

F. No. 2(7)/2020-Pers.I
Government of India
Ministry of Electronics and Information Technology
(Personnel-I Section)

Electronics Niketan,
6, CGO Complex,
New Delhi-110003
Dated: 18.08.2026

OFFICE MEMORANDUM

Subject: Filling up the post of Director General, Indian Computer Emergency Response Team (DG, ICERT) - regarding

The Government of India enacted the Information Technology Act, 2000 to provide legal recognition for electronic transactions and to facilitate electronic governance. Section 2(ua) of the Information Technology Act, 2000 defines the **Indian Computer Emergency Response Team (ICERT)** as an agency established under sub-section (1) of Section 70B of the Act. Section 70B of the Information Technology Act, 2000 provides that the Central Government shall, by notification in the Official Gazette, appoint an agency of the Government to be called the Indian Computer Emergency Response Team and shall provide the agency with a Director General and such other officers and employees as may be prescribed.

2. Applications are invited for appointment to the post of Director General, Indian Computer Emergency Response Team (DG, ICERT) in accordance with the provisions contained in the Information Technology (Salary, Allowances and Terms & Conditions of Service of the Director General, Indian Computer Emergency Response Team) Rules, 2012.

Educational Qualifications and Experience:

- (a) (i) Doctorate in Science/Engineering and 15 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors;
OR
(ii) Master's Degree in Science or Engineering or Technology and 18 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors;
OR
(iii) Bachelor's Degree in Engineering or Technology and 20 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors;
- (b) a minimum of two years' experience in the area of cyber security, guiding teams in handling cyber security incidents, interface with information security auditors and other security agencies.

Terms and conditions of service of the Director General:

The Director General shall hold office for a period of 05 years, and shall be eligible for re-appointment, provided that no person shall hold office beyond the age of 65 years.

Pay & Allowances and other conditions of service:

The Director General shall be paid the pay and allowances as admissible to an Additional Secretary to the Government of India (presently at Level 15 of the Pay Matrix) including all the benefits that an Additional Secretary is entitled to: provided that the pay and allowances of such a Director General shall be reduced by gross amount of pension and pension equivalent of gratuity or employer's contribution to the Contributory Provident Fund or any other form of retirement benefits, if any, drawn or to be drawn by him.

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Pension: The Director General shall be deemed to have retired from Govt. service upon taking up respective appointment in the Indian Computer Emergency Response Team and not entitled for any pension and gratuity for the service rendered in the Indian Computer Emergency Response Team.

3. Eligible and interested persons may submit their applications in the prescribed format (Annexure) along with self-attested copies of certificates relating to qualifications, date of birth etc. to Deputy Secretary(Pers.), Ministry of Electronics and Information Technology, 'Electronics Niketan', 6, CGO Complex, New Delhi-110003, within 45 days from the date of publication of advertisement in the Employment News. Those who are working in the Central/State Government may send their application through proper channel along with photocopies of the ACRs/APARs of the last five years duly attested by an officer not below the rank of Under Secretary or equivalent. While forwarding the application, it may please be verified and certified that no disciplinary proceedings or vigilance case is either pending or contemplated against the officer. The integrity of the officer may also be certified by an officer of the rank of Under Secretary or equivalent that no minor/major penalty has been imposed on him. It may also be confirmed that in the event of selection, the officer concerned will be relieved of his/her duties.

4. Only shortlisted candidates will be called for personal interaction (if any). Mere fulfilling of minimum requirements as laid down in the advertisement does not qualify a candidate to be called for personal interaction. Short listing of the candidates will be done based on educational qualification, essential post qualification experience, experience in senior management capacity, heading any organisation, knowledge of Govt policies & Corporate Management, Scientific Papers published, Awards & Recognition, Patents/ Copyrights/ Trademarks etc., Vision Statement, etc.

5. Applications, which are incomplete or are not accompanied with the photocopies of ACRs/APARs for the last five years and other relevant documents in support of age, educational qualifications experiences etc., will not be entertained and would be summarily rejected without any further correspondence.

6. Candidates once selected will not be allowed to withdraw his/her name on a later date.


(P. Victor Albuquerque)
Deputy Secretary (Pers.)
Tel. No. 011-24364757
Email: p.victor@nic.in

To

1. All Ministries/Departments in the Government of India
2. Department of Personnel & Training: For uploading on their web portal
3. DG(NIC)/DG(STQC)/ CEO(UIDAI)/DG(ICERT)/CCA
4. All Autonomous Bodies under MeitY
5. All GCs in MeitY
6. Webmaster, MeitY: For uploading on the web portal of MeitY
7. Intra-MeitY Notice Board

