secretary of ICAR may be nominated by the DG, ICAR.</p>	DG, ICAR	Chairman	Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB	Member	Secretary, ICAR	Member	FA, DARE/ICAR	Member	An outside expert not below the rank of Joint Secretary to be nominated by DG, ICAR	Member	An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member	Joint Secretary (A), ICAR*	Member
DG, ICAR	Chairman															
Chairman, ASRB or Member, ASRB nominated by Chairman, ASRB	Member															
Secretary, ICAR	Member															
FA, DARE/ICAR	Member															
An outside expert not below the rank of Joint Secretary to be nominated by DG, ICAR	Member															
An officer not below the rank of Joint Secretary or equivalent belonging to SC/ST community nominated by DG, ICAR	Member															
Joint Secretary (A), ICAR*	Member															
13	Consultation with UPSC is necessary or not	Not Applicable														
14	Remarks	<p>1. The minimum eligibility service requirement for promotion to the post of Director (Finance)/Comptroller shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010 for the persons holding the immediate feeder grade post of Deputy Director(Finance)/Chief Finance & Accounts Officer (CF&AO) on regular basis on the date of commencement of these revised Recruitment Rules(RRs).</p> <p>2. The Officers in Selection Grade of JAG (SG of JAG) of Director (Finance)/Comptroller shall be designated as Director (Finance) or Comptroller as per their place of posting at ICAR Hqrs. or ICAR Institutes respectively.</p>														

* Subject to variation dependent upon workload


Qampan 82
01/04/2022

RECRUITEMENT RULES FOR THE POST OF DEPUTY SECRETARY/ CHIEF ADMINISTRATIVE OFFICER

1	Name of the post	DEPUTY SECRETARY/ CHIEF ADMINISTRATIVE OFFICER
2	Number of Posts	40*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-12 (Rs. 78800-209200) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.7600)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	Not applicable
7	Educational & Other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	Not applicable
9	Period of Probation, if any	Not applicable
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion : By promotion on selection basis amongst US/SAO of ICAR in the Pay Level-11(Pre-revised PB-3, Rs.15600-39100 with GP Rs.6600) having rendered five years' service in the grade after appointment thereto on regular basis.</p> <p>Note : <i>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more</i></p>

Camped 82
01/04/2022

	<p>than half of such qualifying/eligibility service or 2 years, whichever is less and have successfully completed probation period.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. The vacancies arising in the grade of DS/ CAO shall be filled from the officers of feeder grades of SAO and US in the ratio of 3:2 respectively in each bunch of 5 vacancies.</p> <p>4. The seniority shall be in accordance to DoPT's principle of rota-quota.</p> <p>(b) Deputation (ISTC) :</p> <p>Failing (a) by deputation of officers having 10 years of administrative experience under the Central or State Government or Union Territories or Autonomous Bodies or PSUs, and</p> <p>(i) Holding analogous posts on regular basis in the parent cadre / Department.</p> <p>Or</p> <p>(ii) With five years' regular service in the Level-11 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.6600) or equivalent pay scale in the parent cadre / Department.</p> <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>
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12	If a Departmental Promotion Committee exists what is its composition	DPC consisting of : <table><tr><td>DG, ICAR</td><td>Chairman</td></tr><tr><td>Secretary, ICAR</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Director nominated by DG, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR</td><td>Member</td></tr><tr><td>Joint Secretary (Admn.), ICAR*</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the DG, ICAR.</p>	DG, ICAR	Chairman	Secretary, ICAR	Member	An outside expert not below the rank of Director nominated by DG, ICAR	Member	An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR	Member	Joint Secretary (Admn.), ICAR*	Member
DG, ICAR	Chairman											
Secretary, ICAR	Member											
An outside expert not below the rank of Director nominated by DG, ICAR	Member											
An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR	Member											
Joint Secretary (Admn.), ICAR*	Member											
13	Consultation with UPSC is necessary or not	Not Applicable										
14	Remarks	<p>1. The minimum eligibility service requirement for promotion to the post of Deputy Secretary(DS)/Chief Administrative Officer (CAO) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010 (as amended vide letter no.33-5/2011-Estt.I dated 28.09.2012) for the persons holding the immediate feeder grade post of Under Secretary (US)/Sr. Administrative Officer (SAO) on regular basis on the date of commencement of these revised Recruitment Rules(RRs).</p> <p>2. The Officers in Junior Administrative Grade (JAG) of Deputy Secretary(DS)/ Chief Administrative Officer (CAO) shall be designated as Deputy Secretary or Chief Administrative Officer as per their place of posting at ICAR Hqrs. or ICAR Institutes respectively.</p>										

