



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110001
Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

F Admn.F.No.14(2)/2015-Estt.I

Dated the 17th August, 2016

To

The Directors/Project Directors of all the ICAR Institutes/NRCs/PDs/Bureaux

Subject: Revised Recruitment Rules for the post of Assistant Finance & Accounts Officer in ICAR system – reg.

Sir,

Reference Council's letter of even no. dated the 20th Nov, 2013 circulating therewith the recruitment rules for the **Assistant Finance & Accounts Officer** in ICAR. It is informed that the proposal for updation/modification in the existing Recruitment Rules (RRs) for the posts of **Assistant Finance & Accounts Officer** has been examined in the Council. The revised and detailed RR for these posts duly approved by the Governing Body in its 237th meeting held on 29th June, 2016 are hereby notified for information, guidance and necessary action of all concerned.

The syllabus for training and exam to be held after the training programme as provided in Clause 10(d) shall be worked out by the Finance Division of the Council in consultation with NIFM, Faridabad. The same will be notified separately with the approval of Competent Authority.

These Recruitment Rules shall come into force with immediate effect.

Yours faithfully,

(Ravi Chauhan)
Under Secretary (Admn.)

Copy for information to:

1. Director (Finance) ICAR with the request to provide the finalized training programme /syllabus etc in consultation with NIFM, Faridabad.
2. All Directors / Deputy Secretaries / Secretary, ASRB / COE, ASRB / Under Secretaries, ICAR at Krishi Bhawan / Krishi Anusandhan Bhawan I & II, Pusa, New Delhi.
3. Sr. PPS to DG, ICAR / PPS to Chairman, ASRB / PPS to Secretary, ICAR/PPS to FA, DARE/ICAR
4. All Subject Matter Divisions of ICAR
5. Secretary (SS), CJSC, Hyderabad
6. Secretary (SS), HJSC, ICAR, Krishi Bhawan, New Delhi
7. Media Unit, ICAR with the request to upload RRs on the ICAR website.
8. Guard File / Spare Copies



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REVISED RECRUITMENT RULES FOR THE POST OF ASSISTANT FINANCE & ACCOUNTS OFFICER AT ICAR HEADQUARTERS/INSTITUTES

(Date of Notification 17th August, 2016)

1.	Name of the post	Assistant Finance & Accounts Officer
2.	Classification	Administrative Group 'B'
3.	Pay Band and Grade Pay/ Pay Scale	Pay Band-2, Rs. 9300-34800 + Grade Pay of Rs. 4600/-
4.	Whether Selection Post or Non-selection Post	Non-selection
5.	Age limit for direct recruitment	Not applicable
6.	Educational & other qualifications required for direct recruitment	Not applicable
7.	Whether age and educational qualification required for direct recruits will apply in case of promotees.	Not applicable
8.	Period of Probation, if any.	Not applicable
9.	Method of recruitment whether by promotion or by deputation / absorption & percentage of vacancies to be filled by various modes.	100% by promotion
10.	In case of recruitment by promotion / deputation / absorption; grades from which promotion / deputation / absorption is to be made.	<p>a) 100% by promotion of Junior Accounts Officer in Pay Band - 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade within the Headquarters/Institutes concerned.</p> <p>b) Failing (a) above by promotion of Junior Accounts Officer in Pay Band - 2, Rs.9300-34800 + Grade Pay of Rs.4200 with three years of regular service in the grade from other Institutes / Headquarters of the Council on permanent absorption basis.</p> <p>c) Failing (a) & (b) above by promotion of Assistants having rendered 5 years of continuous and regular service in the grade of Pay Band - 2, Rs.9300-34800 + Grade Pay of Rs.4200 and have qualified ICAR Audit and Accounts Exam conducted by the ICAR.</p> <p>d) Failing (a), (b) & (c) above by promotion of Assistant having rendered three years of service in the Grade of Pay Band-2, Rs. 9300-34800 + Grade pay of Rs. 4200 and have qualified ICAR A&A Examination conducted by ICAR or by Junior Accounts Officer in the grade of Pay Band-2 Rs. 9300-34800 + Grade Pay of Rs. 4200/- with two years of regular service,</p>



		<p>and having undergone successfully a two months training Programme at National Institute of Financial Management (NIFM), Faridabad and having qualified the examination based on the training, to be conducted by NIFM. Further, such training may be imparted only to those eligible candidates who are willing to be transferred from their present place of posting on an All India basis.</p> <p>Note:-If the candidate declines the offer after successful completion of training the fee/other expenses incurred on this account shall be recoverable from him/ her.</p>																				
11.	If a Departmental Promotion Committee exists what is its composition.	<p><u>At the ICAR Headquarters</u></p> <table border="1"> <tr> <td>Deputy Secretary (Admn.), ICAR.</td> <td>Chairman</td> </tr> <tr> <td>One Senior Officer not lower in status than Under Secretary nominated by Deputy Secretary (Admn.), ICAR.</td> <td>Member</td> </tr> <tr> <td>One Officer not lower in status than Under Secretary belonging to SC/ST community nominated by Deputy Secretary (Admn.), ICAR.</td> <td>Member</td> </tr> <tr> <td>An Outside Expert nominated by Deputy Secretary (Admn.), ICAR.</td> <td>Member</td> </tr> <tr> <td>Concerned Deputy Secretary/ Under Secretary.</td> <td>Member – Secretary</td> </tr> </table> <p><u>At the ICAR Research Institutes</u></p> <table border="1"> <tr> <td>Head of Division/CAO/SAO/Sr. Scientist nominated by Director)</td> <td>Chairman</td> </tr> <tr> <td>AO / any other officer of equivalent status nominated by Director.</td> <td>Member</td> </tr> <tr> <td>An Officer not lower in status than Class – I belonging to SC/ST community nominated by Director</td> <td>Member</td> </tr> <tr> <td>An Outside Expert nominated by Director</td> <td>Member</td> </tr> <tr> <td>AAO / any other officer of equivalent status nominated by Director)</td> <td>Member– Secretary</td> </tr> </table>	Deputy Secretary (Admn.), ICAR.	Chairman	One Senior Officer not lower in status than Under Secretary nominated by Deputy Secretary (Admn.), ICAR.	Member	One Officer not lower in status than Under Secretary belonging to SC/ST community nominated by Deputy Secretary (Admn.), ICAR.	Member	An Outside Expert nominated by Deputy Secretary (Admn.), ICAR.	Member	Concerned Deputy Secretary/ Under Secretary.	Member – Secretary	Head of Division/CAO/SAO/Sr. Scientist nominated by Director)	Chairman	AO / any other officer of equivalent status nominated by Director.	Member	An Officer not lower in status than Class – I belonging to SC/ST community nominated by Director	Member	An Outside Expert nominated by Director	Member	AAO / any other officer of equivalent status nominated by Director)	Member– Secretary
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Authority:- Admn.F.No.14(2)/2015 Estt-I dated 17th August, 2016


17/8/16