Copy to: Chief Secretaries of all State Government/UTs

PROFORMA FOR APPLICATION FOR THE POST OF
DIRECTOR GENERAL, INDIAN COMPUTER EMERGENCY RESPONSE TEAM (DG, ICERT)
PART-I

CURRICULAM VITAE

Affix recent
Passport size
photograph

- 1 Name in full :
(in Block letters)
- 2 Father's name :
- 3 Address :
- 4 Gender :
- 5 Nationality :
- 6 Date of Birth :
(Proof of Date of Birth to be enclosed)
- 7 Age (As on the closing date of application) : Years Months Days
- 8 Marital Status :
- 9 Whether belonging to SC/ST/ OBC/ PwBD category (If yes, please enclose copy of certificate) :
- 10 Address for correspondence :
- 10.1 Tel. No./Mobile No. :
- 10.2 Email ID :
- 11 Permanent Address :

12 Academic & Professional Qualifications (Beginning with Graduation)

Name of the Institute/ Board/ University	Year of passing	Examination/ Degree	Percentage of marks in Aggregate and Division

(Specify the gap, if any, with reasons in Education career)

- 13 Field of Specialization
- 14 Resume of Research work and publication
(One set of reprints to be furnished, if available)
- 15 International and/or National Honours/Awards/Recognition received from reputed organizations/ institution
- 16 International level Scientific Paper and National level Scientific Paper published
(One set of reprints to be furnished, if available)
- 17 Patents/Copyrights/Trademarks/IPR granted for technological development or license's and or commercialization
- 18 Whether you are heading a Govt. organization/Autonomous Body/ PSUs or its unit/units or any major Division or major Project, give complete details
- 19 In case you are a private candidate, provide information related to manpower strength and financial turnover of last two years of the organization in which you are currently working along with a clarification whether the post held by you is equivalent to Member of Board of Directors of the organization

20 Employment history in chronological order (descending order, starting from current job) & experience: *(Attach separate sheet in following format, if necessary)*

Name & address of employer/ Organization / Institution	Period of service (From-To)	Designation of the post held	Scale of pay and Basic Pay	Detailed description of work	Reasons for leaving each post

21 Professional Training:

Organization	Details of Training	Period	
		From	To

22	Achievements in your career which may support your candidature

23. Details of present employment

(i)	Designation	
(ii)	Scale of pay of the post	
(iii)	Total emoluments per month now drawn (with break up – Basic, GP, HRA, DA, TA etc.)	
(iv)	Whether present post is held on regular/ tenure/ deputation or ad-hoc basis and since when	
(v)	If on deputation, details of post held on Regular basis / scale of pay and since when	
(vi)	Name of the Organization with full address indicating Name and Designation of the contact person and Telephone number	

(vii)	Whether working in the same Department and in the feeder grade or feeder to feeder grade	
(viii)	Category of the Organization: (a) Government / State Government (b) PSU / Autonomous Body (c) Private	

24 A Vision Statement as to how you plan to take ICERT forward as its Director General *(Separate sheet may be annexed, if required)*

25 Any other information

Note: Candidates are requested to enclose copies of documents for substantiating the information given above.

Declaration: I hereby solemnly declare that all the above statements are true and correct to the best of my knowledge and belief. Nothing is false or has been concealed/ distorted. If at any time, I am found to have concealed / distorted any material information, my appointment shall be liable to summary termination without notice.

Place :

Dated :

Signature :

Name of the applicant :

E-mail ID :

Tel. No. :

Mobile No. :

PART – III

**CHECKLIST FOR QUALIFICATIONS, EXPERIENCE FOR THE POST OF DIRECTOR GENERAL,
INDIAN COMPUTER EMERGENCY RESPONSE TEAM (DG, ICERT)**

Sl. No.	Essential Qualifications	Please tick the relevant qualification	List of supporting documents enclosed for relevant qualification
1	Doctorate in Science/ Engineering and 15 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors; OR		
2	Master's Degree in Science or Engineering or Technology and 18 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors; OR		
3	Bachelor's Degree in Engineering or Technology and 20 years' experience out of which 05 years should be at senior management level in Information Technology (IT) or related sectors; AND		
4	a minimum of two years' experience in the area of cyber security, guiding teams in handling cyber security incidents, interface with information security auditors and other security agencies.		
5	EXPERIENCE (If any other relevant to the post)	List of supporting documents enclosed for relevant experience	

PART – II

Certificate to be furnished by the Employer/Head of Office/Forwarding Authority

Certified that the particulars furnished by _____ are correct and he/she possesses educational qualifications and experience mentioned in the circular.

Also certified that:

- (i) There is no vigilance case pending/contemplated against him/her.
- (ii) His/Her complete ACR dossier/ACRs for the last 5 years duly attested (on each page) by an officer of the rank of Under Secretary or equivalent; to the Government of India are enclosed.
- (iii) His/Her integrity is beyond doubt.
- (iv) No major/minor penalties have been imposed on him/her during the last 10 years/list of major/minor penalties imposed on him/her during the last 10 years is enclosed.
(Strike out whichever is not applicable)

Place :

Dated :

Signature of Head of Office :

Name and Designation :

Seal