*Subject to variation dependent on workload

Completed
01/04/2022

**RECRUITEMENT RULES FOR THE POST OF
DEPUTY DIRECTOR(FINANCE)/ CHIEF FINANCE & ACCOUNTS OFFICER**

1	Name of the post	DEPUTY DIRECTOR (FINANCE)/ CHIEF FINANCE & ACCOUNTS OFFICER
2	Number of Posts	29*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-12 (Rs. 78800-209200) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.7600)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	<i>Not applicable</i>
7	Educational & Other qualifications required for direct recruitment	<i>Not applicable</i>
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	<i>Not applicable</i>
9	Period of Probation, if any	<i>Not applicable</i>
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/ Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	(a) Promotion : By promotion on selection basis of SF&AO of ICAR in the Pay Level-11 (Pre-revised PB-3, Rs.15600-39100 with GP Rs.6600)having rendered five years' service in the grade after appointment thereto on regular basis. Note : <i>1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</i>

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	<p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., SF&AO.</p> <p>(b) Deputation (ISTC) :</p> <p>Failing (a) above, by deputation of officers with 10 years of experience in audit/ accounts/finance under the Central or State Government or Union Territories or Autonomous Bodies or PSUs:</p> <p>(i) Holding analogous posts on regular basis in the parent cadre / Department.</p> <p>Or</p> <p>(ii) With five years regular service in the Level-11 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.6600) or equivalent pay scale in the parent cadre / Department.</p> <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>								
12	<p>If a Departmental Promotion Committee exists what is its composition</p> <table><tr><td>DG, ICAR</td><td>Chairman</td></tr><tr><td>Secretary, ICAR</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Director nominated by DG, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR</td><td>Member</td></tr></table>	DG, ICAR	Chairman	Secretary, ICAR	Member	An outside expert not below the rank of Director nominated by DG, ICAR	Member	An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR	Member
DG, ICAR	Chairman								
Secretary, ICAR	Member								
An outside expert not below the rank of Director nominated by DG, ICAR	Member								
An officer not below the rank of Director belonging to SC/ST community nominated by DG, ICAR	Member								

Campana
01/04/2022

		Joint Secretary (Admn.), ICAR*	Member
		*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the DG, ICAR.	
13	Consultation with UPSC is necessary or not	Not Applicable	
14	Remarks	<ol style="list-style-type: none"> 1. The minimum eligibility service requirement for promotion to the post of Deputy Director (Finance)/Chief Finance & Accounts Officer (CF&AO) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010 for the persons holding the immediate feeder grade post of Sr. Finance & Accounts Officer (SF&AO) on regular basis on the date of commencement of these revised Recruitment Rules(RRs). 2. The Officers in Junior Administrative Grade (JAG) of Deputy Director (Finance)/Chief Finance & Accounts Officer(CF&AO) shall be designated as Deputy Director (Finance) or Chief Finance & Accounts Officer as per their posting at ICAR Hqrs./ICAR Institutes respectively. 	

*Subject to variation dependent on workload

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01/04/2022

RECRUITMENT RULES FOR THE POST OF UNDER SECRETARY

1	Name of the Post	UNDER SECRETARY
2	Number of Posts	35*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-11 (Rs.67700-208700) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.6600)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	Not applicable
7	Educational & Other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	Not applicable
9	Period of Probation, if any	2 Years which may be extended at the discretion of competent authority.
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion : By promotion on selection basis of Section Officers of ICAR HQ in the Pay Level-8/Pay Level-10(Pre-revised PB-2 with Grade Pay Rs.4800/PB-3 with Grade Pay Rs.5400) having rendered at least 8 years' service in the grade after appointment thereto on regular basis.</p> <p>Note : 1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are</p>

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9/24/2022

	<p>not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., Section Officer.</p> <p>(b) Deputation (ISTC) :</p> <p>Failing (a) above by deputation of</p> <p>(i) Administrative Officers of ICAR in Pay Level-10 (Pre-revised PB-3, Rs.15600-39100 + GP of Rs.5400) with 04 years of service in the grade after appointment thereto on regular basis</p> <p>OR</p> <p>(ii) Officers with atleast 09 years of administrative experience under Central Govt or State Govt or Union Territories or Autonomous bodies or PSUs and</p> <ul style="list-style-type: none"> Holding analogous post on regular basis in parent cadre/department. Or Having 5 years of regular service in Pay Level-10 (Pre-revised PB-3, Rs.15600-39100 + GP of Rs.5400) or 8 years of regular service in Pay Level-8 (Pre-revised PB-2, Rs.15600-39100 + GP of Rs.4800) or equivalent pay scale in parent cadre/department. <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>
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12	If a Departmental Promotion Committee/Confirmation Committee exists what is its composition	<div>DPC consisting of:</div> <table><tr><td>Secretary, ICAR</td><td>Chairman</td></tr><tr><td>Joint Secretary(A)*</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>Deputy Secretary(Admn.)</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p> <div>Confirmation Committee consisting of :</div> <table><tr><td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (A)</td><td>Member</td></tr></table> <p>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee. 2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.</p>	Secretary, ICAR	Chairman	Joint Secretary(A)*	Member	An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Secretary, ICAR	Member	Deputy Secretary(Admn.)	Member	Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (A)	Member
Secretary, ICAR	Chairman																	
Joint Secretary(A)*	Member																	
An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member																	
An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by Secretary, ICAR	Member																	
Deputy Secretary(Admn.)	Member																	
Deputy Secretary(A), ICAR	Chairman																	
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member																	
Under Secretary (A)	Member																	
13	Consultation with UPSC is necessary or not	Not Applicable																
14	Remarks	<div>1. The minimum eligibility service requirement for promotion to the post of Under Secretary (US) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010, for the persons holding the immediate feeder grade post of Section Officer (SO) on regular basis on the date of commencement of these revised Recruitment Rules (RRs).</div> <div>2. As notified vide Office Order No. 15(8)/2002-Estt-I dated 15.1.2003, the Officers shall be designated as Under Secretary or Senior</div>																

