

भारतीय कृषि अनुसंधान परिषद
कृषि भवन नई दिल्ली

मि.स. 21-15/2020 समन्वय

दिनांक 24 फरवरी, 2020

सेवा में,

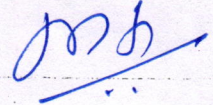
भारतीय कृषि अनुसंधान परिषद
संस्थानों/राष्ट्रिय अनुसंधान केन्द्रों के
समस्त निदेशक/परियोजना निदेशक

महोदय,

कृपया इस पत्र के साथ सलग्न पत्र आवश्यक कार्यवाही हेतु देखें

धन्यवाद

भवदीय



(विन्सेंट टी)

अनुभाग अधिकारी (समन्वय)

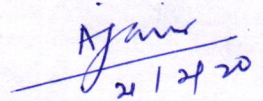
**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAWAN: NEW DELHI**

F. No. GAC-21-15/2020-CDN

Dated 24th February, 2020

ENDORSEMENT

Sh. Rajiv Gauba, Cabinet Secretary, Cabinet Secretariat, Rashtrapati Bhavan, New Delhi has issued D.O. No.331/1/2/2020-TS dated 7.2.2020 regarding printing of Diaries and Calendars. The above mentioned D.O. dated 7.2.2020 is being uploaded on the ICAR website www.icar.org.in and e-office for information and necessary action.


24/2/20

(Ajai Verma)
Under Secretary(GAC)

Distribution :-

1. Directors/Project Directors of all ICAR Institutes/National Research Centres/ Project Coordinators/Coordinated Research Projects/ATARIs/Bureaux for information and compliance.
2. All Officers/Sections at ICAR Krishi Bhawan/KAB – I & II/NASC
3. Secretary(SS), CJSC, CSWCRTI, Dehradun.
4. Secretary(SS), HJSC, ICAR.
5. Sr.PPS to DG, ICAR/ PPS FA (DARE)/PPS to Secretary, ICAR
6. Media Unit for placing on the ICAR website.
7. Guard file/Spare copies

राजीव गाँवा

Rajiv Gauba

सचिव (डियर) एवं म.नि. (भा.क. अनु.प.) का कार्यालय
Office of Secy. (DARE) & DG (ICAR)
Office Dy. No. 371413

10/2/2020

D.O. No. 331/1/2/2020-TS



सत्यमेव जयते



एक कदम स्वच्छता की ओर

मंत्रिमंडल सचिव

भारत सरकार

CABINET SECRETARY
GOVERNMENT OF INDIA

7th February, 2020

Dear Secretary,

As you may be aware, the Bureau of Outreach and Communication (BOC), under the Ministry of Information & Broadcasting, is entrusted with printing and distribution of Govt. of India calendars and diaries to various Ministries/Departments/PSUs. These are provided free of cost to Ministries/Departments based upon the annual requisitions placed by them. In addition, customized diaries and calendars are also printed and provided by BOC, on chargeable basis, to Departments/PSUs on demand.

2. It has, however, been observed that various Ministries/Departments and PSUs & other organizations under their administrative control, are printing calendars, desk calendars and diaries in addition to those supplied by BOC. This results in duplication of efforts and wastage of financial resources. In this regard, it is also relevant that the usage of paper calendars and diaries has been on the decline, primarily on account of various digital tools and applications available on the Mobile, iPad, Desktop etc.

3. It has, therefore, been decided that Ministries/Departments, as well their PSUs and attached/ subordinate offices, may henceforth make use of printed diaries and calendars supplied by BOC only. Ministries/Departments & PSUs may not undertake such activity on their own. BOC will decide the number of diaries and calendars for each Ministry/Department, including their PSUs, taking into account the employee strength and other requirements and intimate them accordingly. The Ministry/Department concerned may request BOC for additional requirement, if any, with full justification. PSUs/autonomous bodies will be supplied diaries/calendars on chargeable basis. BOC will plan the schedule of printing and distribution of diaries and calendars every year in such a way that the entire distribution is completed on or before 31st December every year.

4. BOC will also make available mobile app of Government diaries and calendars for use by Ministries/Departments etc.

5. These instructions will be effective for the printing of diaries and calendars for the year 2021 onwards. All Ministries/ Departments/PSUs and autonomous bodies are requested to strictly comply with these instructions.

With regards

Yours sincerely,

(Signature)
(Rajiv Gauba) 10/2/20

Dr. T. Mohapatra
Secretary,
Deptt. of Agricultural Research and Education
New Delhi

Secy (D) - on tour

AS (D)

DS (GAC)

Pl Circulate

(Signature)
11/2/20

US (GAC)

(Signature)
13/2/20

(Signature)
14.2.20
Smt KR