



**Indian Council of Agricultural Research**  
**Krishi Bhawan, New Delhi**

F. No. 4-1/2020- Accounts-II

Dated: 24.01.2020

To  
The Director,  
CAZRI, Jodhpur

**Subject : Sensitization Workshop on ICAR Financial Management System for Finance and Administrative Officers on 29<sup>th</sup> January, 2020.**

Dear Sir,

As you are aware that ICAR ERP has been implemented across ICAR institutes and progress is being monitored at Council on regular basis. In order to ensure smooth and effective implementation of ERP-FMS from 01<sup>st</sup> Apr 2020 across ICAR and to sensitize the administrative and finance staff, various workshops have already been organised in Delhi as well as other states in the past covering different institutes of ICAR.

2. Now, in continuation to this series, it has been decided to organize a one day sensitization workshop for the officials/staff working in the Admin and Finance wings of CAZRI, Jodhpur and other Rajasthan based ICAR institutes/Regional Stations/Centres on 29<sup>th</sup> January 2020, (Wednesday). The workshop will include discussion on following topics:

- a) Preparation of annual accounts in FMS
- b) Various issues pertaining to EFC preparation
- c) Audit Paras
- d) Inspection Paras
- e) Financial and accounting issues (if any)

In view of the above, it is requested that invitation to all Administrative and Finance staff along with DDO of participating institutes (list attached as per **Annexure A**) may be extended by CAZRI, Jodhpur and necessary arrangements of boarding and lodging for the participants may also be made accordingly. However, TA/DA of participants will be borne by their respective institute. All logistic support will be provided by the CAZRI, Jodhpur.

3. Your co-operation in the matter is being solicited please.

  
**G.P.Sharma**  
**Director (Finance)**

**Copy to :**

1. Director, NRC Camel
2. Director, NRC Seed Spices
3. Director, CIAH, Bikaner
4. Director, ATARI, Jodhpur
5. Director, CSWRI, Avikanagar
6. Director, DRMR, Bharatpur
7. NRC Equines Centre, Bikaner
8. IGFRI, Centre, Tonk
9. NBPGR Centre, CAZRI, Jodhpur
10. IISWC Centre, Kota

You are requested to nominate the officials/staff of Admin and Finance wing along with DDO of your respective institute for participating in the Workshop and send the confirmation to Director, CAZRI, Jodhpur

**Sensitization Workshop on ICAR-FMS on 29th January, 2020**  
**List of Participating Institutes**

<b>Sl. No.</b>	<b>Name of the Institute</b>
1	CAZRI, Jodhpur
2	NRC on Camel, Bikaner
3	NRC on Seed Spices, Ajmer
4	CIAH, Bikaner
5	ATARI, Jodhpur
6	CSWRI, Awikanagar
7	DRMR, Bharatpur
8	NRC on Equines Centre, Bikaner
9	IGFRI Centre, CSWRI Awikanagar Campus
10	NBPGR Centre, CAZRI, Jodhpur
11	IISWC Centre, Kota

\*Any other participant from neighbouring states' ICAR Insitutes willing to attend the workshop may also please be allowed.