Completed
01/04/2022

		Administrative Officer as per their posting at ICAR Hqrs. or ICAR Institutes respectively.
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**Subject to variation dependent on workload*


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01/04/2022

RECRUITEMENT RULES FOR THE POST OF SENIOR ADMINISTRATIVE OFFICER

1	Name of the post	SENIOR ADMINISTRATIVE OFFICER
2	Number of Posts	55*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-11 (Rs.67700-208700) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.6600)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	Not applicable
7	Educational & Other qualifications required for direct recruitment	Not applicable
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	Not applicable
9	Period of Probation, if any	Not applicable
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion: By promotion of Administrative Officers of ICAR in the Pay Level-10 (PB-3, Rs.15600-39100 with Grade Pay Rs.5400) having rendered atleast four years' service in the grade after appointment thereto on regular basis.</p> <p>Note : 1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2</p>

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01/04/2022

	<p>years, whichever is less and have successfully completed probation period.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., AO.</p> <p>b) Deputation (ISTC) :</p> <p>Failing (a) above by deputation of</p> <p>(i) Section Officer of ICAR HQ in Pay Level 8/Pay Level-10 (Pre-revised PB-2 with GP Rs.4800/PB-3 with GP Rs.5400)] who have completed regular service of 8 years in that grade.</p> <p style="text-align: center;">Or</p> <p>(ii) Officers with 09 years administrative experience under Central or State Govt. or Union Territories or Autonomous bodies or PSUs and</p> <ul style="list-style-type: none"> • Holding analogous post on regular basis in parent cadre/department. <p style="text-align: center;">Or</p> <ul style="list-style-type: none"> • Having 5 years of regular service in Pay Level-10 (Pre-revised PB-3, Rs.15600-39100 with GP Rs.5400) in parent cadre/department. <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>
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12	If a Departmental Promotion Committee exists what is its composition	DPC consisting of : <table><tr><td>Secretary, ICAR</td><td>Chairman</td></tr><tr><td>Joint Secretary (Admn.), ICAR*</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ST community to be nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>Deputy Secretary(Admin.)</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p>	Secretary, ICAR	Chairman	Joint Secretary (Admn.), ICAR*	Member	An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST community to be nominated by Secretary, ICAR	Member	Deputy Secretary(Admin.)	Member
Secretary, ICAR	Chairman											
Joint Secretary (Admn.), ICAR*	Member											
An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member											
An officer not below the rank of Deputy Secretary belonging to SC/ST community to be nominated by Secretary, ICAR	Member											
Deputy Secretary(Admin.)	Member											
13	Consultation with UPSC is necessary or not	Not Applicable										
14	Remarks	<p>1. The minimum eligibility service requirement for promotion to the post of Sr. Administrative Officer (SAO) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.33(10)/2011-Estt.I dated 21.03.2013, for the persons holding the immediate feeder grade post of Administrative Officer (AO) on regular basis on the date of commencement of these revised Recruitment Rules(RRs).</p> <p>2. As notified vide Office Order No.15(8)/2002-Estt-I dated 15.1.2003, the Officers in Senior Time Scale (STS) shall be designated as Under Secretary or Senior Administrative Officer as per their posting at ICAR Hqrs. or ICAR Institutes as the case may be.</p>										

**Subject to variation dependent on workload*

Checked by
01/04/2022

**RECRUITEMENT RULES FOR THE POST OF SENIOR FINANCE &
ACCOUNTS OFFICER**

1	Name of the post	SENIOR FINANCE & ACCOUNTS OFFICER
2	Number of Posts	36*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-11(Rs.67700-208700) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.6600)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	<i>Not applicable</i>
7	Educational & Other qualifications required for direct recruitment	<i>Not applicable</i>
8	Whether age and educational qualifications required for direct recruits will apply in case of promotes	<i>Not applicable</i>
9	Period of Probation, if any	<i>Not applicable</i>
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	By promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>(a) Promotion : By promotion of Finance &Accounts Officers of ICAR in the Pay Level-10 (PB-3, Rs.15600-39100 with Grade Pay Rs.5400) having rendered atleast four years' service in the grade after appointment thereto on regular basis.</p> <p>Note : 1.Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less and have successfully completed probation period.</p>

