

Indian Council of Agricultural Research
Krishi Bhavan : New Delhi

F.No.Admn./2/4/2017-W.S.

Dated the 12 September, 2017

OFFICE ORDER

The Division-wise/ Section-wise staff strength of Assistants/ UDCs/ LDCs at ICAR Headquarters was fixed and communicated vide Council's Office Order No.2(3)/2005-W.S.(Vo.-II) dated the 04th December, 2012. Over the years some new Divisions/ Sections have been created and some Divisions/ Sections have become outdated. With the approval of Competent Authority in the ICAR, a Committee under the Chairmanship of Secretary, ICAR has considered Re-structuring and Re-staffing or Staffing-a fresh in the Divisions/ Sections of ICAR Hqrs. The following recommendations of the said committee with regard to Re-structuring and Re-staffing or Staffing-a fresh in the Divisions/ Sections have been approved by Competent Authority in the ICAR:-

1. **Following Sections shall be created :-**
 - (a) A new Section viz. Agricultural Extension-III Section in Agril. Extn. Division shall be created in addition to the existing two Sections viz. Agril. Extn-I and Agril. Extn- II Sections.
 - (b) A new Section viz. Recruitment-III Section in ASRB shall be crated in addition to the existing two Recruitment Sections viz. Recruitment-I and Recruitment-II Sections.
2. **Following Divisions/ Sections shall be merged :-**
 - (a) HRM Division shall be merged with Work Study Section. The PA and Deputy Secretary posted in HRM Division shall be placed at the disposal of Administration Division. The strength of Work Study Section shall remain the same i.e. three Assistants, one Section Officer, one Under Secretary and one Deputy Secretary.
 - (b) Receipt and Despatch Sections located at Krishi Bhavan and Krishi Anusandhan Bhavan shall be merged.
 - (c) Estate & Maintenance Section and Service Section shall be merged as these sections are doing almost similar functions.

Contd.page....2/-



3. **Abolition of Section:-**

Grants-in-Aid Section shall be abolished as the AP Cess fund schemes have become non-functional and ad-hoc schemes have almost ceased to exist. Sanctioned strength of 04 Assistants in Grants-in-Aid section shall be placed at the disposal of Administration Division.

4. **Posting of Staff:-**

a	Horticulture Division	Two Assistants shall be posted in Horticulture Division against the 04 existing vacancies of Assistants
b	Work Study Section	One Assistant shall be posted in Work Study Section against the 01 existing vacancy of Assistant
c	Vigilance Section	One Assistant shall be posted in Vigilance Section against 01 existing vacancy of Assistant.
d	IC-II Section	One Assistant shall be posted in IC-II Section against the 01 existing vacancy of Assistant

5. **Increase in allocation of staff :-**

S. No	Name of Section	Existing		Revised	
		Section Officer	Assistant	Section Officer	Assistant
a	ASRB	07 (in position)	16	08	19
		One additional Under Secretary shall also be provided in ASRB			
b	Per.-III Section	01	04	01	05
c	I.C.-IV Section	01	00	01	01
d	US(Estt.) DARE	One Assistant shall be posted with Under Secretary(Estt.), DARE for looking after the work of CAU.			

6. **Reduction in staff strength:-**

- One post of Assistant shall be withdrawn from Engg. Cell under 'Works' Division.
- Strength of 'Assistants' in DKMA shall be reduced from 11 to 08.
- Two posts of Assistant, one each in Receipt and Despatch Sections located at Krishi Bhavan and Krishi Anusandhan Bhavan-I, shall be withdrawn.

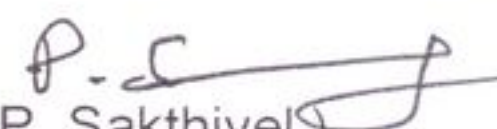
Contd.page...3/-

P.S. 

- 7 The following decisions have also been taken:-
- (a) All the Sections under IC Division shall work under the supervision of OSD (International Relations).
 - (b) One Director from Agril. Extn. Division shall be withdrawn and a Junior Officer shall be provided in his place in Agril. Extn. Division.
 - (c) One Under Secretary each shall be posted in Agril. Engg. and Fisheries Divisions and one common Deputy Secretary shall be posted to look after both these Divisions.
 - (d) Two Assistants (one each from Per-II Sec and CR Cell) shall be provided to the newly created PIMS Cell under Personnel Division.
 - (e) Posting of one additional Assistant in excess of para-4(c) above from erstwhile Vigilance-II Section (presently DA&A Section) to Vigilance Section (erstwhile Vigilance-I Section)
 - (f) In future all the complaints received shall be entered in CPGRAM and then distributed either to Subject Matter Divisions or Vigilance Division.

The Council's Office Order No.2(3)/2005-W.S.(Vol-II) dated 4th December, 2012 shall stand revised to this extent.

This issues with the approval of Director General, ICAR and shall come into force with immediate effect.


(P. Sakthivel)
Deputy Secretary(WS)

Distribution:-

1. All the Officers/ Sections at ICAR Headquarters at Krishi Bhavan/ Krishi Anusandhan Bhavan-I/II and NASC Complex, New Delhi.
2. All Directors of ICAR Institutes/ Dtes./NRCs/ PDs/ Bureaux
3. AS&FA (DARE/ ICAR).
4. All DDGs, ICAR
5. Chairman, ASRB.
6. ADG(HRM), ICAR
7. Director(Finance), ICAR
8. Director(DARE), ICAR.
9. Deputy Secretary(Admn.), ICAR
10. Sr. PPS to DG, ICAR
11. Sr. PPS to Secretary, ICAR
12. Secretary(Staff Side), HJSC, ICAR Hqrs.
13. PD, DKMA. It is also requested to upload this Office Order on ICAR website.