



भारतीय कृषि अनुसंधान परिषद
INDIAN COUNCIL OF AGRICULTURAL RESEARCH
कृषि भवन, डॉ० राजेन्द्र प्रसाद मार्ग, नई दिल्ली-110001
Krishi Bhawan, Dr. Rajendra Prasad Road, New Delhi-110001

Admn.F.No.33(24)/2017-Estt. I

Dated the 29th December, 2017

CIRCULAR

Sub: Immovable Property Statement- Annual Return for the Year 2017 (as on 01.1.2018)- Regarding.

In accordance with the provisions of Clause(II) of Rule 18(1) of the CCS(Conduct) Rules 1964, every Government servant holding a Group 'A' & 'B' post is required to submit an annual return giving full particulars regarding the immovable property inherited by him or owned or acquired by him or held by him on lease or mortgage either in his own name or in the name of any member of his family or in the name of any other person.

All Group 'A & B' officers (Administrative category) whose establishment related cases are being dealt with in Estt. Division are accordingly requested to furnish the annual return of immovable property for the year 2017 (as on 01.1.2018) to the Establishment Section concerned in the enclosed format by **31st January, 2018** positively. It may be noted that this return is required to be mandatorily submitted by all concerned.

Encl.:- As above.

(Ravi Chauhan)
Under Secretary (Admn)

Distribution:

1. All Group A & B Officers (Administrative Category) at KB/KAB-I & II/ NASC Complex, New Delhi.
2. e-office notice board.
3. Guard File.



इस कदम, इस इतर
किसानों का इगसकर
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ANNUAL IMMOVABLE PROPERTY RETURN

Statement of immovable property for the year ending on 2017 (as on 1.01.2018)

1. Name of Officer (in full) and service to which the officer belongs : _____
2. Present Post held : _____
3. Present Pay : _____

Name of District, Sub Division, Taluk and village in which property is situated	Name details of property	Present value	If not in own name state in whose name held and his/her relationship to Government servant	How acquired whether by purchases, lease, mortgage, inheritance, gift or otherwise, with date of acquisition and name with details of person/ persons from whom acquired	Annual income from the property	Remarks
	Housing and other buildings					
	Lands					

Signature

Date

Inapplicable clause to be struck out.

- In case where it is not possible to assess the value accurately the approximate value in relation to present conditions may be indicated.
- Includes short-term lease also
- The wording 'No change' or 'No addition opr as in previous year' may be avoided and all details filled up.

Note- The declaration form is required to be filled in and submitted by every member of Class I and Class II (Group 'A' and Group 'B') Services under Rule 15(3) of the Central Civil Services (Conduct) Rules 1955 (now 18(1) of the CCS(Conduct) Rules, 1964), on the first appointment to the Service and thereafter at the interval of every twelve months, giving particulars of all immovable property owned, acquired or inherited by him or held by him on lease or mortgage, either in his own name or in the name of any members of his family or in the name of any other person.