Camped 
01/04/2022

	<p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade, i.e., F&AO</p> <p>(b) Deputation (ISTC): Failing (a) above, by deputation of audit/accounts/finance officers under the Central or State Government or Union Territories or Autonomous Bodies or PSUs:</p> <p>I.(i)Holding analogous posts on regular basis in the parent cadre/Department; Or (ii) With five years' regular service in the Level-10 of Pay Matrix (Pre-revised PB-3, Rs.15600-39100 with GP Rs.5400) or equivalent pay scale in the parent cadre/Department;</p> <p>And</p> <p>II. Possessing the following qualification and experience namely:-</p> <p>(i) Commerce Graduate or Specialization in Finance/Accounting/Commerce at the Post Graduation level or professional qualification such as CA/ICWA and a minimum of 5 years' experience in finance/audit/accounts in any department/organization of Central or State Government or Union Territories or Autonomous Bodies or PSUs; or</p> <p>(ii) A pass in Subordinate Accounts Service (SAS)examination or equivalent examination conducted by the organized Accounts departments of Central government or ICAR or other similar organizations and a minimum of 5 years' experience in finance/audit/accounts in any department/organization of Central or State Government or Union Territories or Autonomous Bodies or PSUs.</p> <p>Note:</p> <p>1. Period of deputation including period of deputation in another ex-cadre post held</p>
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01/04/2022

		<p>immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</p> <p>2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</p> <p>3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</p>										
12	If a Departmental Promotion Committee exists what is its composition	<p>DPC Committee consisting of:</p> <table><tr><td>Secretary ICAR</td><td>Chairman</td></tr><tr><td>Joint Secretary(Admn.), ICAR*</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ ST community to be nominated by Secretary, ICAR</td><td>Member</td></tr><tr><td>Deputy Secretary (Admn.)</td><td>Member</td></tr></table> <p>*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR.</p>	Secretary ICAR	Chairman	Joint Secretary(Admn.), ICAR*	Member	An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member	An officer not below the rank of Deputy Secretary belonging to SC/ ST community to be nominated by Secretary, ICAR	Member	Deputy Secretary (Admn.)	Member
Secretary ICAR	Chairman											
Joint Secretary(Admn.), ICAR*	Member											
An outside expert not below the rank of Deputy Secretary to be nominated by Secretary, ICAR	Member											
An officer not below the rank of Deputy Secretary belonging to SC/ ST community to be nominated by Secretary, ICAR	Member											
Deputy Secretary (Admn.)	Member											
13	Consultation with UPSC is necessary or not	Not Applicable										
14	Remarks	The minimum eligibility service requirement for promotion to the post of Sr. Finance & Accounts Officer (SF&AO) shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2009-Estt.I dated 23.06.2010 for the persons holding the immediate feeder grade post of Finance & Accounts Officer (F&AO) on regular basis on the date of commencement of these revised Recruitment Rules(RRs).										

*Subject to variation dependent on workload

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01/04/2022

RECRUITMENT RULES FOR THE POST OF ADMINISTRATIVE OFFICER

1	Name of the post	ADMINISTRATIVE OFFICER
2	Number of Posts	132*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-10 (Rs.56100-177500) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.5400)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	21 to 30years Note : 1. The crucial date for determining the age-limit shall be the closing date for receipt of the application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, A&N Islands or Lakshdweep). 2. The upper age limit is relaxable for SC/ST/OBC/PWDs/Ex-serviceman and other such categories as per instructions of Govt. issued from time to time. 3. For ICAR employees upper age limit is relaxable by 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time regarding age relaxation for departmental candidates.
7	Educational & Other qualifications required for direct recruitment	Graduate of a recognized university securing not less than 55% marks or equivalent in the final degree examination and having working knowledge of computer.
8	Whether age and educational qualifications required for direct recruits will apply in case of promotees	No

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9	Period of Probation, if any	Two years for both Promotees as well as for Direct Recruits which may be extended at the discretion of the Competent Authority
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	<p>(i) 50 % by direct recruitment</p> <p>(ii) 50 % by promotion falling which by deputation including short term contract</p> <p>Note: The DG, ICAR shall have the authority to interchange officers, not exceeding five in number at a given time, between this grade of officers and Section Officers(SOs) of ICAR who have completed atleast four years of regular service in the grade of SO.</p>
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>a) Promotion: By promotion of Assistant Administrative Officers in the Pay Level-7 (Pre-revised Pay Band-2, Rs.9300-34800 with Grade Pay of Rs.4600) having at least 3 years of regular service in the grade.</p> <p>Note :</p> <p>1. Promotion to the post of AO, ICAR shall be made in order of common eligibility/ seniority list of AAOs of all the ICAR Institutes to be prepared in order of date of completion of qualifying service in the grade. If the aforesaid date is same, then date of completion of qualifying service in feeder to feeder grade shall be reckoned for purpose of preparing common eligibility/ seniority list of AAOs of ICAR Institutes.</p> <p>2. Inter-se seniority of AAOs of the same ICAR Institute shall be maintained to the extent that it does not disturb the seniority in inter-institutes' common eligibility/ seniority list of AAOs of ICAR Institutes prepared in accordance to Note (1) above.</p> <p>3. Where juniors, in common eligibility/ seniority list of AAOs of ICAR Institutes prepared in accordance to Note (1) and (2) above who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or 2 years, whichever is less.</p> <p>4. The crucial date for determining the eligibility shall be as per the guidelines/ instructions of the DOPT as issued from time to time.</p>


