Indian Council of Agricultural Research
Krishi Bhawan, New Delhi

F. No. 4-4/2019-Acctts. II Dated: 25.06.2019

To

Directors (All ICAR institutes)

Sub: Budget and Expenditure information in the ERP-Dashboard

It is hereby informed that in order to achieve optimum efficiency in area of full implementation of ER-FMS/MIS software in ICAR and its constituent unit, very sincere efforts are being made at Council. At the first instance, necessary customization/modifications have been introduced in the ERP- Dashboard wherein BE of 2019-20 in respect of all ICAR units have been centrally uploaded by the IBM/IASRI Team, institute wise as well as SMD wise and also budget major head-wise. Also the releases made to all ICAR units so far during 2019-20 have been uploaded centrally in the Dashboard. **Such customizations have been envisaged in the dashboard so as to depict the required information related to BE, Releases and monthly expenditure by ICAR units for SOC meeting only**. Institutes and SMDs can view also the Budget and releases information on the Dashboard.

2. Further, in order to capture the expenditure incurred against the BE and Releases shown on the dashboard, all ICAR units are required to book entire expenditure through ERP-FMS/MIS which would get reflected on ERP-Dashboard thorough a mechanism developed by the IBM/IASRI. It has been decided that the monthly expenditure for the month of June, 2019 in respect of all ICAR units will only be taken into account as shown on the ERP-Dashboard and no separate manual information will be sought by Accounts/Budget Section.

3. In view of the above, it is requested that all expenditure voucher **must** be entered in the ERP-FMS including passing Salary bills (separately required for the general ledger to take into account salary expenditure) as well as Pension scrolls within the same month, so that there should be no gap in the expenditure figures reported through any other accounting software like Teller4Gold, Teller4Diamond etc. On the

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basis of expenditure reported via ERP-FMS dashboard only, the expenditure report will be made in the SOC. Further grant for the month of July, 2019 will be released to respective units based on the expenditure reported by the institutes. Therefore, it may be ensured that correct and accurate expenditure should be reported in the ERP-FMS by all ICAR units.

4. It is reiterated that the implementation of ERP in ICAR is of the utmost importance, and is the need of hour being a significant measure too taken in the area of automation.

5. It is once again urged to take every possible effort to make it fully operational in your institute and ensure its successful implementation assigning it the top priority. Moreover, non-compliance in this regard will be viewed seriously and may run the risk of withholding further releases for your institute.

Yours faithfully,

(G P Sharma)
Director (Finance)