

**INDIAN COUNCIL OF AGRICULTURAL RESEARCH  
KRISHI BHAWAN: NEW DELHI**

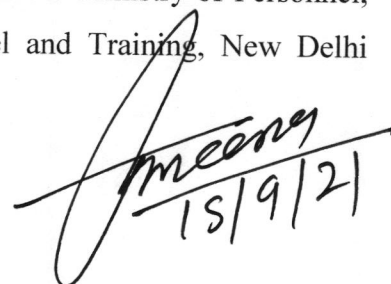
F. No. GAC-21-34/2021-CDN

Dated: 15 09.2021

**OFFICE MEMORANDUM**

Sub: Nomination of Nodal Officer to coordinate with the family members of the deceased Government employee to extend assistance in paperwork and facilitate expeditious disbursement of the entitlements.

The Competent Authority has decided to Nominate "Head of Office" of all the Institutes of ICAR as the Nodal Officer of their respective Institute to coordinate with the family members of the deceased Government employee to extend assistance in paperwork and facilitate expeditious disbursement of the entitlements as per the Ministry of Personnel, Public Grievances and Pensions, Department of the Personnel and Training, New Delhi D.O.No. 1/11/2021-P&PW (E) dated 3<sup>rd</sup> June, 2021(enclosed).



(Jitender Kumar Meena)

Under Secretary (GAC), ICAR

**Distribution:-**

1. All the Directors/ Project Directors / NRCs/ PDs/ ZPDs/ Bureaux/ATARIs for information and compliance.
2. DDO, ICAR Hqrs.
3. All Officers/Sections at ICAR Krishi Bhawan/KAB - I & II/NASC
4. Sr.PPS to DG, ICAR/ PPS to FA (DARE)/ PPS to Secretary, ICAR
5. Media Unit for placing on the ICAR website.
6. Guard file/Spare copies

728745/2021/O/o DG (ICAR)

इन्दीवर पण्डेय, आई. ए. एस.

सचिव

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Secretary

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भारत सरकार,  
कार्मिक, लोक शिकायत तथा पेंशन मंत्रालय,  
पेंशन एवं पेंशनभोगी कल्याण विभाग,  
लोकनायक भवन, खान भक्ति,  
नई दिल्ली-110003

GOVERNMENT OF INDIA,  
MINISTRY OF PERSONNEL, PUBLIC GRIEVANCES  
& PENSIONS,  
DEPARTMENT OF PENSION & PENSIONERS' WELFARE,  
LOK NAYAK BHAWAN, KHAN MARKET,  
NEW DELHI 110003

D.O No 1/11/2021-P&PW (E)

3<sup>rd</sup> June, 2021

Dear Sir / Madam,

As you are aware, quite a few Government employees/officers have lost their lives in the recent surge of the Covid-19 pandemic. In many cases, the deceased employees/officers were the sole bread-winners of the family. The untimely death of the employees/officers has left the families devastated and also in urgent need of funds in the midst of the pandemic. It is, therefore, incumbent on the Government to ensure that the family pension and other entitlements in respect of the deceased employees are released to their families expeditiously.

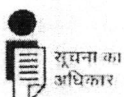
2. On death of a Government employee during service, in all cases, family pension is payable @50% of the last pay for a period of first 10 years and @ 30% of the last pay thereafter. The completion of the process of sanction of family pension and its disbursement through the Bank may take some time, as it involves reference to PAO and CPAO. To deal with such situations, Rule 80-A of the CCS (Pension) Rules, 1972 provides for payment of provisional family pension and also provisional death gratuity, pending issue of the Pension Payment Order.

3. Department of Pension & PW has issued instructions vide OM No. 1/11/2020-P&PW (E) dated 29th July, 2020 for sanction of provisional family pension by the Head of Office immediately on receipt of a claim for family pension along with death certificate from the eligible family member, without waiting for forwarding of the family pension case to Pay & Accounts Office. Rule 80-A also provides for payment of provisional death gratuity by the Head of Office, once the family pension/death gratuity case has been forwarded to the PAO.

4. My Department has separately issued instructions to all Ministries/Departments vide O.M. No. No 1/11/2021-P&PW (E) dated 3rd June, 2021 (copy enclosed) for expeditious disbursement of the entitlements of the family on death of a Government servant, including the detailed procedure thereof.

5. I would request you to issue suitable instructions to the concerned officers in the Ministry/Department as well as in the attached and subordinate offices, to strictly comply with the aforesaid rules/instructions for prompt payment of provisional family pension and provisional death gratuity to the nominees/family members. Simultaneously, the process to authorize regular family pension may be completed on highest priority to ensure first payment by the Bank **within one month of the receipt of the claim for family pension.**

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6. I would also request you to appoint a **nodal officer, not below the rank of Director/Deputy Secretary**, in the Ministry/Department as well as in the Attached/Subordinate Offices, who would coordinate with the family members of the deceased Government employee to extend assistance in paperwork and facilitate expeditious disbursement of the entitlements. Details of nodal officer may be prominently displayed on the website of Ministries/Departments/attached and subordinate offices.

*With Regards*

Encl: as above.

Yours sincerely

  
3/6/2021  
(Indevar Pandey)

Secretaries of All Ministries/Departments