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		<p>b) Deputation (ISTC) : Failing (a) above by deputation of :</p> <p>(i) officers in the grade of Section Officers at the ICAR HQ in the Pay Level-10 (Pre-revised PB-3 with GP Rs.5400) or Section Officers at the ICAR HQ in the Pay Level-8 (Pre-revised PB-2 with GP Rs.4800), with two years' regular service in the grade.</p> <p style="text-align: center;">OR</p> <p>(ii) Officers of the Central or State Govt or Union Territories or Autonomous bodies or PSUs and</p> <ul style="list-style-type: none">• Holding analogous post on regular basis in parent cadre/department. <p style="text-align: center;">Or</p> <ul style="list-style-type: none">• With three years' regular service in the grade equivalent to the grade of Assistant Administrative Officer Pay Level-7 (Pre-revised PB-2, Rs.9300-34800 with GP Rs.4600) in parent cadre/department. <p>Note:</p> <ol style="list-style-type: none">1. <i>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</i>2. <i>The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation.</i>3. <i>The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</i>								
12	If a Departmental Promotion Committee/Confirmation Committee exists what is its composition	<p>DPC consisting of :</p> <table><tr><td>Secretary, ICAR</td><td>Chairman</td></tr><tr><td>Joint Secretary(Admn.), ICAR*</td><td>Member</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to</td><td>Member</td></tr></table>	Secretary, ICAR	Chairman	Joint Secretary(Admn.), ICAR*	Member	An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee	Member	An officer not below the rank of Deputy Secretary belonging to	Member
Secretary, ICAR	Chairman									
Joint Secretary(Admn.), ICAR*	Member									
An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee	Member									
An officer not below the rank of Deputy Secretary belonging to	Member									

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21/04/2022

		SC/ST nominated by Chairman of the Committee					
		Deputy Secretary (Admn.)	Member				
		*Note : In absence of Joint Secretary(A) any other Joint Secretary of ICAR shall be nominated by the Secretary, ICAR .					
		Confirmation Committee consisting of : <table><tr><td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (A)</td><td>Member</td></tr></table> Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee. 2. If none of the members of Confirmation Committee belongs to SC/ ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ ST community.		Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member
Deputy Secretary(A), ICAR	Chairman						
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member						
Under Secretary (A)	Member						
13	Consultation with UPSC is necessary or not	Not Applicable					
14	Remarks	--					

*Subject to variation dependent on workload

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01/04/2022

**RECRUITMENT RULES FOR THE POST OF
FINANCE & ACCOUNTS OFFICER**

1	Name of the post	FINANCE & ACCOUNTS OFFICER
2	Number of Posts	94*
3	Classification	Administrative Group "A"
4	Scale of Pay	Level-10(Rs.56100-177500) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.5400)
5	Whether Selection Post or Non-Selection Post	Selection Post
6	Age limit for direct recruitment	21 to 30years Note : 1. The crucial date for determining the age-limit shall be the closing date for receipt of the application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, A&N Islands or Lakshdweep). 2. The upper age limit is relaxable for SC/ ST/OBC/ PWD/ Ex-servicemen etc. as per the relevant instructions of Govt. of India.. 3. For ICAR employees upper age limit is relaxable by 5 years in accordance with the instructions/ orders issued by the Central Govt. from time to time regarding age relaxation for departmental candidates.
7	Educational & Other qualifications required for direct recruitment	Graduate from a recognized university securing not less than 55% marks or equivalent and having working knowledge of computer. Desirable qualification: Specialization in Finance/Accounting/Commerce at the Post Graduation level or professional qualification such as CA/ICWA/CS
8	Whether age and educational qualifications required for direct	No

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	recruits will apply in case of promotes	
9	Period of Probation, if any	Two years for both Promotees as well as for Direct Recruits which may be extended at the discretion of the Competent Authority
10	Method of recruitment whether by Direct Recruitment or by Promotion or by Deputation/Absorption & percentage of vacancies to be filled by various modes	(i) 50 % by direct recruitment (ii) 50 % by promotion failing which by deputation including short term contract
11	In case of recruitment by promotion/ deputation/ absorption, grades from which promotion/ deputation/ absorption is to be made	<p>a) Promotion : By promotion of Assistant Finance &Accounts Officers in the Pay Level-7 (Pre-revised Pay Band-2 with Grade Pay of Rs. 4600) having rendered three years' service in the grade after appointment thereto on regular basis.</p> <p>Note : 1. Promotion to the post of F&AO, ICAR shall be made in order of common eligibility/ seniority list of AFAOs of all the ICAR Institutes to be prepared in order of date of completion of qualifying service in the grade. If the aforesaid date is same, then date of completion of qualifying service in feeder to feeder grade shall be reckoned for purpose of preparing common eligibility/ seniority list of AFAOs of ICAR Institutes.</p> <p>2. Inter-se seniority of AFAOs of the same ICAR Institute shall be maintained to the extent that it does not disturb the seniority in inter-institutes' common eligibility/ seniority list of AFAOs of ICAR Institutes prepared in accordance to Note (1) above.</p> <p>3. Where juniors, in common eligibility/ seniority list of AFAOs of ICAR Institutes prepared in accordance to Note (1) and (2) above who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more than half of such qualifying/ eligibility service or 2 years, whichever is less.</p> <p>4. The crucial date for determining the eligibility shall be as per the guidelines/ instructions of the DOPT as issued from time to time.</p>

