



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH
KRISHI BHAVAN: NEW DELHI**

F.No. 15-1/2018-CDN

Dated the 13.02.2018

CIRCULAR

The Department of Food and Public Distribution, Ministry of Consumer Affairs, Food and Public Distribution, Krishi Bhawan Vide O.M. No. D31016/1/2014-Gen. dated 8th February, 2018 has informed that all the Departments located in Krishi Bhawan premises are observing Swachhta Pakwada from 16th February, 2018 to 28th February, 2018 and they have requested that the office premises may be kept clean and no furniture items and discarded office material be kept in corridors/quadrangles.

All the Sections/Units of ICAR are requested that furniture items/articles, if discarded, may not be kept in the corridors. If, any furniture items/articles are to be removed from the rooms, the caretakers of Krishi Bhawan/KAB-I/KAB-II/NASC may be informed. So that all floors and the outer area remains neat and clean. A Cleanliness drive may be taken up by the officers in their respective rooms by way of weeding out of old/irrelevant files/furniture items etc.

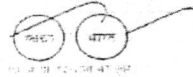
The above mentioned O.M. is being upload on the ICAR Web-site www.icar.org.in and e-office for information guidance and compliance.

(Girish Bhatt)
Deputy Secretary (GAC)

Distribution:-

1. All Officers/Sections at ICAR, Krishi Bhawan/KAB-I/II and NASC.
2. Sh. Rajesh Kumar Pandeer, Under Secretary, Department of Food and Public Distribution, Ministry of Consumer Affair, Food and Public Distribution.
3. Caretaker, ICAR, Krishi Bhawan/KAB-I/II and NASC.
4. Sr. PPS to DG, ICAR/PPS to Secretary, ICAR, */PS to FA.*
5. Guard file/Spare file.

Receipt No : 209376/2018/Coordination Section

**MOST IMPORTANT**
TIME BOUND

No. D.31016/1/2014-Gen.
Government of India
Ministry of Consumer Affairs, Food and Public Distribution
Department of Food and Public Distribution
Krishi Bhawan, New Delhi
Dated the 8th February, 2018

OFFICE MEMORANDUM

Subject: Swachhta Pakhwada- Special cleanliness drive from 16th February, 2018 to 28th February, 2018- Reg.

The undersigned is to state that Department of Food & Public Distribution is observing Swachhta Pakhwada from 16th to 28th February, 2018. During this period one of the activities is to keep office premises clean and a special cleanliness drive is being observed by this Department.

2. In view of the above, all the Ministries/Departments housed in Krishi Bhawan are requested to take steps to keep the corridor clean and no furniture items and discarded office material shall be kept in corridors/quadrangles to enable this Department to observe special cleanliness drive effectively, as it is being monitored at the highest level in the Government of India.

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8/2/18

Rajesh
(Rajesh Kumar Pandey)
Under Secretary to the Government of India
Tel: 23097040

1. Director(GA), Deptt. of Agriculture & Co-operation,
2. Director(GA), M/o Rural Development,
3. Director, Department of Consumer Affairs,
4. Director(GA), ICAR,
5. Director(GA), Department of Animal Husbandry

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8/2/18
Sh.RB

Copy to:

Shri A.K.Sikka, Executive Engineer(Civil), CPWD and } CPWD for the following
Shri Santosh Kumar, Executive Engineer(Elect.), CPWD } items of work to be
} executed in Swachhta
} Pakhwada:-

- I) As written and discussed earlier replacement of false ceiling of first floor (it is looking very shabby and has place for rats) need to be started without delay. Secretary(F&PD) has also pointed out that it looks dirty and harmful to health also.
- II) Renovation work of DFPD 6 rooms need to be completed within time frame.
- III) Overflow of Sewerage water/stink due to blockage in shaft (to be done by CPWD (Civil)
- IV) White washing of corridors/rooms/stair area etc.
- V) Change of broken tiles in corridors etc.

Copy for information please:

- i) Sr.PPS to JS(A)
- ii) DS(A)