Cam pad 82
01/04/2022

	<p>(b) Deputation (ISTC) : Failing (a) above, by deputation of audit/ accounts/finance officers under the Central or State Government or Union Territories or Autonomous Bodies or PSUs: I.(i)Holding analogous posts on regular basis in the parent cadre/Department; Or (ii) With three years regular service in the Pay Level-7 or above (Pre-revised Pay Band-2 with GP Rs.4600)in parent cadre/department;</p> <p>AND</p> <p>II. Possessing the following qualification and experience namely:- (i) Commerce Graduate or specialization in Finance/Accounting/Commerce at the Post Graduation level or professional qualification such as CA/ICWA and a minimum of 4 years' experience in finance/audit/accounts in any department/organization of Central or State Government or Union Territories or Autonomous Bodies or PSUs; or (ii) A pass in Subordinate Accounts Service (SAS) or equivalent examination conducted by the organized Accounts departments of Central government or ICAR or other similar organizations and a minimum of 4 years' experience in finance/audit/accounts in any department/organization of Central or State Government or Union Territories or Autonomous Bodies or PSUs.</p> <p>Note: 1. <i>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceeding 3 years.</i> 2. <i>The departmental officers in the feeder category, who are in the direct line of</i></p>
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		<p><i>promotion shall not be eligible for consideration for appointment on deputation.</i></p> <p>3. <i>The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</i></p>																
12	If a Departmental Promotion Committee/Committee exists what is its composition	<p>DPC consisting of:</p> <table border="1"> <tr> <td>Secretary, ICAR</td><td>Chairman</td></tr> <tr> <td>Joint Secretary(A), ICAR*</td><td>Member</td></tr> <tr> <td>An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee</td><td>Member</td></tr> <tr> <td>An officer not below the rank of Deputy Secretary belonging to SC/ST nominated by Chairman of the Committee</td><td>Member</td></tr> <tr> <td>Deputy Secretary (Admin) or an officer not below the rank of Deputy Secretary nominated by Chairman of the Committee</td><td>Member</td></tr> </table> <p>*Note: In absence of Joint Secretary(A), ICAR another officer in equivalent grade in ICAR shall be nominated by Secretary, ICAR.</p> <p>Confirmation Committee consisting of :</p> <table border="1"> <tr> <td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr> <tr> <td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr> <tr> <td>Under Secretary (A)</td><td>Member</td></tr> </table> <p>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee. 2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.</p>	Secretary, ICAR	Chairman	Joint Secretary(A), ICAR*	Member	An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST nominated by Chairman of the Committee	Member	Deputy Secretary (Admin) or an officer not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member	Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (A)	Member
Secretary, ICAR	Chairman																	
Joint Secretary(A), ICAR*	Member																	
An outside expert not below the rank of Deputy Secretary to be nominated by Chairman of the Committee	Member																	
An officer not below the rank of Deputy Secretary belonging to SC/ST nominated by Chairman of the Committee	Member																	
Deputy Secretary (Admin) or an officer not below the rank of Deputy Secretary nominated by Chairman of the Committee	Member																	
Deputy Secretary(A), ICAR	Chairman																	
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member																	
Under Secretary (A)	Member																	
13	Consultation with UPSC is necessary or not	Not Applicable																
14	Remarks	--																

**Subject to variation dependent on workload*


Completed
01/04/2022

**RECRUITMENT RULES FOR THE POST OF PRINCIPAL PRIVATE SECRETARY AT
ICAR HQRS.**

1.	Name of the post	PRINCIPAL PRIVATE SECRETARY
2.	Number of Posts	23*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-11 (Rs.67700-208700) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.6600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotion.	Not applicable
9.	Period of Probation, if any.	Two years which may be extended at the discretion of competent authority.
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including short term contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>a) Promotion: By promotion on selection basis of Private Secretaries in the Pay Level-8 (Pre-revised PB-2, Rs.9300-34800 with GP Rs.4800)/Pay Level-10 (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.5400) who have rendered not less than six years' service in the grade after appointment thereto on regular basis.</p> <p>Note : 1. Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite qualifying service by more</p>


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01/04/2022

	<p>than half of such qualifying/eligibility service or 2 years, whichever is less.</p> <p>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</p> <p>3. In the zone of consideration the seniority will be as per the seniority in immediate feeder grade i.e., PS</p> <p>b) Deputation (ISTC) : Failing (a) above, by deputation of :</p> <p>(i) Private Secretaries of ICAR Institutes having rendered atleast seven years' regular service in the Pay Level – 7 (Pre-revised PB-2, Rs.9300-34800 with GP Rs.4600) OR</p> <p>(ii) Stenographers cadre officers under Central or State Government or Union Territories or Autonomous Bodies or PSUs; and</p> <ul style="list-style-type: none"> • Holding analogous post on regular basis in the parent cadre/department. Or • With at least six years of regular service in the Pay Level-8 (Pre-revised PB-2, Rs.9300-34800 with GP Rs.4800)/Pay Level-10 (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.5400) or equivalent pay scale in parent cadre/department. <p>Note:</p> <ol style="list-style-type: none"> 1. Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years. 2. The departmental officers in the feeder category, who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. 3. The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.
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12.	If a Departmental Promotion Committee/Confirmation Committee exists what is its composition.	<div>DPC consisting of:</div> <table><tr><td>Joint Secretary (Admn.), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Dy. Secretary (Admn.)</td><td>Member</td></tr></table> <p>*Note: In absence of Joint Secretary(A), ICAR another officer in equivalent grade in ICAR shall be nominated by Secretary, ICAR to act as Chairman of DPC.</p> <div>Confirmation Committee consisting of :</div> <table><tr><td>Deputy Secretary(A), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (A)</td><td>Member</td></tr></table> <p>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee.</p> <p>2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.</p>	Joint Secretary (Admn.), ICAR*	Chairman	An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee	Member	An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee	Member	Dy. Secretary (Admn.)	Member	Deputy Secretary(A), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (A)	Member
Joint Secretary (Admn.), ICAR*	Chairman															
An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee	Member															
An officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee	Member															
Dy. Secretary (Admn.)	Member															
Deputy Secretary(A), ICAR	Chairman															
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member															
Under Secretary (A)	Member															
13.	Consultation with UPSC is necessary or not	Not Applicable														
14.	Remarks	The minimum eligibility service requirement for promotion to the post of Principal Private Secretary(PPS)shall continue to be the same as prescribed by the earlier existing RRs for the post notified vide ICAR Letter no.14(1)/2010-Estt.I dated 19.08.2010, for the persons holding the immediate feeder grade post of Private Secretary in ICAR HQ on regular basis on the date of commencement of these revised Recruitment Rules(RRs).														

*Subject to variation dependent on workload


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01/04/2022

RECRUITMENT RULES FOR THE POST OF DEPUTY DIRECTOR (OFFICIAL LANGUAGE)

1.	Name of the post	DEPUTY DIRECTOR (OFFICIAL LANGUAGE)
2.	Number of posts	9*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level-11 of Pay Matrix (Rs.67700-208700) (Pre-revised PB-3, Rs.15600-39100 with GP of Rs.6600)
5.	Whether Selection Post or Non-selection Post	Selection Post
6.	Age limit for direct recruitment	Not applicable
7.	Educational & other qualifications required for direct recruitment	Not applicable
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Not applicable
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	By promotion failing which by deputation including short term contract
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>(a) Promotion:</p> <p>By promotion of Assistant Directors(OL) having five years' service in Level-10 of Pay Matrix (Pre-revised Pay Band-3, Rs.15,600-39,100with Grade Pay of Rs.5400) rendered after appointment thereto on regular basis.</p> <p>Note :</p> <p>1.Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors shall also be considered for promotion to next higher grade provided that they are not short of the requisite</p>

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01/04/2022

		<p><i>qualifying service by more than half of such qualifying/eligibility service or 2 years, whichever is less.</i></p> <p><i>2. The crucial date for determining the eligibility shall be as per the guidelines/instructions of the DOPT as issued from time to time.</i></p> <p>(b) Deputation (ISTC) :</p> <p>Failing (a) above, by deputation of Officers of the Central or State Government or union Territories or Autonomous Bodies or Public Sector Undertakings:</p> <p>I. (i) holding analogous posts in OL Cadre on regular basis in the parent cadre or department; or (ii) having five years' service in the post of AD(OL) or equivalent rendered after appointment thereto on regular basis in Level-10 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.5400) in the parent cadre/department; or (i) having five years' service in the grade rendered after appointment thereto on regular basis in Level-10 of Pay Matrix (pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.5400) in the parent cadre or department;</p> <p>And</p> <p>II. Possessing the educational Qualifications prescribed for direct recruitment to the post of Assistant Director(OL), ICAR.</p> <p>Note :</p> <p>1. <i>Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not to exceed 3 years.</i></p> <p>2. <i>The departmental officers in the feeder category, who are in the direct line of</i></p>
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		<p><i>promotion shall not be eligible for consideration for appointment on deputation.</i></p> <p>3. <i>The maximum age limit for appointment by deputation shall not be exceeding 58 years as on the closing date of receipt of applications.</i></p>								
12.	If a Departmental Promotion Committee exists what is its composition.	<p>DPC consisting of:</p> <table><tr><td>Joint Secretary(A), ICAR*</td><td>Chairman</td></tr><tr><td>An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>An Officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Deputy Secretary (Admn.)</td><td>Member</td></tr></table> <p>*Note: <i>In absence of Joint Secretary (A), ICAR another officer in equivalent grade in ICAR shall be nominated by Secretary, ICAR to act as Chairman of DPC.</i></p>	Joint Secretary(A), ICAR*	Chairman	An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee	Member	An Officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee	Member	Deputy Secretary (Admn.)	Member
Joint Secretary(A), ICAR*	Chairman									
An outside expert not below the rank of Deputy Secretary nominated by the Chairman of the Committee	Member									
An Officer not below the rank of Deputy Secretary belonging to SC/ST community nominated by the Chairman of the Committee	Member									
Deputy Secretary (Admn.)	Member									
13.	Consultation with UPSC is necessary or not	Not Applicable								
14.	Remarks	--								

**Subject to variation dependent on workload*

Campad
01/04/2022

**RECRUITMENT RULES FOR THE POST OF
ASSISTANT DIRECTOR (OFFICIAL LANGUAGE)**

1.	Name of the post	ASSISTANT DIRECTOR (OFFICIAL LANGUAGE)
2.	Number of Posts	23*
3.	Classification	Administrative Group 'A'
4.	Scale of Pay	Level -10 (Rs.56100-177500) (Pre-revised Pay Band-3, Rs.15600-39100 with Grade Pay of Rs.5400)
5.	Whether Selection Post or Non-selection Post	Not Applicable
6.	Age limit for direct recruitment	Not exceeding 35 years Note : 1. The crucial date for determining the age-limit shall be the closing date for receipt of the application from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, UT of Ladakh, Lahual and Spiti District and Pangi Sub-Division of Chamba District of Himachal Pradesh, A&N Islands or Lakshdweep). 2. The upper age limit is relaxable for SC/ST/OBC/PWD/Ex-servicemen etc. as per the relevant instructions of Govt. of India. 3. For ICAR employees upper age limit is relaxable by 5 years in accordance with the instructions/orders issued by the Central Govt. from time to time regarding age relaxation for departmental candidates.
7.	Educational & other qualifications required for direct recruitment	I. Essential : Master degree of a recognized University or equivalent in Hindi with English as a subject at a degree level; OR Master's degree of a recognized University or equivalent in English with Hindi as a subject at a degree level; OR

Campad
9/04/2022

		<p>Master's degree of a recognized University or equivalent in any subject with Hindi and English as subjects at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University or equivalent in any subject with Hindi Medium and English as a subject at the degree level;</p> <p>OR</p> <p>Master's degree of a recognized University or equivalent in any subject with English Medium and Hindi as a subject at the degree level.</p> <p>AND</p> <p>II. Experience :</p> <p>Three years of experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably for technical or scientific literature under Central/State Govt./ Autonomous Body/ State organization/ PUSs/Universities/recognize Research or Educational Institutes OR Three years' of experience of teaching in Hindi and English under Central/State Govt./ Autonomous Body/State organization/PUSs/Universities/ recognize Research or Educational Institutes.</p> <p>Desirable</p> <p>(ii) Knowledge of one of the language other than Hindi medium mentioned in the eighth schedule of the constitution at the level of Matriculation or equivalent of a recognized board.</p> <p>(iii) Diploma or certificate course in translation in Hindi to English and vice-versa from any recognized institute/University or equivalent or two years of experience of translation work from Hindi to English and vice-versa in Central or State Government offices including Government of India undertakings and Autonomous Bodies.</p>
8.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
9.	Period of Probation, if any.	Two years which may be extended at the discretion of the Competent Authority
10.	Method of recruitment whether by Direct Recruitment or by promotion or by deputation /	By Direct Recruitment

Dampad
01/04/2022

	absorption & percentage of vacancies to be filled by various modes.							
11.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	Not applicable						
12.	If a Departmental Promotion Committee/Confirmation Committee exists what is its composition.	<div>Confirmation Committee consisting of :</div> <table><tr><td>Deputy Secretary (Admn.), ICAR</td><td>Chairman</td></tr><tr><td>An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee</td><td>Member</td></tr><tr><td>Under Secretary (Admn.)</td><td>Member</td></tr></table> <div>Note : 1. In absence of DS(A) an equivalent officer shall be nominated by Joint Secretary(A) to act as the Chairman of the Committee. 2. If none of the members of Confirmation Committee belongs to SC/ST category then Chairman will co-opt an officer not below the rank of Under Secretary belonging to SC/ST community.</div>	Deputy Secretary (Admn.), ICAR	Chairman	An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member	Under Secretary (Admn.)	Member
Deputy Secretary (Admn.), ICAR	Chairman							
An officer not below the rank of Deputy Secretary to be nominated by the Chairman of the Committee	Member							
Under Secretary (Admn.)	Member							
13.	Consultation with UPSC is necessary or not	Not Applicable						
14.	Remarks	--						

*Subject to variation dependent on workload

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